

Andrew Mitcham, Mayor
Drew Wasson, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, October 19, 2020, at 7:00 p.m. via videoconferencing. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

346-248-7799 along with Webinar ID: 876 9303 6165. If you do not wish to participate via telephone, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.

Any person interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Secretary at lcoody@jerseyvillagetx.com. The request must include the speaker's name, address, topic of the comment and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on October 19, 2020.

The following will be observed by the public participating in the meeting:

- Callers will be called upon to speak by the Mayor.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link:
https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

After the meeting, a video recording of this meeting will be made available to the public at:
https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

For more information or questions concerning the teleconference, please contact the City Secretary at 713-466-2102. The agenda items for this meeting are as follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: James Singleton, Council Member, Place 4

C. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

D. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – August 2020, General Fund Budget Projections as of September 2020, Utility Fund Budget Projections – September 2020 and Quarterly Investment Report – September 2020.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Criminal Investigation Division Monthly Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Summary and Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report
8. October Employee of the Month

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on September 21, 2020 and the Special Session Meetings held on September 28, 2020 at 6:00 PM and at 7:00 PM. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2020-24, amending the General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 by increasing the Fire Department's Salaries and Benefits budget by \$395,266.92 for four (4) new firefighters. *Mark Bitz, Fire Chief*
3. Consider Ordinance No. 2020-25, amending the Capital Replacement Fund for Fiscal Year 2020-2021 by increasing line item 07-73-6573 (Computer Equipment) in the amount of \$175,000 for the purchase of new Motorola Portable Handheld Radios and programming. *Mark Bitz, Fire Chief*

4. Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto. *Christian Somers, Building Official*

F. REGULAR SESSION

1. Consider Resolution No. 2020-48, accepting the Report and Recommendation of the 2020 Charter Review Commission. *Sheri Sheppard, Chairperson, 2020 Charter Review Commission*
2. Consider Resolution No. 2020-49, designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2021 General Assembly. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2020-50, establishing new requirements related to Committee Membership, Terms of Office, Removal from Office and Vacancies, Duties and Responsibilities, Quorum and Voting, and Meeting Procedures for the Golf Course Advisory Committee. *Robert Basford, Director of Parks and Recreation*
4. Consider Resolution No. 2020-51, renaming the Recreation and Events Committee as the Parks and Recreation Advisory Committee; establishing new requirements related to Committee Membership, Terms of Office, Removal from Office and Vacancies, Duties and Responsibilities, Quorum and Voting, and Meeting Procedures for the newly established Parks and Recreation Advisory Committee; and making committee appointments. *Robert Basford, Director of Parks and Recreation*
5. Consider Resolution No. 2020-52, appointing members to the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), and the Golf Course Advisory Committee (GCAC). *Lorri Coody, City Secretary*
6. Consider Resolution No. 2020-53, authorizing the City Manager to enter into an Emergency Debris Removal Pre-Event Contract with AshBritt, Inc. *Austin Bleess, City Manager*

G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;

- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 14, 2020 at 9:45 a.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."



B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Council Member, James Singleton

C. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.



Jersey Village, TX

Fund Balance Report

As Of 09/30/2020

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	1,203,781.60	16,929,313.27	13,049,406.09	5,083,688.78
02 - UTILITY FUND	11,831,470.87	4,757,060.64	4,407,365.29	12,181,166.22
03 - DEBT SERVICE FUND	331,178.83	1,512,468.86	1,518,275.00	325,372.69
04 - IMPACT FEE FUND	501,216.21	55,616.75	125,400.00	431,432.96
05 - MOTEL TAX FUND	58,789.27	69,061.09	34,999.00	92,851.36
06 - ASSET FORFEITURE FUND	34,027.81	715.47	7,688.10	27,055.18
07 - CAPITAL REPLACEMENT	8,012,498.95	1,483,176.05	1,521,251.81	7,974,423.19
10 - CAPITAL IMPROVEMENTS FUND	7,965,839.59	3,657,359.80	4,014,717.29	7,608,482.10
11 - GOLF COURSE FUND	-4,471,136.56	1,807,948.27	1,857,350.16	-4,520,538.45
12 - COURT RESTRICTED FEE FUND	109,695.45	0.00	78,504.99	31,190.46
13 - CDBG - GRANT	0.00	0.00	38,349.58	-38,349.58
14 - TIRZ	0.00	0.00	0.00	0.00
50 - JV CRIME CONTROL	3,765,693.57	2,140,213.61	1,442,527.00	4,463,380.18
Report Total:	29,343,055.59	32,412,933.81	28,095,834.31	33,660,155.09

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND						
Department: 40 - 40						
Category: 85 - FEE & CHARGES FOR SERVICE						
02-40-8541	WATER SERVICE	3,000,000.00	3,000,000.00	330,928.63	3,075,737.88	-75,737.88
02-40-8542	SEWER SERVICE	1,500,000.00	1,500,000.00	128,801.97	1,545,814.18	-45,814.18
02-40-8543	WATER SERVICE-INCREASE	0.00	0.00	0.00	2.91	-2.91
02-40-8545	WATER AUTHORITY FEE	15,000.00	15,000.00	0.00	0.00	15,000.00
02-40-8546	CREDIT CARD FEES	5,000.00	5,000.00	0.00	15.38	4,984.62
Category: 85 - FEE & CHARGES FOR SERVICE Total:		4,520,000.00	4,520,000.00	459,730.60	4,621,570.35	-101,570.35
Category: 96 - INTEREST EARNED						
02-40-9601	INTEREST EARNED	70,000.00	70,000.00	431.60	36,708.05	33,291.95
Category: 96 - INTEREST EARNED Total:		70,000.00	70,000.00	431.60	36,708.05	33,291.95
Category: 98 - MISCELLANEOUS REVENUE						
02-40-9802	SALE OF ASSETS	38,580.00	38,580.00	45,245.00	56,745.00	-18,165.00
02-40-9840	PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	0.00	22,884.27	7,115.73
02-40-9899	MISCELLANEOUS	30,000.00	30,000.00	1,389.55	19,152.97	10,847.03
Category: 98 - MISCELLANEOUS REVENUE Total:		98,580.00	98,580.00	46,634.55	98,782.24	-202.24
Department: 40 - 40 Total:		4,688,580.00	4,688,580.00	506,796.75	4,757,060.64	-68,480.64

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 45 - WATER & SEWER						
Category: 30 - SALARIES, WAGES, & BENEFITS						
02-45-3001	SALARIES	208,582.00	208,582.00	14,926.72	172,166.45	36,415.55
02-45-3003	LONGEVITY	480.00	480.00	22.16	315.00	165.00
02-45-3007	OVERTIME	24,500.00	24,500.00	3,575.04	30,110.62	-5,610.62
02-45-3010	INCENTIVES	720.00	720.00	55.38	1,235.94	-515.94
02-45-3051	FICA/MEDICARE TAXES	17,923.00	17,923.00	1,393.58	14,897.33	3,025.67
02-45-3052	WORKMEN'S COMPENSATION	5,183.00	5,183.00	0.00	3,556.60	1,626.40
02-45-3053	EMPLOYMENT TAXES	875.00	875.00	63.76	629.70	245.30
02-45-3054	RETIREMENT	33,327.00	33,327.00	2,717.09	29,705.35	3,621.65
02-45-3055	HEALTH INSURANCE	58,942.00	58,942.00	4,005.33	51,503.07	7,438.93
02-45-3056	LIFE INS	351.00	351.00	0.00	257.40	93.60
02-45-3057	DENTAL	3,435.00	3,435.00	247.96	3,263.10	171.90
02-45-3058	LONG-TERM DISABILITY	869.00	869.00	117.21	835.60	33.40
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		355,187.00	355,187.00	27,124.23	308,476.16	46,710.84
Category: 35 - SUPPLIES						
02-45-3502	POSTAGE/FREIGHT/DEL. FEE	14,000.00	14,000.00	901.85	11,315.89	2,684.11
02-45-3503	OFFICE SUPPLIES	2,000.00	2,000.00	285.36	3,228.37	-1,228.37
02-45-3504	WEARING APPAREL	2,000.00	2,000.00	204.98	2,166.29	-166.29
02-45-3506	CHEMICALS	20,000.00	20,000.00	1,941.48	22,230.12	-2,230.12
02-45-3510	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
02-45-3523	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	685.62	3,314.38
02-45-3534	PARTS AND MATERIALS	1,200.00	1,200.00	896.26	3,934.54	-2,734.54
02-45-3535	SHOP SUPPLIES	1,400.00	1,400.00	0.00	1,227.72	172.28
Category: 35 - SUPPLIES Total:		45,200.00	45,200.00	4,229.93	44,788.55	411.45
Category: 40 - MAINTENANCE--BLDGS, STRUC						
02-45-4001	BUILDINGS AND GROUNDS	3,000.00	3,000.00	0.00	221.00	2,779.00
02-45-4041	WATER SYSTEM MAINTENANCE	30,000.00	30,000.00	0.00	32,498.87	-2,498.87
02-45-4042	SEWER SYSTEM MAINTENANCE	10,000.00	10,000.00	13,422.00	29,667.49	-19,667.49
02-45-4043	WATER PLANTS MAINTENANCE	18,000.00	18,000.00	1,003.92	21,514.78	-3,514.78
02-45-4044	LIFT STATIONS MAINTENANCE	36,000.00	36,000.00	1,145.00	40,834.53	-4,834.53
02-45-4045	SEWER PLANT MAINTENANCE	45,000.00	45,000.00	5,604.50	51,590.38	-6,590.38
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		142,000.00	142,000.00	21,175.42	176,327.05	-34,327.05
Category: 45 - MAINTENANCE						
02-45-4504	COMPUTER SOFTWARE	7,400.00	7,400.00	142.00	6,500.61	899.39
02-45-4599	MISCELLANEOUS EQUIPMENT	0.00	0.00	97.15	97.15	-97.15
Category: 45 - MAINTENANCE Total:		7,400.00	7,400.00	239.15	6,597.76	802.24
Category: 50 - SERVICES						
02-45-5012	PRINTING	1,800.00	1,800.00	0.00	0.00	1,800.00
02-45-5015	LAB TESTS	25,000.00	25,000.00	3,269.00	33,325.86	-8,325.86
02-45-5017	UTILITIES	140,000.00	140,000.00	34,669.94	146,178.17	-6,178.17
02-45-5019	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	26,190.56	358,636.30	-8,636.30
02-45-5020	COMMUNICATIONS	7,000.00	7,000.00	246.55	4,332.61	2,667.39
02-45-5022	RENTAL OF EQUIPMENT	1,460.00	1,460.00	0.00	0.00	1,460.00
02-45-5025	PUBLIC NOTICES	800.00	800.00	0.00	100.00	700.00
02-45-5027	MEMBERSHIPS	1,000.00	1,000.00	0.00	490.00	510.00
02-45-5029	TRAVEL/TRAINING	13,000.00	13,000.00	675.00	6,633.06	6,366.94
Category: 50 - SERVICES Total:		540,060.00	540,060.00	65,051.05	549,696.00	-9,636.00
Category: 54 - SUNDRY						
02-45-5405	PERMITS, FEES, CREDIT CD FEES	30,000.00	30,000.00	2,137.56	28,959.48	1,040.52
02-45-5411	WATER-PURCHASED	1,630,000.00	1,630,000.00	288,985.06	1,150,675.73	479,324.27
02-45-5412	WATER AUTHORITY FEES	40,000.00	40,000.00	0.00	423,944.35	-383,944.35
Category: 54 - SUNDRY Total:		1,700,000.00	1,700,000.00	291,122.62	1,603,579.56	96,420.44
Category: 55 - PROFESSIONAL SERVICES						
02-45-5501	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	8,011.00	1,989.00
02-45-5510	ENGINEERING SERVICES	110,000.00	110,000.00	0.00	8,190.00	101,810.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02-45-5515	CONSULTANT SERVICES	260,000.00	260,000.00	0.00	9,360.00	250,640.00
	Category: 55 - PROFESSIONAL SERVICES Total:	380,000.00	380,000.00	0.00	25,561.00	354,439.00
	Category: 60 - OTHER SERVICES					
02-45-6001	INSURANCE-VEHICLES	10,800.00	10,800.00	0.00	11,336.60	-536.60
02-45-6003	LIABILITY-FIRE & CASUALTY	10,000.00	10,000.00	0.00	7,715.97	2,284.03
	Category: 60 - OTHER SERVICES Total:	20,800.00	20,800.00	0.00	19,052.57	1,747.43
	Category: 97 - INTERFUND ACTIVITY					
02-45-9751	TRANSFER TO GENERAL FUND	570,000.00	570,000.00	0.00	0.00	570,000.00
02-45-9753	TRANSFER TO DEBT SERVICE FUND	89,724.00	89,724.00	0.00	89,724.00	0.00
02-45-9755	TRANSFER TO CAPITAL IMP FUND	300,000.00	300,000.00	0.00	300,000.00	0.00
02-45-9772	TECHNOLOGY USER FEE	750.00	750.00	0.00	750.00	0.00
02-45-9781	EQUIPMENT PURCHASE CONTRIBUTIO	60,045.00	60,045.00	0.00	60,045.00	0.00
02-45-9791	EQUIPMENT USER FEE	32,000.00	32,000.00	0.00	602,000.00	-570,000.00
	Category: 97 - INTERFUND ACTIVITY Total:	1,052,519.00	1,052,519.00	0.00	1,052,519.00	0.00
	Department: 45 - WATER & SEWER Total:	4,243,166.00	4,243,166.00	408,942.40	3,786,597.65	456,568.35

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 46 - UTILITY CAPITAL PROJECT						
Category: 70 - CAPITAL IMPROVEMENTS						
02-46-7012	METER REPLACEMENT	0.00	0.00	0.00	5,898.00	-5,898.00
02-46-7064	CASTLEBRIDGE WWTP	0.00	0.00	106,578.34	387,819.12	-387,819.12
02-46-7072	SEATTLE - STRUCT REPAIR PAINT	0.00	0.00	0.00	45,400.00	-45,400.00
02-46-7080	AUTOCTRL-SCADA	100,000.00	100,000.00	17,730.25	75,354.01	24,645.99
02-46-7087	SEWER REHABILITATION	500,000.00	500,000.00	0.00	0.00	500,000.00
02-46-7088	WEST ROAD WATER PLANT GST HPT RECOAT...	175,000.00	175,000.00	0.00	0.00	175,000.00
02-46-7091	WHITEOAK BAYOU REHABILITATION	380,000.00	380,000.00	0.00	0.00	380,000.00
02-46-7096	VILLAGE - STRUCT REPAIR PAINT	0.00	0.00	0.00	8,700.00	-8,700.00
02-46-7102	VILLAGE WATER PL - POWER PANNEL RETROF...	200,000.00	200,000.00	0.00	56,405.00	143,595.00
02-46-7107	SEATTLE WATER PLANT-CL2/CHLOR	75,000.00	75,000.00	0.00	26,021.51	48,978.49
02-46-7111	SEATTLE - WELL REPAIR	0.00	0.00	0.00	15,170.00	-15,170.00
02-46-7126	REHAB - REPAIR STORM WAT LINES	200,000.00	200,000.00	0.00	0.00	200,000.00
02-46-7128	VILLAGE WATER PLANT GENERATOR	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 70 - CAPITAL IMPROVEMENTS Total:		1,655,000.00	1,655,000.00	124,308.59	620,767.64	1,034,232.36
Department: 46 - UTILITY CAPITAL PROJECT Total:		1,655,000.00	1,655,000.00	124,308.59	620,767.64	1,034,232.36
Fund: 02 - UTILITY FUND Surplus (Deficit):		-1,209,586.00	-1,209,586.00	-26,454.24	349,695.35	

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Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
Category: 85 - FEE & CHARGES FOR SERVICE					
04-43-8547 WATER DISTRIBUTION	50,000.00	50,000.00	0.00	34,967.23	15,032.77
04-43-8548 SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	12,039.30	12,960.70
Category: 85 - FEE & CHARGES FOR SERVICE Total:	75,000.00	75,000.00	0.00	47,006.53	27,993.47
Category: 96 - INTEREST EARNED					
04-43-9601 INTEREST EARNED	20,000.00	20,000.00	121.80	8,610.22	11,389.78
Category: 96 - INTEREST EARNED Total:	20,000.00	20,000.00	121.80	8,610.22	11,389.78
Department: 43 - 43 Total:	95,000.00	95,000.00	121.80	55,616.75	39,383.25

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
Category: 55 - PROFESSIONAL SERVICES					
04-45-5515 CONSULTANT SERVICES	80,000.00	80,000.00	38,600.00	125,400.00	-45,400.00
Category: 55 - PROFESSIONAL SERVICES Total:	80,000.00	80,000.00	38,600.00	125,400.00	-45,400.00
Department: 45 - WATER & SEWER Total:	80,000.00	80,000.00	38,600.00	125,400.00	-45,400.00
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	15,000.00	15,000.00	-38,478.20	-69,783.25	

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For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
Category: 85 - FEE & CHARGES FOR SERVICE						
11-80-8551	GREEN FEES	900,000.00	900,000.00	135,960.08	1,224,579.41	-324,579.41
11-80-8553	RANGE FEES/CLUB RENTALS	95,000.00	95,000.00	17,622.61	138,416.20	-43,416.20
11-80-8554	CLUB RENTALS	5,000.00	5,000.00	425.87	5,884.87	-884.87
11-80-8555	TOURNAMENT GREENS FEES	110,000.00	110,000.00	10,346.73	93,487.42	16,512.58
11-80-8560	MISCELLANEOUS FEES	20,000.00	20,000.00	2,735.00	22,545.50	-2,545.50
11-80-8567	MERCHANDISE	120,000.00	120,000.00	18,171.74	166,444.09	-46,444.09
11-80-8568	SPECIAL ORDER MERCHANDISE	40,000.00	40,000.00	6,522.03	30,606.34	9,393.66
11-80-8572	CONCESSION FEES	40,000.00	40,000.00	5,384.34	45,128.08	-5,128.08
11-80-8575	MEMBERSHIPS	32,000.00	32,000.00	5,543.08	53,961.04	-21,961.04
11-80-8579	CASH OVER/UNDER	0.00	0.00	0.00	1,615.96	-1,615.96
Category: 85 - FEE & CHARGES FOR SERVICE Total:		1,362,000.00	1,362,000.00	202,711.48	1,782,668.91	-420,668.91
Category: 96 - INTEREST EARNED						
11-80-9601	INTEREST EARNED	8,000.00	8,000.00	5.95	2,069.36	5,930.64
Category: 96 - INTEREST EARNED Total:		8,000.00	8,000.00	5.95	2,069.36	5,930.64
Category: 97 - INTERFUND ACTIVITY						
11-80-9751	TRANSFER FROM GENERAL FUND	663,978.80	663,978.80	0.00	0.00	663,978.80
Category: 97 - INTERFUND ACTIVITY Total:		663,978.80	663,978.80	0.00	0.00	663,978.80
Category: 98 - MISCELLANEOUS REVENUE						
11-80-9802	SALES OF FIXED ASSETS	25,000.00	25,000.00	23,210.00	23,210.00	1,790.00
Category: 98 - MISCELLANEOUS REVENUE Total:		25,000.00	25,000.00	23,210.00	23,210.00	1,790.00
Department: 80 - 80 Total:		2,058,978.80	2,058,978.80	225,927.43	1,807,948.27	251,030.53

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 81 - CLUB HOUSE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-81-3001	SALARIES AND WAGES	200,636.00	200,636.00	15,968.29	204,622.52	-3,986.52
11-81-3002	WAGES	134,940.00	134,940.00	12,471.50	121,657.91	13,282.09
11-81-3003	LONGEVITY	912.00	912.00	77.54	882.14	29.86
11-81-3007	OVERTIME	1,000.00	1,000.00	26.16	2,095.36	-1,095.36
11-81-3051	FICA/MEDICARE TAXES	25,818.00	25,818.00	2,148.59	24,735.05	1,082.95
11-81-3052	WORKMAN'S COMP	5,913.00	5,913.00	0.00	4,057.53	1,855.47
11-81-3053	UNEMPLOYMENT TAXES	1,166.00	1,166.00	196.61	3,439.88	-2,273.88
11-81-3054	RETIREMENT	31,642.00	31,642.00	2,288.12	29,690.49	1,951.51
11-81-3055	INSURANCE	39,913.00	39,913.00	2,637.84	33,450.97	6,462.03
11-81-3056	LIFE INS	281.00	281.00	0.00	257.40	23.60
11-81-3057	DENTAL INSURANCE	2,395.00	2,395.00	193.46	2,508.07	-113.07
11-81-3058	LONG-TERM DISABILITY	847.00	847.00	131.78	998.12	-151.12
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		445,463.00	445,463.00	36,139.89	428,395.44	17,067.56
Category: 34 - COST OF SALES						
11-81-3401	MERCHANDISE	110,000.00	110,000.00	19,808.75	134,520.98	-24,520.98
11-81-3415	RANGE BALLS	8,190.00	8,190.00	0.00	6,437.55	1,752.45
11-81-3416	RENTAL CLUBS	2,000.00	2,000.00	0.00	1,980.67	19.33
11-81-3419	SPECIAL ORDER MERCHANDISE	28,000.00	28,000.00	4,068.98	18,540.82	9,459.18
Category: 34 - COST OF SALES Total:		148,190.00	148,190.00	23,877.73	161,480.02	-13,290.02
Category: 35 - SUPPLIES						
11-81-3502	POSTAGE/FREIGHT/DEL.FEE	550.00	550.00	0.00	64.74	485.26
11-81-3503	OFFICE SUPPLIES	6,500.00	6,500.00	149.91	6,142.69	357.31
11-81-3504	WEARING APPAREL	2,000.00	2,000.00	581.24	2,239.56	-239.56
11-81-3523	TOOLS/EQUIPMENT	1,500.00	1,500.00	104.30	820.95	679.05
11-81-3529	REPAIR PARTS	0.00	0.00	0.00	75.59	-75.59
11-81-3605	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	3,622.50	3,377.50
Category: 35 - SUPPLIES Total:		17,550.00	17,550.00	835.45	12,966.03	4,583.97
Category: 45 - MAINTENANCE						
11-81-4501	FURN, FIXTURE/EPT MAINTENANCE	1,900.00	1,900.00	0.00	3,062.41	-1,162.41
11-81-4504	COMPUTER SOFTWARE	1,000.00	1,000.00	0.00	0.00	1,000.00
11-81-4506	CART MAINTENANCE	3,500.00	3,500.00	887.69	2,876.34	623.66
11-81-4520	EQUIPMENT MAINTENANCE/OUTSOURC	1,000.00	1,000.00	0.00	0.00	1,000.00
11-81-4599	MISCELLANEOUS EQUIPMENT	1,500.00	1,500.00	0.00	796.38	703.62
Category: 45 - MAINTENANCE Total:		8,900.00	8,900.00	887.69	6,735.13	2,164.87
Category: 50 - SERVICES						
11-81-5012	PRINTING	3,500.00	3,500.00	1,270.00	4,204.04	-704.04
11-81-5020	COMMUNICATIONS	6,500.00	6,500.00	0.00	3,402.65	3,097.35
11-81-5023	LEASE EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
11-81-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,200.00	1,200.00	0.00	333.05	866.95
11-81-5029	TRAVEL/TRAINING	2,500.00	2,500.00	0.00	294.13	2,205.87
11-81-5043	ADVERTISING/PROMOTION	28,000.00	28,000.00	2,672.32	24,087.33	3,912.67
Category: 50 - SERVICES Total:		43,700.00	43,700.00	3,942.32	32,321.20	11,378.80
Category: 54 - SUNDRY						
11-81-5405	CREDIT CARD CHARGES	30,000.00	30,000.00	8,263.12	58,640.29	-28,640.29
11-81-5410	SECURITY	2,500.00	2,500.00	0.00	1,709.79	790.21
11-81-5413	TOURNAMENT FEES EXPENSE	2,000.00	2,000.00	0.00	754.21	1,245.79
11-81-5421	EQUIPMENT LEASE DEBT	3,000.00	3,000.00	966.00	3,216.00	-216.00
11-81-5498	MISCELLANEOUS EXPENSE	5,500.00	5,500.00	0.00	5,887.31	-387.31
Category: 54 - SUNDRY Total:		43,000.00	43,000.00	9,229.12	70,207.60	-27,207.60
Category: 55 - PROFESSIONAL SERVICES						
11-81-5515	CONSULTANT FEES	3,500.00	3,500.00	16.75	991.75	2,508.25
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	3,500.00	16.75	991.75	2,508.25
Category: 60 - OTHER SERVICES						
11-81-6003	LIABILITY-FIRE & CASUALTY INSR	20,200.00	20,200.00	0.00	18,861.26	1,338.74
Category: 60 - OTHER SERVICES Total:		20,200.00	20,200.00	0.00	18,861.26	1,338.74

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - INTERFUND ACTIVITY					
11-81-9772 TECHNOLOGY USER FEE	3,500.00	3,500.00	0.00	3,500.00	0.00
11-81-9791 EQUIP USER FEE	67,025.00	67,025.00	0.00	67,025.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	70,525.00	70,525.00	0.00	70,525.00	0.00
Department: 81 - CLUB HOUSE Total:	801,028.00	801,028.00	74,928.95	802,483.43	-1,455.43

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 82 - COURSE MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-82-3001	SALARIES AND	321,152.00	321,152.00	24,817.42	309,693.98	11,458.02
11-82-3002	WAGES	29,450.00	26,450.00	648.00	16,625.99	9,824.01
11-82-3003	LONGEVITY	3,024.00	3,024.00	214.16	2,896.33	127.67
11-82-3007	OVERTIME	5,000.00	5,000.00	356.95	4,417.93	582.07
11-82-3051	FICA/MEDICARE TAXES	27,435.00	27,435.00	1,853.13	23,783.72	3,651.28
11-82-3052	WORKMAN'S COMP	6,947.00	6,947.00	0.00	4,767.06	2,179.94
11-82-3053	UNEMPLOYMENT TAXES	1,458.00	1,458.00	43.88	2,356.50	-898.50
11-82-3054	RETIREMENT	47,410.00	47,410.00	3,615.31	45,655.96	1,754.04
11-82-3055	INSURANCE	109,746.00	109,746.00	7,961.31	100,723.15	9,022.85
11-82-3056	LIFE INS	562.00	562.00	0.00	497.25	64.75
11-82-3057	DENTAL	6,693.00	6,693.00	515.68	6,668.05	24.95
11-82-3058	LONG-TERM DISABILITY	1,362.00	1,362.00	214.79	1,571.26	-209.26
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		560,239.00	557,239.00	40,240.63	519,657.18	37,581.82
Category: 35 - SUPPLIES						
11-82-3503	OFFICE SUPPLIES	0.00	0.00	0.00	73.14	-73.14
11-82-3504	WEARING APPAREL	2,800.00	2,800.00	164.00	2,053.19	746.81
11-82-3514	FUEL & OIL	19,500.00	19,500.00	5,277.86	11,290.96	8,209.04
11-82-3523	TOOLS/EQUIPMENT	4,500.00	7,500.00	0.00	7,328.81	171.19
11-82-3529	REPAIR PARTS	0.00	0.00	967.47	2,472.45	-2,472.45
11-82-3535	GROUND/SHOP SUPPLIES	14,000.00	12,700.00	3,941.70	17,477.69	-4,777.69
11-82-3536	LANDSCAPING MATERIALS	85,000.00	84,300.00	4,507.41	81,664.05	2,635.95
Category: 35 - SUPPLIES Total:		125,800.00	126,800.00	14,858.44	122,360.29	4,439.71
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-82-4041	WATER WELL MAINTENANCE	5,000.00	5,000.00	0.00	732.78	4,267.22
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		5,000.00	5,000.00	0.00	732.78	4,267.22
Category: 45 - MAINTENANCE						
11-82-4505	IRRIGATION EQUIPMENT	15,000.00	15,000.00	19.68	14,616.70	383.30
11-82-4520	GROUND OUTSOURCED	0.00	0.00	0.00	2,965.00	-2,965.00
11-82-4599	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	0.00	7,726.79	2,273.21
Category: 45 - MAINTENANCE Total:		25,000.00	25,000.00	19.68	25,308.49	-308.49
Category: 50 - SERVICES						
11-82-5022	RENTAL EQUIPMENT	5,000.00	5,000.00	0.00	7,570.31	-2,570.31
11-82-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	640.00	360.00
11-82-5029	TRAVEL/TRAINING	2,800.00	2,800.00	104.86	2,511.86	288.14
Category: 50 - SERVICES Total:		8,800.00	8,800.00	104.86	10,722.17	-1,922.17
Category: 54 - SUNDRY						
11-82-5405	PERMITS & FEES	1,000.00	1,000.00	0.00	200.00	800.00
11-82-5412	WATER AUTHORITY FEES	100,000.00	100,000.00	0.00	40,428.85	59,571.15
Category: 54 - SUNDRY Total:		101,000.00	101,000.00	0.00	40,628.85	60,371.15
Category: 55 - PROFESSIONAL SERVICES						
11-82-5508	SANITARY/TRASH SERVICES	3,500.00	5,500.00	190.40	5,716.88	-216.88
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	5,500.00	190.40	5,716.88	-216.88
Category: 97 - INTERFUND ACTIVITY						
11-82-9773	COMP. EQUIPMENT USER FEE	400.00	400.00	0.00	400.00	0.00
11-82-9791	EQUIPMENT USER FEE	84,579.00	84,579.00	0.00	84,579.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		84,979.00	84,979.00	0.00	84,979.00	0.00
Department: 82 - COURSE MAINTENANCE Total:		914,318.00	914,318.00	55,414.01	810,105.64	104,212.36

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE						
Category: 35 - SUPPLIES						
11-83-3517	JANITORIAL SUPPLIES	5,500.00	5,500.00	1,339.49	4,203.46	1,296.54
	Category: 35 - SUPPLIES Total:	5,500.00	5,500.00	1,339.49	4,203.46	1,296.54
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-83-4001	BUILDINGS & GROUNDS	15,000.00	15,000.00	170.00	19,347.28	-4,347.28
	Category: 40 - MAINTENANCE--BLDGS, STRUC Total:	15,000.00	15,000.00	170.00	19,347.28	-4,347.28
Category: 45 - MAINTENANCE						
11-83-4501	FURN.FIXTURES, OFF EQUIP	5,000.00	5,000.00	0.00	81.15	4,918.85
	Category: 45 - MAINTENANCE Total:	5,000.00	5,000.00	0.00	81.15	4,918.85
Category: 50 - SERVICES						
11-83-5017	UTILITIES	28,000.00	28,000.00	4,270.00	17,780.36	10,219.64
	Category: 50 - SERVICES Total:	28,000.00	28,000.00	4,270.00	17,780.36	10,219.64
Category: 55 - PROFESSIONAL SERVICES						
11-83-5531	PEST CONTROL SERVICES	0.00	0.00	0.00	54.69	-54.69
	Category: 55 - PROFESSIONAL SERVICES Total:	0.00	0.00	0.00	54.69	-54.69
	Department: 83 - BUILDING MAINTENANCE Total:	53,500.00	53,500.00	5,779.49	41,466.94	12,033.06

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
11-87-7010 CAPITAL IMPROVEMENT	151,000.00	151,000.00	0.00	110,562.06	40,437.94
Category: 70 - CAPITAL IMPROVEMENTS Total:	151,000.00	151,000.00	0.00	110,562.06	40,437.94
Department: 87 - GC CAPITAL IMPROVEMENT Total:	151,000.00	151,000.00	0.00	110,562.06	40,437.94

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 88 - EQUIPMENT MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-88-3001	SALARIES AND WAGES	48,912.00	39,912.00	3,364.80	20,226.99	19,685.01
11-88-3003	LONGEVITY	912.00	912.00	29.54	189.63	722.37
11-88-3007	OVERTIME	500.00	500.00	0.00	52.68	447.32
11-88-3051	FICA/MEDICARE TAXES	3,850.00	3,850.00	255.12	1,531.44	2,318.56
11-88-3052	WORKER'S COMP	975.00	975.00	0.00	669.05	305.95
11-88-3053	UNEMPLOYMENT TAXES	145.80	145.80	0.62	3.71	142.09
11-88-3054	RETIREMENT	7,248.00	7,248.00	483.36	3,003.76	4,244.24
11-88-3055	HEALTH INSURANCE	11,959.00	11,959.00	536.89	2,823.03	9,135.97
11-88-3056	LIFE INS	70.00	70.00	0.00	17.55	52.45
11-88-3057	DENTAL	1,040.00	1,040.00	34.74	244.77	795.23
11-88-3058	LONG TERM DISABILITY	211.00	211.00	27.99	57.86	153.14
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		75,822.80	66,822.80	4,733.06	28,820.47	38,002.33
Category: 35 - SUPPLIES						
11-88-3504	WEARING APPAREL	500.00	500.00	237.83	237.83	262.17
11-88-3514	FUEL & OIL	2,000.00	2,000.00	0.00	273.90	1,726.10
11-88-3523	TOOLS/EQUIPMENT	7,000.00	7,000.00	0.00	1,808.91	5,191.09
11-88-3529	REPAIR PARTS	22,000.00	31,000.00	2,587.34	32,213.51	-1,213.51
11-88-3535	GROUND/SHOP SUPPLIES	4,000.00	4,000.00	1,287.39	2,067.47	1,932.53
Category: 35 - SUPPLIES Total:		35,500.00	44,500.00	4,112.56	36,601.62	7,898.38
Category: 50 - SERVICES						
11-88-5029	TRAVEL/TRAINING	500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES Total:		500.00	500.00	0.00	0.00	500.00
Category: 97 - INTERFUND ACTIVITY						
11-88-9781	TRANSFER TO EQUIP PURCH CONT	27,310.00	27,310.00	0.00	27,310.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		27,310.00	27,310.00	0.00	27,310.00	0.00
Department: 88 - EQUIPMENT MAINTENANCE Total:		139,132.80	139,132.80	8,845.62	92,732.09	46,400.71
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):		0.00	0.00	80,959.36	-49,401.89	
Total Surplus (Deficit):		-1,194,586.00	-1,194,586.00	16,026.92	230,510.21	

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Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - 40					
85 - FEE & CHARGES FOR SERVICE	4,520,000.00	4,520,000.00	459,730.60	4,621,570.35	-101,570.35
96 - INTEREST EARNED	70,000.00	70,000.00	431.60	36,708.05	33,291.95
98 - MISCELLANEOUS REVENUE	98,580.00	98,580.00	46,634.55	98,782.24	-202.24
Department: 40 - 40 Total:	4,688,580.00	4,688,580.00	506,796.75	4,757,060.64	-68,480.64

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
30 - SALARIES, WAGES, & BENEFITS	355,187.00	355,187.00	27,124.23	308,476.16	46,710.84
35 - SUPPLIES	45,200.00	45,200.00	4,229.93	44,788.55	411.45
40 - MAINTENANCE--BLDGS, STRUC	142,000.00	142,000.00	21,175.42	176,327.05	-34,327.05
45 - MAINTENANCE	7,400.00	7,400.00	239.15	6,597.76	802.24
50 - SERVICES	540,060.00	540,060.00	65,051.05	549,696.00	-9,636.00
54 - SUNDRY	1,700,000.00	1,700,000.00	291,122.62	1,603,579.56	96,420.44
55 - PROFESSIONAL SERVICES	380,000.00	380,000.00	0.00	25,561.00	354,439.00
60 - OTHER SERVICES	20,800.00	20,800.00	0.00	19,052.57	1,747.43
97 - INTERFUND ACTIVITY	1,052,519.00	1,052,519.00	0.00	1,052,519.00	0.00
Department: 45 - WATER & SEWER Total:	4,243,166.00	4,243,166.00	408,942.40	3,786,597.65	456,568.35

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 46 - UTILITY CAPITAL PROJECT					
70 - CAPITAL IMPROVEMENTS	1,655,000.00	1,655,000.00	124,308.59	620,767.64	1,034,232.36
Department: 46 - UTILITY CAPITAL PROJECT Total:	1,655,000.00	1,655,000.00	124,308.59	620,767.64	1,034,232.36
Fund: 02 - UTILITY FUND Surplus (Deficit):	-1,209,586.00	-1,209,586.00	-26,454.24	349,695.35	-1,559,281.35
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	0.00	47,006.53	27,993.47
96 - INTEREST EARNED	20,000.00	20,000.00	121.80	8,610.22	11,389.78
Department: 43 - 43 Total:	95,000.00	95,000.00	121.80	55,616.75	39,383.25

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
55 - PROFESSIONAL SERVICES	80,000.00	80,000.00	38,600.00	125,400.00	-45,400.00
Department: 45 - WATER & SEWER Total:	80,000.00	80,000.00	38,600.00	125,400.00	-45,400.00
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	15,000.00	15,000.00	-38,478.20	-69,783.25	84,783.25
Fund: 11 - GOLF COURSE FUND					
Department: 80 - 80					
85 - FEE & CHARGES FOR SERVICE	1,362,000.00	1,362,000.00	202,711.48	1,782,668.91	-420,668.91
96 - INTEREST EARNED	8,000.00	8,000.00	5.95	2,069.36	5,930.64
97 - INTERFUND ACTIVITY	663,978.80	663,978.80	0.00	0.00	663,978.80
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	23,210.00	23,210.00	1,790.00
Department: 80 - 80 Total:	2,058,978.80	2,058,978.80	225,927.43	1,807,948.27	251,030.53

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE					
30 - SALARIES, WAGES, & BENEFITS	445,463.00	445,463.00	36,139.89	428,395.44	17,067.56
34 - COST OF SALES	148,190.00	148,190.00	23,877.73	161,480.02	-13,290.02
35 - SUPPLIES	17,550.00	17,550.00	835.45	12,966.03	4,583.97
45 - MAINTENANCE	8,900.00	8,900.00	887.69	6,735.13	2,164.87
50 - SERVICES	43,700.00	43,700.00	3,942.32	32,321.20	11,378.80
54 - SUNDRY	43,000.00	43,000.00	9,229.12	70,207.60	-27,207.60
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	16.75	991.75	2,508.25
60 - OTHER SERVICES	20,200.00	20,200.00	0.00	18,861.26	1,338.74
97 - INTERFUND ACTIVITY	70,525.00	70,525.00	0.00	70,525.00	0.00
Department: 81 - CLUB HOUSE Total:	801,028.00	801,028.00	74,928.95	802,483.43	-1,455.43

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 82 - COURSE MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	560,239.00	557,239.00	40,240.63	519,657.18	37,581.82
35 - SUPPLIES	125,800.00	126,800.00	14,858.44	122,360.29	4,439.71
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	732.78	4,267.22
45 - MAINTENANCE	25,000.00	25,000.00	19.68	25,308.49	-308.49
50 - SERVICES	8,800.00	8,800.00	104.86	10,722.17	-1,922.17
54 - SUNDRY	101,000.00	101,000.00	0.00	40,628.85	60,371.15
55 - PROFESSIONAL SERVICES	3,500.00	5,500.00	190.40	5,716.88	-216.88
97 - INTERFUND ACTIVITY	84,979.00	84,979.00	0.00	84,979.00	0.00
Department: 82 - COURSE MAINTENANCE Total:	914,318.00	914,318.00	55,414.01	810,105.64	104,212.36

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE					
35 - SUPPLIES	5,500.00	5,500.00	1,339.49	4,203.46	1,296.54
40 - MAINTENANCE--BLDGS, STRUC	15,000.00	15,000.00	170.00	19,347.28	-4,347.28
45 - MAINTENANCE	5,000.00	5,000.00	0.00	81.15	4,918.85
50 - SERVICES	28,000.00	28,000.00	4,270.00	17,780.36	10,219.64
55 - PROFESSIONAL SERVICES	0.00	0.00	0.00	54.69	-54.69
Department: 83 - BUILDING MAINTENANCE Total:	53,500.00	53,500.00	5,779.49	41,466.94	12,033.06

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
70 - CAPITAL IMPROVEMENTS	151,000.00	151,000.00	0.00	110,562.06	40,437.94
Department: 87 - GC CAPITAL IMPROVEMENT Total:	151,000.00	151,000.00	0.00	110,562.06	40,437.94

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	75,822.80	66,822.80	4,733.06	28,820.47	38,002.33
35 - SUPPLIES	35,500.00	44,500.00	4,112.56	36,601.62	7,898.38
50 - SERVICES	500.00	500.00	0.00	0.00	500.00
97 - INTERFUND ACTIVITY	27,310.00	27,310.00	0.00	27,310.00	0.00
Department: 88 - EQUIPMENT MAINTENANCE Total:	139,132.80	139,132.80	8,845.62	92,732.09	46,400.71
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	80,959.36	-49,401.89	49,401.89
Total Surplus (Deficit):	-1,194,586.00	-1,194,586.00	16,026.92	230,510.21	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-1,209,586.00	-1,209,586.00	-26,454.24	349,695.35	-1,559,281.35
04 - IMPACT FEE FUND	15,000.00	15,000.00	-38,478.20	-69,783.25	84,783.25
11 - GOLF COURSE FUND	0.00	0.00	80,959.36	-49,401.89	49,401.89
Total Surplus (Deficit):	-1,194,586.00	-1,194,586.00	16,026.92	230,510.21	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020



Jersey Village, TX

Income Statement

Account Summary

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND						
Department: 10 - 10						
Category: 72 - PROPERTY TAXES						
01-10-7201	CURRENT PROPERTY TAXES	6,314,000.00	6,314,000.00	0.00	6,253,166.54	60,833.46
01-10-7202	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	13.18	-7,706.10	37,706.10
01-10-7203	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	0.00	31,293.37	-6,293.37
	Category: 72 - PROPERTY TAXES Total:	6,369,000.00	6,369,000.00	13.18	6,276,753.81	92,246.19
Category: 75 - OTHER TAXES						
01-10-7511	ELECTRIC FRANCHISE	360,000.00	360,000.00	33,216.14	364,195.39	-4,195.39
01-10-7512	TELEPHONE FRANCHISE	89,000.00	89,000.00	0.00	58,991.44	30,008.56
01-10-7513	GAS FRANCHISE	40,000.00	40,000.00	0.00	35,952.72	4,047.28
01-10-7514	CABLE TV FRANCHISE	75,000.00	75,000.00	0.00	76,820.82	-1,820.82
01-10-7515	TELECOMMUNICATION	30,000.00	30,000.00	32.04	13,977.69	16,022.31
01-10-7621	CITY SALES TAX	3,810,000.00	3,810,000.00	315,931.18	4,242,334.65	-432,334.65
01-10-7622	SALES TX-RED. PROPERTY TX	1,905,000.00	1,905,000.00	157,965.59	2,121,167.32	-216,167.32
01-10-7631	MIXED DRINK TAX	30,000.00	30,000.00	0.00	18,754.29	11,245.71
	Category: 75 - OTHER TAXES Total:	6,339,000.00	6,339,000.00	507,144.95	6,932,194.32	-593,194.32
Category: 80 - FINES WARRANTS & BONDS						
01-10-8001	FINES	1,000,000.00	1,000,000.00	56,980.69	735,257.91	264,742.09
01-10-8002	TIME PAYMENT FEE-GENERAL	10,000.00	10,000.00	348.50	8,549.10	1,450.90
01-10-8003	TIME PAYMENT FEE-COURT	0.00	0.00	47.50	1,903.43	-1,903.43
01-10-8004	COURT TECHNOLOGY FEES	0.00	0.00	1,306.48	15,332.61	-15,332.61
01-10-8005	COURT SECURITY FEE	0.00	0.00	1,424.61	13,203.59	-13,203.59
01-10-8006	OMNI FEE	8,000.00	8,000.00	428.00	6,752.50	1,247.50
01-10-8007	CHILD SAFETY FEE	0.00	0.00	50.00	1,232.91	-1,232.91
01-10-8008	JUDICIAL FEE	0.00	0.00	84.18	1,833.59	-1,833.59
	Category: 80 - FINES WARRANTS & BONDS Total:	1,018,000.00	1,018,000.00	60,669.96	784,065.64	233,934.36
Category: 85 - FEE & CHARGES FOR SERVICE						
01-10-8501	GARBAGE FEES/RESIDENTIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
01-10-8503	POOL MEMBERSHIP FEES	20,000.00	20,000.00	152.00	19,626.00	374.00
01-10-8504	SWIM LESSON	4,000.00	4,000.00	0.00	5,515.00	-1,515.00
01-10-8505	POOL RENTALS	4,000.00	4,000.00	225.00	2,350.00	1,650.00
01-10-8506	REC PROGRAMS	1,000.00	1,000.00	0.00	3,285.00	-2,285.00
01-10-8507	AMBULANCE SERVICE FEES	200,000.00	200,000.00	30,967.28	317,534.17	-117,534.17
01-10-8509	PET TAGS	800.00	800.00	35.00	610.00	190.00
01-10-8510	POUND FEES	150.00	150.00	0.00	120.00	30.00
01-10-8511	JERSEY VILLAGE STICKERS	0.00	0.00	23.00	95.00	-95.00
01-10-8512	RENTAL FEE	40,000.00	40,000.00	0.00	32,954.72	7,045.28
01-10-8513	CHILD SAFETY FEE-COUNTY	8,000.00	8,000.00	717.34	8,640.89	-640.89
01-10-8514	FOOD & BEVERAGE FEES	1,000.00	1,000.00	0.00	330.00	670.00
01-10-8516	FARMER'S MARKET FEES	7,200.00	7,200.00	694.00	4,536.00	2,664.00
01-10-8517	PARK RENTALS	750.00	750.00	615.00	2,330.00	-1,580.00
01-10-8999	PLAN CHECKING AND PLAT REVIEW	25,000.00	25,000.00	259.80	34,539.27	-9,539.27
	Category: 85 - FEE & CHARGES FOR SERVICE Total:	312,900.00	312,900.00	33,688.42	432,466.05	-119,566.05
Category: 90 - LICENSES & PERMITS						
01-10-9001	BUILDING PERMITS	100,000.00	100,000.00	2,570.82	73,148.79	26,851.21
01-10-9002	PLUMBING PERMITS	10,000.00	10,000.00	915.00	12,150.00	-2,150.00
01-10-9003	ELECTRICAL PERMITS	18,000.00	18,000.00	1,116.00	12,571.00	5,429.00
01-10-9004	MECHANICAL PERMITS	8,000.00	8,000.00	581.00	7,350.00	650.00
01-10-9006	SIGN PERMITS	8,000.00	8,000.00	222.00	14,379.18	-6,379.18
01-10-9007	LIQUOR LICENSES	6,000.00	6,000.00	850.00	8,515.00	-2,515.00
01-10-9009	ELECTRICAL LICENSES	500.00	500.00	0.00	0.00	500.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-10-9010	ANTENNA ANNUAL FEES	0.00	0.00	0.00	4,221.48	-4,221.48
01-10-9012	BURGLAR/FIRE ALARM PERMIT	12,000.00	12,000.00	494.66	6,201.35	5,798.65
01-10-9013	FIRE MARSHAL PERM FEES	500.00	500.00	264.00	1,783.00	-1,283.00
01-10-9015	OPERATIONAL HARZADOUS PERM	100.00	100.00	0.00	0.00	100.00
01-10-9016	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	0.00	500.00	500.00
Category: 90 - LICENSES & PERMITS Total:		164,100.00	164,100.00	7,013.48	140,819.80	23,280.20
Category: 96 - INTEREST EARNED						
01-10-9601	INTEREST EARNED	350,000.00	350,000.00	1,400.98	98,433.20	251,566.80
Category: 96 - INTEREST EARNED Total:		350,000.00	350,000.00	1,400.98	98,433.20	251,566.80
Category: 97 - INTERFUND ACTIVITY						
01-10-9750	CRIME CONTROL DISTRICT REIMB.	1,342,587.00	1,342,587.00	0.00	1,182,527.00	160,060.00
01-10-9752	TRANSFER FROM UTLY FUND	570,000.00	570,000.00	0.00	570,000.00	0.00
01-10-9753	COURT SECURITY & TECH REIMB.	47,400.00	47,400.00	0.00	47,400.00	0.00
01-10-9754	TRANSFER FROM MOTEL TAX FUND	18,000.00	18,000.00	0.00	18,000.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		1,977,987.00	1,977,987.00	0.00	1,817,927.00	160,060.00
Category: 98 - MISCELLANEOUS REVENUE						
01-10-9802	SALE OF ASSETS	191,165.00	191,165.00	42,980.00	288,087.28	-96,922.28
01-10-9805	DONATIONS--PARK	0.00	0.00	0.00	1,050.00	-1,050.00
01-10-9807	DONATIONS - POLICE DEPT.	0.00	0.00	0.00	350.00	-350.00
01-10-9808	DONATION-CITY BEAUTIFICATION	0.00	0.00	0.00	1,800.00	-1,800.00
01-10-9814	FIRE/POLICE TRAIN'G-LEOSE	0.00	0.00	0.00	879.29	-879.29
01-10-9816	PROPERTY LIENS/ORD VIOLATION	0.00	0.00	0.00	280.00	-280.00
01-10-9899	MISCELLANEOUS	50,000.00	50,000.00	7,528.37	68,085.49	-18,085.49
Category: 98 - MISCELLANEOUS REVENUE Total:		241,165.00	241,165.00	50,508.37	360,532.06	-119,367.06
Category: 99 - OTHER AGENCY REVENUES						
01-10-9901	GRANTS/CONTRACTS-COPS	0.00	0.00	0.00	6,013.57	-6,013.57
01-10-9903	FEMA EMS GRANTS	0.00	0.00	0.00	13,927.50	-13,927.50
01-10-9904	FEMA	0.00	0.00	0.00	33,620.65	-33,620.65
01-10-9905	AMBULANCE FEES STATE GRANT	200,000.00	200,000.00	0.00	29,466.04	170,533.96
01-10-9906	LEOSE FUNDS - TRAINING GRANT	0.00	0.00	0.00	3,093.63	-3,093.63
Category: 99 - OTHER AGENCY REVENUES Total:		200,000.00	200,000.00	0.00	86,121.39	113,878.61
Department: 10 - 10 Total:		16,972,152.00	16,972,152.00	660,439.34	16,929,313.27	42,838.73

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 11 - ADMINISTRATIVE SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-11-3001	SALARIES	376,938.00	376,938.00	32,464.54	380,345.07	-3,407.07
01-11-3002	WAGES	27,040.00	27,040.00	0.00	1,214.00	25,826.00
01-11-3003	LONGEVITY	864.00	864.00	66.46	765.97	98.03
01-11-3010	INCENTIVES	6,800.00	6,800.00	138.46	1,795.04	5,004.96
01-11-3020	EMPLOYEE AWARDS/BONUS	6,700.00	6,700.00	33.00	870.48	5,829.52
01-11-3051	FICA/MEDICARE TAXES	31,988.00	31,988.00	2,427.31	25,991.87	5,996.13
01-11-3052	WORKMEN'S COMPENSATION	11,627.00	11,627.00	0.00	7,970.26	3,656.74
01-11-3053	UNEMPLOYMENT COMPENSATION	583.00	583.00	4.14	976.62	-393.62
01-11-3054	RETIREMENT	56,328.00	56,328.00	4,723.33	56,121.32	206.68
01-11-3055	HEALTH INSURANCE	39,325.00	39,325.00	3,034.35	38,426.21	898.79
01-11-3056	LIFE INS	211.00	211.00	0.00	193.05	17.95
01-11-3057	DENTAL INSURANCE	2,532.00	2,532.00	213.56	2,764.98	-232.98
01-11-3058	LONG-TERM DISABILITY	1,622.00	1,622.00	247.16	1,563.64	58.36
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		562,558.00	562,558.00	43,352.31	518,998.51	43,559.49
Category: 35 - SUPPLIES						
01-11-3502	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
01-11-3503	OFFICE SUPPLIES	4,000.00	4,000.00	1,061.42	2,348.48	1,651.52
01-11-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	125.00	75.00
01-11-3520	FOOD	10,000.00	10,000.00	278.08	4,012.82	5,987.18
01-11-3524	FEMA SUPPLIES - MARCOS/LAURA	0.00	0.00	3,327.45	8,400.41	-8,400.41
01-11-3525	FEMA EQUIPMENT/MARCOS/LAURA	0.00	0.00	635.00	756.79	-756.79
Category: 35 - SUPPLIES Total:		14,350.00	14,350.00	5,301.95	15,643.50	-1,293.50
Category: 45 - MAINTENANCE						
01-11-4501	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 45 - MAINTENANCE Total:		2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 50 - SERVICES						
01-11-5001	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	466.25	3,533.75
01-11-5007	RECORDS MANAGEMENT	7,000.00	7,000.00	351.54	6,454.31	545.69
01-11-5012	PRINTING	250.00	250.00	0.00	173.30	76.70
01-11-5014	MEDICAL EXPENSES	10,000.00	10,000.00	934.00	10,231.50	-231.50
01-11-5020	COMMUNICATIONS	3,600.00	3,600.00	70.44	1,019.07	2,580.93
01-11-5025	NEWSPAPER NOTICES	9,000.00	9,000.00	573.38	4,523.70	4,476.30
01-11-5026	CODIFICATIONS	7,400.00	7,400.00	683.20	3,911.44	3,488.56
01-11-5027	MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	6,000.00	22.46	6,086.70	-86.70
01-11-5028	TEXAS LEGISLATIVE SERVICES	0.00	1.00	0.00	0.00	1.00
01-11-5029	TRAVEL/TRAINING	19,000.00	19,000.00	520.00	4,128.87	14,871.13
01-11-5030	CAR ALLOWANCE	6,500.00	6,500.00	500.00	6,500.00	0.00
01-11-5041	NEWSLETTER	9,500.00	9,500.00	465.00	8,698.50	801.50
Category: 50 - SERVICES Total:		82,250.00	82,251.00	4,120.02	52,193.64	30,057.36
Category: 54 - SUNDRY						
01-11-5401	ELECTION EXPENSE	7,000.00	7,000.00	0.00	0.00	7,000.00
Category: 54 - SUNDRY Total:		7,000.00	7,000.00	0.00	0.00	7,000.00
Category: 60 - OTHER SERVICES						
01-11-6005	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
Category: 60 - OTHER SERVICES Total:		300.00	300.00	0.00	0.00	300.00
Category: 97 - INTERFUND ACTIVITY						
01-11-9772	TECHNOLOGY USER FEE	4,250.00	4,250.00	0.00	4,250.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		4,250.00	4,250.00	0.00	4,250.00	0.00
Department: 11 - ADMINISTRATIVE SERVICE Total:		672,708.00	672,709.00	52,774.28	591,085.65	81,623.35

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 12 - LEGAL/OTHER SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-12-3052	WORKMEN'S COMPENSATION	250.00	250.00	0.00	205.86	44.14
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		250.00	250.00	0.00	205.86	44.14
Category: 50 - SERVICES						
01-12-5023	GRANTS AND INCENTIVES	2,172,000.00	2,172,000.00	0.00	1,755,799.50	416,200.50
Category: 50 - SERVICES Total:		2,172,000.00	2,172,000.00	0.00	1,755,799.50	416,200.50
Category: 55 - PROFESSIONAL SERVICES						
01-12-5502	LEGAL FEES	125,000.00	125,000.00	0.00	76,056.50	48,943.50
01-12-5515	CONSULTANT SERVICES	35,000.00	35,000.00	0.00	5,990.98	29,009.02
Category: 55 - PROFESSIONAL SERVICES Total:		160,000.00	160,000.00	0.00	82,047.48	77,952.52
Category: 60 - OTHER SERVICES						
01-12-6001	AUTOMOBILE LIABILITY	38,531.00	38,531.00	0.00	45,346.40	-6,815.40
01-12-6003	LIABILITY-FIRE & CASUALTY INSR	69,140.00	69,140.00	0.00	65,435.77	3,704.23
01-12-6005	SURETY BONDS	500.00	500.00	0.00	717.00	-217.00
01-12-6007	INSURANCE/DEDUCTIBLE	0.00	0.00	0.00	-3,276.02	3,276.02
Category: 60 - OTHER SERVICES Total:		108,171.00	108,171.00	0.00	108,223.15	-52.15
Category: 65 - CAPITAL OUTLAY						
01-12-6570	LAND ACQUISITION	0.00	0.00	26,500.08	26,500.08	-26,500.08
Category: 65 - CAPITAL OUTLAY Total:		0.00	0.00	26,500.08	26,500.08	-26,500.08
Category: 97 - INTERFUND ACTIVITY						
01-12-9760	TRFR TO CAPITAL IMPROVEMENTS	5,423,765.00	5,423,765.00	0.00	0.00	5,423,765.00
01-12-9761	TRANSFER TO GOLF FUND	663,978.80	663,978.80	0.00	0.00	663,978.80
01-12-9772	TECHNOLOGY USER FEES	500.00	500.00	0.00	500.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		6,088,243.80	6,088,243.80	0.00	500.00	6,087,743.80
Department: 12 - LEGAL/OTHER SERVICES Total:		8,528,664.80	8,528,664.80	26,500.08	1,973,276.07	6,555,388.73

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Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-13-3001	SALARIES	218,311.00	218,311.00	19,011.94	223,182.15	-4,871.15
01-13-3002	WAGES	10,230.00	10,230.00	363.00	5,639.86	4,590.14
01-13-3003	LONGEVITY	1,104.00	1,104.00	84.90	994.35	109.65
01-13-3010	INCENTIVES	1,200.00	1,200.00	0.00	0.00	1,200.00
01-13-3051	FICA/MEDICARE TAXES	17,660.00	17,660.00	1,437.61	16,919.16	740.84
01-13-3052	WORKMEN'S COMPENSATION	449.00	449.00	0.00	308.11	140.89
01-13-3053	EMPLOYMENT TAXES	583.00	583.00	9.31	673.57	-90.57
01-13-3054	RETIREMENT	31,774.00	31,774.00	2,719.40	32,317.13	-543.13
01-13-3055	HEALTH INSURANCE	32,952.00	32,952.00	2,100.95	26,864.78	6,087.22
01-13-3056	LIFE INS	211.00	211.00	0.00	193.05	17.95
01-13-3057	DENTAL INSURANCE	2,532.00	2,532.00	213.22	2,764.24	-232.24
01-13-3058	LONG-TERM DISABILITY	927.00	927.00	160.18	1,065.77	-138.77
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		317,933.00	317,933.00	26,100.51	310,922.17	7,010.83
Category: 35 - SUPPLIES						
01-13-3502	POSTAGE/FREIGHT	500.00	500.00	0.00	36.96	463.04
01-13-3503	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00
01-13-3509	COMPUTER SUPPLIES	2,200.00	2,200.00	197.48	1,504.35	695.65
01-13-3510	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		3,050.00	3,050.00	197.48	1,541.31	1,508.69
Category: 45 - MAINTENANCE						
01-13-4501	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	579.21	5,526.76	787.24
01-13-4502	COMPUTER EQUIPMENT	9,500.00	9,500.00	1,463.87	7,965.62	1,534.38
01-13-4504	SOFTWARE MAINTENANCE	200,555.00	200,555.00	26,969.72	167,478.20	33,076.80
Category: 45 - MAINTENANCE Total:		216,369.00	216,369.00	29,012.80	180,970.58	35,398.42
Category: 50 - SERVICES						
01-13-5020	COMMUNICATIONS	24,000.00	24,000.00	1,928.08	19,688.55	4,311.45
01-13-5027	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	-80.00	1,293.46	156.54
01-13-5029	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	5,978.00	1,622.00
Category: 50 - SERVICES Total:		33,050.00	33,050.00	1,848.08	26,960.01	6,089.99
Category: 55 - PROFESSIONAL SERVICES						
01-13-5515	CONSULTANT SERVICES	48,800.00	48,800.00	0.00	22,367.00	26,433.00
Category: 55 - PROFESSIONAL SERVICES Total:		48,800.00	48,800.00	0.00	22,367.00	26,433.00
Category: 65 - CAPITAL OUTLAY						
01-13-6573	COMPUTER EQUIPMENT	0.00	0.00	929.14	929.14	-929.14
01-13-6574	COMPUTER SOFTWARE	0.00	0.00	0.00	32,575.70	-32,575.70
Category: 65 - CAPITAL OUTLAY Total:		0.00	0.00	929.14	33,504.84	-33,504.84
Category: 97 - INTERFUND ACTIVITY						
01-13-9772	TECHNOLOGY USER FEE	48,842.00	48,842.00	0.00	48,842.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		48,842.00	48,842.00	0.00	48,842.00	0.00
Department: 13 - INFO TECHNOLOGY Total:		668,044.00	668,044.00	58,088.01	625,107.91	42,936.09

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING						
Category: 35 - SUPPLIES						
01-14-3502	POSTAGE/FREIGHT	13,000.00	13,000.00	1,541.42	15,121.84	-2,121.84
01-14-3503	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	1,583.71	3,416.29
	Category: 35 - SUPPLIES Total:	18,000.00	18,000.00	1,541.42	16,705.55	1,294.45
Category: 50 - SERVICES						
01-14-5012	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00
01-14-5022	RENTAL OF EQUIPMENT	2,600.00	2,600.00	668.25	2,560.50	39.50
	Category: 50 - SERVICES Total:	3,600.00	3,600.00	668.25	2,560.50	1,039.50
	Department: 14 - PURCHASING Total:	21,600.00	21,600.00	2,209.67	19,266.05	2,333.95

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For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 15 - ACCOUNTING SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-15-3001	SALARIES	227,352.00	227,352.00	18,034.77	229,125.10	-1,773.10
01-15-3003	LONGEVITY	1,488.00	1,488.00	114.46	1,430.85	57.15
01-15-3007	OVERTIME	2,900.00	2,900.00	322.77	2,880.11	19.89
01-15-3010	INCENTIVES	600.00	600.00	46.16	598.43	1.57
01-15-3051	FICA/MEDICARE TAXES	17,552.00	17,552.00	1,377.01	17,228.81	323.19
01-15-3052	WORKMEN'S COMPENSATION	446.00	446.00	0.00	306.05	139.95
01-15-3053	EMPLOYMENT TAXES	437.00	437.00	3.33	600.83	-163.83
01-15-3054	RETIREMENT	33,045.00	33,045.00	2,636.99	33,748.91	-703.91
01-15-3055	HEALTH INSURANCE	32,256.00	32,256.00	2,485.33	31,517.84	738.16
01-15-3056	LIFE INS	211.00	211.00	0.00	193.05	17.95
01-15-3057	DENTAL INSURANCE	2,532.00	2,532.00	213.22	2,764.25	-232.25
01-15-3058	LONG-TERM DISABILITY	964.00	964.00	138.05	1,063.70	-99.70
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		319,783.00	319,783.00	25,372.09	321,457.93	-1,674.93
Category: 35 - SUPPLIES						
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
01-15-3503	OFFICE SUPPLIES	700.00	700.00	21.95	870.01	-170.01
01-15-3510	BOOKS & PERIODICALS	50.00	50.00	0.00	50.00	0.00
Category: 35 - SUPPLIES Total:		950.00	950.00	21.95	920.01	29.99
Category: 45 - MAINTENANCE						
01-15-4501	FURN.FIXT. & OFF.MACH.	150.00	150.00	0.00	0.00	150.00
Category: 45 - MAINTENANCE Total:		150.00	150.00	0.00	0.00	150.00
Category: 50 - SERVICES						
01-15-5012	PRINTING	1,200.00	1,200.00	0.00	1,034.05	165.95
01-15-5020	COMMUNICATIONS	3,000.00	3,000.00	70.44	1,018.97	1,981.03
01-15-5027	MEMBERSHIPS	400.00	400.00	0.00	265.00	135.00
01-15-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	54.06	3,445.94
Category: 50 - SERVICES Total:		8,100.00	8,100.00	70.44	2,372.08	5,727.92
Category: 54 - SUNDRY						
01-15-5405	PERMITS & FEES	550.00	550.00	0.00	460.00	90.00
Category: 54 - SUNDRY Total:		550.00	550.00	0.00	460.00	90.00
Category: 55 - PROFESSIONAL SERVICES						
01-15-5501	AUDITS/CONTRACTS/STUDIES	27,000.00	27,000.00	0.00	21,459.21	5,540.79
Category: 55 - PROFESSIONAL SERVICES Total:		27,000.00	27,000.00	0.00	21,459.21	5,540.79
Category: 97 - INTERFUND ACTIVITY						
01-15-9772	TECHNOLOGY USER FEE	1,700.00	1,700.00	0.00	1,700.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		1,700.00	1,700.00	0.00	1,700.00	0.00
Department: 15 - ACCOUNTING SERVICES Total:		358,233.00	358,233.00	25,464.48	348,369.23	9,863.77

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-16-3001	SALARIES	37,011.00	37,011.00	2,876.80	36,938.27	72.73
01-16-3003	LONGEVITY	528.00	528.00	40.62	508.24	19.76
01-16-3007	OVERTIME	100.00	100.00	0.00	0.00	100.00
01-16-3010	INCENTIVES	1,080.00	1,080.00	83.08	1,077.07	2.93
01-16-3051	FICA/MEDICARE TAXES	2,962.00	2,962.00	207.84	2,659.27	302.73
01-16-3052	WORKMEN'S COMPENSATION	75.00	75.00	0.00	51.47	23.53
01-16-3053	EMPLOYMENT TAXES	146.00	146.00	0.54	129.96	16.04
01-16-3054	RETIREMENT	5,577.00	5,577.00	427.28	5,556.90	20.10
01-16-3055	HEALTH INSURANCE	13,335.00	13,335.00	1,027.17	13,026.37	308.63
01-16-3056	LIFE INS	70.00	70.00	0.00	64.35	5.65
01-16-3057	DENTAL INSURANCE	452.00	452.00	89.24	1,156.93	-704.93
01-16-3058	LONG-TERM DISABILITY	162.00	162.00	26.73	191.22	-29.22
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		61,498.00	61,498.00	4,779.30	61,360.05	137.95
Category: 35 - SUPPLIES						
01-16-3503	OFFICE SUPPLIES	500.00	500.00	0.00	59.71	440.29
Category: 35 - SUPPLIES Total:		500.00	500.00	0.00	59.71	440.29
Category: 45 - MAINTENANCE						
01-16-4501	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
Category: 45 - MAINTENANCE Total:		400.00	400.00	0.00	0.00	400.00
Category: 50 - SERVICES						
01-16-5020	COMMUNICATIONS	3,000.00	3,000.00	70.44	972.81	2,027.19
Category: 50 - SERVICES Total:		3,000.00	3,000.00	70.44	972.81	2,027.19
Category: 55 - PROFESSIONAL SERVICES						
01-16-5527	HARRIS CTY APPRAISAL DIST	61,000.00	61,000.00	14,493.00	57,402.00	3,598.00
01-16-5528	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	5,408.51	1,591.49
Category: 55 - PROFESSIONAL SERVICES Total:		68,000.00	68,000.00	14,493.00	62,810.51	5,189.49
Category: 60 - OTHER SERVICES						
01-16-6005	SURETY BOND	0.00	0.00	0.00	145.59	-145.59
Category: 60 - OTHER SERVICES Total:		0.00	0.00	0.00	145.59	-145.59
Category: 97 - INTERFUND ACTIVITY						
01-16-9772	TECHNOLOGY USER FEE	250.00	250.00	0.00	250.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		250.00	250.00	0.00	250.00	0.00
Department: 16 - CUSTOMER SERVICE Total:		133,648.00	133,648.00	19,342.74	125,598.67	8,049.33

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-19-3001	SALARIES	232,641.00	232,641.00	12,035.00	156,697.95	75,943.05
01-19-3003	LONGEVITY	960.00	960.00	66.48	850.77	109.23
01-19-3007	OVERTIME	5,000.00	5,000.00	0.00	3,051.06	1,948.94
01-19-3010	INCENTIVES	2,760.00	2,760.00	129.24	2,138.72	621.28
01-19-3051	FICA/MEDICARE TAXES	18,464.00	18,464.00	911.26	12,986.90	5,477.10
01-19-3052	WORKMEN'S COMPENSATION	469.00	469.00	0.00	321.83	147.17
01-19-3053	EMPLOYMENT TAXES	583.00	583.00	1.60	517.94	65.06
01-19-3054	RETIREMENT	34,762.00	34,762.00	1,741.66	25,283.04	9,478.96
01-19-3055	HEALTH INSURANCE	51,284.00	51,284.00	1,951.18	31,156.93	20,127.07
01-19-3056	LIFE INS	281.00	281.00	0.00	198.37	82.63
01-19-3057	DENTAL INSURANCE	2,984.00	2,984.00	123.98	2,005.71	978.29
01-19-3058	LONG-TERM DISABILITY	895.00	895.00	111.84	802.12	92.88
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		351,083.00	351,083.00	17,072.24	236,011.34	115,071.66
Category: 35 - SUPPLIES						
01-19-3503	OFFICE SUPPLIES	2,000.00	2,000.00	94.78	1,389.59	610.41
01-19-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	256.50	-56.50
01-19-3523	TOOLS/EQUIPMENT	100.00	100.00	0.00	-265.79	365.79
Category: 35 - SUPPLIES Total:		2,300.00	2,300.00	94.78	1,380.30	919.70
Category: 45 - MAINTENANCE						
01-19-4501	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-19-5012	PRINTING	4,000.00	4,000.00	0.00	794.40	3,205.60
01-19-5020	COMMUNICATIONS	2,000.00	2,000.00	70.44	972.78	1,027.22
01-19-5027	MEMBERSHIPS	300.00	300.00	0.00	987.00	-687.00
01-19-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	104.64	3,395.36
Category: 50 - SERVICES Total:		9,800.00	9,800.00	70.44	2,858.82	6,941.18
Category: 54 - SUNDRY						
01-19-5404	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
Category: 54 - SUNDRY Total:		800.00	800.00	0.00	0.00	800.00
Category: 55 - PROFESSIONAL SERVICES						
01-19-5505	JUDGES	55,000.00	55,000.00	1,300.00	19,575.00	35,425.00
01-19-5506	PROSECUTORS	35,000.00	35,000.00	1,300.00	10,200.00	24,800.00
01-19-5516	COLLECTION AGENCY FEES	2,950.00	2,950.00	382.50	2,132.50	817.50
01-19-5518	INTERPRETERS	500.00	500.00	0.00	25.10	474.90
Category: 55 - PROFESSIONAL SERVICES Total:		93,450.00	93,450.00	2,982.50	31,932.60	61,517.40
Department: 19 - MUNICIPAL COURT Total:		457,933.00	457,933.00	20,219.96	272,183.06	185,749.94

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-21-3001	SALARIES	2,092,614.00	2,049,974.00	147,218.38	1,881,219.82	168,754.18
01-21-3003	LONGEVITY	8,496.00	8,496.00	461.54	6,039.99	2,456.01
01-21-3007	OVERTIME	82,000.00	82,000.00	37,257.95	110,979.36	-28,979.36
01-21-3010	INCENTIVES	35,759.00	35,759.00	2,473.74	30,845.84	4,913.16
01-21-3014	S.T.E.P. PROGRAM	100,000.00	100,000.00	3,415.77	60,984.70	39,015.30
01-21-3051	FICA/MEDICARE TAXES	177,393.00	174,193.00	14,075.43	153,573.66	20,619.34
01-21-3052	WORKMEN'S COMPENSATION	44,631.00	44,631.00	0.00	31,101.48	13,529.52
01-21-3053	EMPLOYMENT TAXES	4,520.00	4,520.00	22.44	5,826.18	-1,306.18
01-21-3054	RETIREMENT	330,518.00	324,518.00	27,186.95	299,709.06	24,808.94
01-21-3055	HEALTH INSURANCE	346,627.00	346,627.00	23,028.16	288,382.49	58,244.51
01-21-3056	LIFE INS	2,106.00	2,106.00	0.00	1,773.06	332.94
01-21-3057	DENTAL INSURANCE	22,966.00	22,966.00	1,557.24	20,437.82	2,528.18
01-21-3058	LONG-TERM DISABILITY	8,882.00	8,882.00	1,291.62	9,016.06	-134.06
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		3,256,512.00	3,204,672.00	257,989.22	2,899,889.52	304,782.48
Category: 35 - SUPPLIES						
01-21-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	86.05	13.95
01-21-3503	OFFICE SUPPLIES	7,900.00	7,900.00	355.78	6,053.31	1,846.69
01-21-3504	WEARING APPAREL	18,474.00	22,474.00	0.00	22,435.32	38.68
01-21-3505	CRIME PREVENTION SUPPLIES	2,000.00	2,000.00	0.00	449.34	1,550.66
01-21-3510	BOOKS AND PERIODICALS	2,550.00	2,550.00	0.00	2,551.76	-1.76
01-21-3515	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	1,039.28	960.72
01-21-3519	AMMUNITION AND TARGETS	6,000.00	6,000.00	0.00	5,725.10	274.90
01-21-3520	FOOD	2,400.00	2,400.00	0.00	734.87	1,665.13
01-21-3523	TOOLS/EQUIPMENT	15,000.00	15,000.00	30.00	14,927.88	72.12
01-21-3534	PARTS AND MATERIALS	500.00	500.00	0.00	593.00	-93.00
Category: 35 - SUPPLIES Total:		56,924.00	60,924.00	385.78	54,595.91	6,328.09
Category: 45 - MAINTENANCE						
01-21-4501	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	173.38	2,276.13	3,320.87
01-21-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	1,926.00	574.00
01-21-4510	VEHICLE CLEANING	2,000.00	2,000.00	109.98	1,046.97	953.03
01-21-4599	MISCELLANEOUS EQUIPMENT	12,400.00	12,400.00	40.70	5,460.57	6,939.43
Category: 45 - MAINTENANCE Total:		22,497.00	22,497.00	324.06	10,709.67	11,787.33
Category: 50 - SERVICES						
01-21-5012	PRINTING	2,000.00	2,000.00	0.00	1,973.66	26.34
01-21-5015	LAB TESTS	2,400.00	2,400.00	0.00	-861.04	3,261.04
01-21-5020	COMMUNICATIONS	8,000.00	8,000.00	181.83	2,994.65	5,005.35
01-21-5022	RENTAL OF EQUIPMENT	20,000.00	20,000.00	8,702.75	16,120.75	3,879.25
01-21-5025	PUBLIC NOTICES	250.00	250.00	0.00	250.00	0.00
01-21-5027	MEMBERSHIPS	1,400.00	1,400.00	0.00	310.00	1,090.00
01-21-5029	TRAVEL/TRAINING	20,000.00	16,000.00	25.00	9,278.31	6,721.69
Category: 50 - SERVICES Total:		54,050.00	50,050.00	8,909.58	30,066.33	19,983.67
Category: 54 - SUNDRY						
01-21-5402	JAIL EXPENSE	4,000.00	4,000.00	0.00	1,486.03	2,513.97
Category: 54 - SUNDRY Total:		4,000.00	4,000.00	0.00	1,486.03	2,513.97
Category: 55 - PROFESSIONAL SERVICES						
01-21-5515	CONSULTANT SERVICES	1,800.00	53,640.00	0.00	64,760.90	-11,120.90
Category: 55 - PROFESSIONAL SERVICES Total:		1,800.00	53,640.00	0.00	64,760.90	-11,120.90
Category: 60 - OTHER SERVICES						
01-21-6003	LIABILITY-FIRE & CASUALTY INSR	21,400.00	21,400.00	0.00	14,528.00	6,872.00
01-21-6005	NOTARY SURETY BONDS	340.00	340.00	0.00	224.00	116.00
Category: 60 - OTHER SERVICES Total:		21,740.00	21,740.00	0.00	14,752.00	6,988.00
Category: 65 - CAPITAL OUTLAY						
01-21-6572	SPECIAL EQUIPMENT-	39,972.56	39,972.56	3,360.74	32,244.96	7,727.60
Category: 65 - CAPITAL OUTLAY Total:		39,972.56	39,972.56	3,360.74	32,244.96	7,727.60

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - INTERFUND ACTIVITY					
01-21-9772 TECHNOLOGY USER FEE	16,000.00	16,000.00	0.00	16,000.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	16,000.00	16,000.00	0.00	16,000.00	0.00
Department: 21 - POLICE Total:	3,473,495.56	3,473,495.56	270,969.38	3,124,505.32	348,990.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-23-3001	SALARIES	420,218.00	420,218.00	33,020.90	413,591.52	6,626.48
01-23-3002	WAGES	30,750.00	30,750.00	0.00	195.00	30,555.00
01-23-3003	LONGEVITY	1,440.00	1,440.00	103.38	1,204.56	235.44
01-23-3007	OVERTIME	50,000.00	50,000.00	13,916.84	59,272.85	-9,272.85
01-23-3010	INCENTIVES	8,639.00	8,639.00	821.48	9,843.19	-1,204.19
01-23-3051	FICA/MEDICARE TAXES	39,259.00	39,259.00	3,517.92	35,291.33	3,967.67
01-23-3052	WORKMEN'S COMPENSATION	982.00	982.00	0.00	673.85	308.15
01-23-3053	EMPLOYMENT TAXES	1,895.00	1,895.00	69.99	1,392.53	502.47
01-23-3054	RETIREMENT	69,175.00	69,175.00	6,815.63	69,791.88	-616.88
01-23-3055	HEALTH INSURANCE	84,236.00	84,236.00	7,400.36	88,363.72	-4,127.72
01-23-3056	LIFE INS	632.00	632.00	0.00	566.39	65.61
01-23-3057	DENTAL INSURANCE	5,064.00	5,064.00	456.71	5,923.83	-859.83
01-23-3058	LONG-TERM DISABILITY	1,807.00	1,807.00	299.00	2,089.70	-282.70
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		714,097.00	714,097.00	66,422.21	688,200.35	25,896.65
Category: 35 - SUPPLIES						
01-23-3502	POSTAGE	100.00	100.00	0.00	0.00	100.00
01-23-3503	OFFICE SUPPLIES	6,390.00	6,390.00	882.87	3,991.58	2,398.42
01-23-3504	WEARING APPAREL	3,475.00	3,475.00	1,068.68	2,092.68	1,382.32
01-23-3510	BOOKS AND PERIODICALS	400.00	400.00	0.00	338.86	61.14
01-23-3523	TOOLS/EQUIPMENT	3,000.00	3,000.00	169.72	1,497.91	1,502.09
Category: 35 - SUPPLIES Total:		13,365.00	13,365.00	2,121.27	7,921.03	5,443.97
Category: 45 - MAINTENANCE						
01-23-4501	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	35.99	295.95	6,504.05
01-23-4503	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	72.00	201.38	1,048.62
01-23-4505	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	13,434.88	-34.88
01-23-4599	MISCELLANEOUS EQUIPMENT	600.00	600.00	0.00	443.51	156.49
Category: 45 - MAINTENANCE Total:		22,050.00	22,050.00	107.99	14,375.72	7,674.28
Category: 50 - SERVICES						
01-23-5012	PRINTING	100.00	100.00	0.00	42.63	57.37
01-23-5020	COMMUNICATIONS	3,000.00	3,000.00	1,611.92	4,863.00	-1,863.00
01-23-5024	RADIO USAGE FEES	2,000.00	2,000.00	161.00	1,055.00	945.00
01-23-5027	MEMBERSHIPS	1,200.00	1,200.00	0.00	521.00	679.00
01-23-5029	TRAVEL/TRAINING	6,000.00	6,000.00	0.00	4,739.00	1,261.00
Category: 50 - SERVICES Total:		12,300.00	12,300.00	1,772.92	11,220.63	1,079.37
Category: 60 - OTHER SERVICES						
01-23-6005	SURETY BONDS	600.00	600.00	126.85	219.75	380.25
Category: 60 - OTHER SERVICES Total:		600.00	600.00	126.85	219.75	380.25
Category: 65 - CAPITAL OUTLAY						
01-23-6581	RADIO/RADAR EQUIPMENT	0.00	0.00	2,554.56	2,554.56	-2,554.56
Category: 65 - CAPITAL OUTLAY Total:		0.00	0.00	2,554.56	2,554.56	-2,554.56
Category: 97 - INTERFUND ACTIVITY						
01-23-9772	TECHNOLOGY USER FEE	54,950.00	54,950.00	0.00	54,950.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		54,950.00	54,950.00	0.00	54,950.00	0.00
Department: 23 - COMMUNICATIONS Total:		817,362.00	817,362.00	73,105.80	779,442.04	37,919.96

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-25-3001	SALARIES	581,864.00	581,864.00	50,531.62	593,261.79	-11,397.79
01-25-3002	WAGES	57,751.00	57,751.00	4,012.72	53,174.90	4,576.10
01-25-3003	LONGEVITY	3,264.00	3,264.00	225.22	2,914.10	349.90
01-25-3007	OVERTIME	40,000.00	40,000.00	13,865.92	81,182.58	-41,182.58
01-25-3009	VOLUNTEERS STIPEND	44,000.00	44,000.00	5,401.00	31,562.79	12,437.21
01-25-3010	INCENTIVES	8,280.00	8,280.00	830.72	9,081.81	-801.81
01-25-3051	FICA/MEDICARE TAXES	56,240.00	56,240.00	5,581.48	56,616.37	-376.37
01-25-3052	WORKMEN'S COMPENSATION	29,010.00	29,010.00	0.00	19,906.80	9,103.20
01-25-3053	EMPLOYMENT TAXES	1,604.00	1,604.00	256.46	3,233.25	-1,629.25
01-25-3054	RETIREMENT	90,795.00	90,795.00	9,320.57	98,576.18	-7,781.18
01-25-3055	HEALTH INSURANCE	127,396.00	127,396.00	8,026.42	107,699.20	19,696.80
01-25-3056	LIFE INS	561.00	561.00	0.00	491.40	69.60
01-25-3057	DENTAL INSURANCE	7,732.00	7,732.00	554.89	7,487.77	244.23
01-25-3058	LONG-TERM DISABILITY	2,480.00	2,480.00	412.32	2,760.53	-280.53
01-25-3059	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	21,120.00	4,880.00
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		1,076,977.00	1,076,977.00	99,019.34	1,089,069.47	-12,092.47
Category: 35 - SUPPLIES						
01-25-3502	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	4.10	495.90
01-25-3503	OFFICE SUPPLIES	6,999.00	6,999.00	659.46	3,132.98	3,866.02
01-25-3504	WEARING APPAREL	46,350.00	46,350.00	0.00	21,073.47	25,276.53
01-25-3505	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	1,926.88	973.12
01-25-3508	FILM AND CAMERA SUPPLIES	50.00	50.00	0.00	0.00	50.00
01-25-3510	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	0.00	1,150.00
01-25-3515	MEDICAL SUPPLIES	24,000.00	24,000.00	684.37	26,529.91	-2,529.91
01-25-3517	JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	1,037.98	362.02
01-25-3520	FOOD	8,999.00	8,999.00	0.00	6,100.87	2,898.13
01-25-3523	TOOLS/EQUIPMENT	61,000.00	61,000.00	7,219.25	59,383.54	1,616.46
01-25-3524	FEMA SUPPLIES	0.00	5,000.00	1,011.88	32,544.33	-27,544.33
01-25-3525	FEMA EQUIPMENT	0.00	5,000.00	0.00	2,941.45	2,058.55
Category: 35 - SUPPLIES Total:		153,348.00	163,348.00	9,574.96	154,675.51	8,672.49
Category: 45 - MAINTENANCE						
01-25-4501	FURN, FIXT, & OFFICE EQPT.	4,700.00	9,400.00	0.00	6,612.23	2,787.77
01-25-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	2,500.00	0.00
01-25-4599	MAINTENANCE-MISC EQUIPMENT	34,749.00	30,049.00	14,909.49	26,511.32	3,537.68
Category: 45 - MAINTENANCE Total:		41,949.00	41,949.00	14,909.49	35,623.55	6,325.45
Category: 50 - SERVICES						
01-25-5012	PRINTING	750.00	750.00	0.00	145.05	604.95
01-25-5014	MEDICAL EXPENSES	30,035.00	30,035.00	0.00	0.00	30,035.00
01-25-5020	COMMUNICATIONS	5,000.00	5,000.00	92.99	2,375.97	2,624.03
01-25-5024	RADIO USAGE FEES	15,000.00	15,000.00	1,062.50	12,549.50	2,450.50
01-25-5027	MEMBERSHIPS	3,115.00	3,115.00	0.00	2,848.00	267.00
01-25-5029	TRAVEL/TRAINING	20,000.00	20,000.00	0.00	11,878.67	8,121.33
Category: 50 - SERVICES Total:		73,900.00	73,900.00	1,155.49	29,797.19	44,102.81
Category: 54 - SUNDRY						
01-25-5405	LICENSES/PERMITS	1,299.00	1,299.00	0.00	932.00	367.00
Category: 54 - SUNDRY Total:		1,299.00	1,299.00	0.00	932.00	367.00
Category: 55 - PROFESSIONAL SERVICES						
01-25-5508	MEDICAL AND OTHER WASTE-DISP	1,300.00	1,300.00	54.09	1,019.20	280.80
01-25-5512	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
01-25-5516	COLLECTION AGENCY FEES	121,000.00	121,000.00	3,080.75	39,462.63	81,537.37
Category: 55 - PROFESSIONAL SERVICES Total:		127,600.00	127,600.00	3,134.84	40,481.83	87,118.17
Category: 97 - INTERFUND ACTIVITY						
01-25-9772	TECHNOLOGY USER FEE	96,623.00	96,623.00	0.00	96,623.00	0.00
01-25-9781	EQUIP. PURCHASE CONTRIBUTION	45,215.00	45,215.00	0.00	45,215.00	0.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-25-9791 EQUIPMENT USER FEE	338,581.00	338,581.00	0.00	338,581.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	480,419.00	480,419.00	0.00	480,419.00	0.00
Department: 25 - FIRE DEPARTMENT Total:	1,955,492.00	1,965,492.00	127,794.12	1,830,998.55	134,493.45

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-30-3001	SALARIES	167,508.00	167,508.00	14,080.02	160,808.89	6,699.11
01-30-3003	LONGEVITY	240.00	240.00	18.46	224.65	15.35
01-30-3007	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
01-30-3051	FICA/MEDICARE TAXES	12,909.00	12,909.00	1,062.35	12,109.43	799.57
01-30-3052	WORKMEN'S COMPENSATION	2,807.00	2,807.00	0.00	1,926.18	880.82
01-30-3053	EMPLOYMENT TAXES	292.00	292.00	0.64	409.81	-117.81
01-30-3054	RETIREMENT	24,304.00	24,304.00	2,007.63	23,206.77	1,097.23
01-30-3055	HEALTH INSURANCE	25,990.00	25,990.00	1,073.78	13,618.44	12,371.56
01-30-3056	LIFE INS	140.00	140.00	0.00	129.23	10.77
01-30-3057	DENTAL INSURANCE	1,492.00	1,492.00	69.48	900.76	591.24
01-30-3058	LONG-TERM DISABILITY	709.00	709.00	115.60	780.42	-71.42
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		237,391.00	237,391.00	18,427.96	214,114.58	23,276.42
Category: 35 - SUPPLIES						
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	16.85	83.15
01-30-3503	OFFICE SUPPLIES	1,500.00	1,500.00	237.31	1,371.15	128.85
01-30-3504	WEARING APPAREL	500.00	500.00	62.00	176.00	324.00
01-30-3510	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
01-30-3520	FOOD	2,500.00	2,500.00	17.13	2,109.96	390.04
Category: 35 - SUPPLIES Total:		4,700.00	4,700.00	316.44	3,673.96	1,026.04
Category: 45 - MAINTENANCE						
01-30-4501	FURNITURE AND EQUIPMENT	100.00	100.00	577.95	577.95	-477.95
Category: 45 - MAINTENANCE Total:		100.00	100.00	577.95	577.95	-477.95
Category: 50 - SERVICES						
01-30-5012	PRINTING	300.00	300.00	0.00	52.10	247.90
01-30-5020	COMMUNICATIONS	2,000.00	2,000.00	381.12	1,283.44	716.56
01-30-5027	MEMBERSHIPS	350.00	350.00	0.00	115.00	235.00
01-30-5029	TRAVEL/TRAINING	2,000.00	2,000.00	802.75	1,500.75	499.25
Category: 50 - SERVICES Total:		4,650.00	4,650.00	1,183.87	2,951.29	1,698.71
Category: 55 - PROFESSIONAL SERVICES						
01-30-5510	ENGINEERING SERVICES	10,000.00	10,000.00	2,400.00	6,000.00	4,000.00
01-30-5515	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	11,150.00	-1,150.00
Category: 55 - PROFESSIONAL SERVICES Total:		20,000.00	20,000.00	2,400.00	17,150.00	2,850.00
Category: 97 - INTERFUND ACTIVITY						
01-30-9772	TECHNOLOGY USER FEE	1,250.00	1,250.00	0.00	1,250.00	0.00
01-30-9781	EQUIPMENT PURCHASE CONTRIBUTIO	40,800.00	40,800.00	0.00	40,800.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		42,050.00	42,050.00	0.00	42,050.00	0.00
Department: 30 - PUBLIC WORKS Total:		308,891.00	308,891.00	22,906.22	280,517.78	28,373.22

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

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For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 31 - COMMUNITY DEVELOPMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-31-3001	SALARIES	292,211.00	292,211.00	19,738.58	235,957.88	56,253.12
01-31-3003	LONGEVITY	1,824.00	1,824.00	140.30	1,706.64	117.36
01-31-3007	OVERTIME	1,000.00	1,000.00	0.00	911.50	88.50
01-31-3010	INCENTIVES	480.00	480.00	73.84	570.94	-90.94
01-31-3051	FICA/MEDICARE TAXES	22,607.00	22,607.00	1,463.80	17,498.80	5,108.20
01-31-3052	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	754.83	345.17
01-31-3053	EMPLOYMENT TAXES	729.00	729.00	3.60	639.33	89.67
01-31-3054	RETIREMENT	42,562.00	42,562.00	2,841.28	34,524.03	8,037.97
01-31-3055	HEALTH INSURANCE	58,942.00	58,942.00	3,075.76	39,005.09	19,936.91
01-31-3056	LIFE INS	351.00	351.00	0.00	257.40	93.60
01-31-3057	DENTAL INSURANCE	3,435.00	3,435.00	193.46	2,508.07	926.93
01-31-3058	LONG-TERM DISABILITY	1,237.00	1,237.00	174.67	1,209.68	27.32
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		426,478.00	426,478.00	27,705.29	335,544.19	90,933.81
Category: 35 - SUPPLIES						
01-31-3503	OFFICE SUPPLIES	3,500.00	3,500.00	0.00	1,894.44	1,605.56
01-31-3504	WEARING APPAREL	900.00	900.00	0.00	161.00	739.00
01-31-3510	BOOKS AND PERIODICALS	1,900.00	1,900.00	0.00	298.05	1,601.95
01-31-3521	ANIMAL SHELTER	6,000.00	6,000.00	1,030.00	1,372.40	4,627.60
01-31-3523	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
Category: 35 - SUPPLIES Total:		12,600.00	12,600.00	1,030.00	3,725.89	8,874.11
Category: 50 - SERVICES						
01-31-5008	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
01-31-5012	PRINTING	600.00	600.00	284.20	575.25	24.75
01-31-5020	COMMUNICATIONS	4,500.00	4,500.00	70.43	1,384.80	3,115.20
01-31-5027	MEMBERSHIPS	900.00	900.00	0.00	1,185.00	-285.00
01-31-5029	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	629.13	9,370.87
Category: 50 - SERVICES Total:		16,100.00	16,100.00	354.63	3,774.18	12,325.82
Category: 54 - SUNDRY						
01-31-5405	PERMITS AND FEES	0.00	0.00	0.00	10.25	-10.25
Category: 54 - SUNDRY Total:		0.00	0.00	0.00	10.25	-10.25
Category: 55 - PROFESSIONAL SERVICES						
01-31-5515	CONSULTANT	12,000.00	12,000.00	2,185.00	37,799.00	-25,799.00
Category: 55 - PROFESSIONAL SERVICES Total:		12,000.00	12,000.00	2,185.00	37,799.00	-25,799.00
Category: 65 - CAPITAL OUTLAY						
01-31-6571	OFFICE FURNITURE & EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 65 - CAPITAL OUTLAY Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 97 - INTERFUND ACTIVITY						
01-31-9772	TECHNOLOGY USER FEE	4,500.00	4,500.00	0.00	4,500.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		4,500.00	4,500.00	0.00	4,500.00	0.00
Department: 31 - COMMUNITY DEVELOPMENT Total:		472,678.00	472,678.00	31,274.92	385,353.51	87,324.49

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 32 - STREETS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-32-3001	SALARIES	139,763.00	139,763.00	11,217.96	147,102.02	-7,339.02
01-32-3003	LONGEVITY	1,440.00	1,440.00	108.93	1,338.62	101.38
01-32-3007	OVERTIME	5,000.00	5,000.00	2,719.03	19,582.51	-14,582.51
01-32-3010	INCENTIVES	0.00	0.00	18.46	184.60	-184.60
01-32-3051	FICA/MEDICARE TAXES	11,184.00	11,184.00	1,114.45	12,006.55	-822.55
01-32-3052	WORKMEN'S COMPENSATION	5,658.00	5,658.00	0.00	3,882.55	1,775.45
01-32-3053	EMPLOYMENT TAXES	437.00	437.00	2.31	455.92	-18.92
01-32-3054	RETIREMENT	21,057.00	21,057.00	2,193.16	24,603.81	-3,546.81
01-32-3055	HEALTH INSURANCE	51,392.00	51,392.00	3,225.49	48,928.65	2,463.35
01-32-3056	LIFE INS	211.00	211.00	0.00	199.43	11.57
01-32-3057	DENTAL	3,120.00	3,120.00	223.10	3,392.09	-272.09
01-32-3058	LONG-TERM DISABILITY	593.00	593.00	104.94	750.93	-157.93
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		239,855.00	239,855.00	20,927.83	262,427.68	-22,572.68
Category: 35 - SUPPLIES						
01-32-3504	WEARING APPAREL	1,600.00	1,600.00	0.00	584.78	1,015.22
01-32-3523	TOOLS/EQUIPMENT	2,700.00	2,700.00	0.00	1,380.47	1,319.53
01-32-3534	PARTS AND MATERIALS	98,300.00	98,300.00	24,815.94	72,109.06	26,190.94
Category: 35 - SUPPLIES Total:		102,600.00	102,600.00	24,815.94	74,074.31	28,525.69
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-32-4002	STREET SIGNS	10,000.00	10,000.00	0.00	2,703.29	7,296.71
01-32-4003	STREET MAINTENANCE MAT'L	25,000.00	25,000.00	0.00	22,372.44	2,627.56
01-32-4004	SIDEWALK REPLACEMENT	6,000.00	6,000.00	0.00	8,132.74	-2,132.74
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		41,000.00	41,000.00	0.00	33,208.47	7,791.53
Category: 45 - MAINTENANCE						
01-32-4598	ORNMENTAL STREET LIGHT MAIN	1,000.00	1,000.00	539.75	539.75	460.25
Category: 45 - MAINTENANCE Total:		1,000.00	1,000.00	539.75	539.75	460.25
Category: 50 - SERVICES						
01-32-5016	STREET LIGHTING	195,000.00	195,000.00	33,582.08	167,518.46	27,481.54
01-32-5020	COMMUNICATIONS	5,900.00	5,900.00	70.43	1,717.43	4,182.57
01-32-5022	RENTAL OF EQUIPMENT	960.00	960.00	0.00	0.00	960.00
Category: 50 - SERVICES Total:		201,860.00	201,860.00	33,652.51	169,235.89	32,624.11
Category: 55 - PROFESSIONAL SERVICES						
01-32-5507	MOSQUITO SPRAYING	16,000.00	16,000.00	1,140.00	8,550.00	7,450.00
01-32-5515	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		26,000.00	26,000.00	1,140.00	8,550.00	17,450.00
Category: 97 - INTERFUND ACTIVITY						
01-32-9772	TECHNOLOGY USER FEE	625.00	625.00	0.00	625.00	0.00
01-32-9781	EQUIPMENT PURCHASE CONTRIBUTIO	88,130.00	88,130.00	0.00	100,673.96	-12,543.96
01-32-9791	EQUIPMENT USER FEE	25,000.00	25,000.00	0.00	25,000.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		113,755.00	113,755.00	0.00	126,298.96	-12,543.96
Department: 32 - STREETS Total:		726,070.00	726,070.00	81,076.03	674,335.06	51,734.94

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 33 - BUILDING MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-33-3001	SALARIES	52,935.00	52,935.00	4,118.14	53,111.94	-176.94
01-33-3002	WAGES	24,000.00	24,000.00	672.00	10,297.56	13,702.44
01-33-3003	LONGEVITY	0.00	0.00	7.38	55.33	-55.33
01-33-3007	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
01-33-3051	FICA/MEDICARE TAXES	6,268.00	6,268.00	358.22	4,741.20	1,526.80
01-33-3052	WORKMEN'S COMPENSATION	1,382.00	1,382.00	0.00	952.45	429.55
01-33-3053	EMPLOYMENT TAXES	146.00	146.00	4.80	332.55	-186.55
01-33-3054	RETIREMENT	8,344.00	8,344.00	587.48	7,662.12	681.88
01-33-3055	HEALTH INSURANCE	6,962.00	6,962.00	536.89	6,808.19	153.81
01-33-3056	LIFE INS	70.00	70.00	0.00	64.35	5.65
01-33-3057	DENTAL	452.00	452.00	89.24	1,156.93	-704.93
01-33-3058	LONG-TERM DISABILITY	243.00	243.00	38.03	264.31	-21.31
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		105,802.00	105,802.00	6,412.18	85,446.93	20,355.07
Category: 35 - SUPPLIES						
01-33-3504	WEARING APPAREL	1,000.00	1,000.00	113.65	237.75	762.25
01-33-3517	JANITORIAL SUPPLIES	8,500.00	8,500.00	890.55	7,049.01	1,450.99
01-33-3523	TOOLS/EQUIPMENT	1,500.00	1,500.00	0.00	1,195.60	304.40
Category: 35 - SUPPLIES Total:		11,000.00	11,000.00	1,004.20	8,482.36	2,517.64
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-33-4001	MAINTENANCE-BLDG & GROUNDS	33,000.00	33,000.00	3,335.45	34,877.57	-1,877.57
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		33,000.00	33,000.00	3,335.45	34,877.57	-1,877.57
Category: 50 - SERVICES						
01-33-5017	UTILITIES	105,000.00	105,000.00	14,369.26	66,617.51	38,382.49
01-33-5029	TRAVEL AND TRAINING	1,500.00	1,500.00	44.25	185.22	1,314.78
01-33-5040	BUILDING MAINT-OUTSOURCING	14,000.00	14,000.00	5,035.18	6,950.18	7,049.82
Category: 50 - SERVICES Total:		120,500.00	120,500.00	19,448.69	73,752.91	46,747.09
Category: 55 - PROFESSIONAL SERVICES						
01-33-5521	PEST CONTROL SERVICES	2,000.00	2,000.00	0.00	621.57	1,378.43
Category: 55 - PROFESSIONAL SERVICES Total:		2,000.00	2,000.00	0.00	621.57	1,378.43
Category: 65 - CAPITAL OUTLAY						
01-33-6580	BLDG & GROUND IMPROVEMENT	65,500.00	65,500.00	0.00	0.00	65,500.00
Category: 65 - CAPITAL OUTLAY Total:		65,500.00	65,500.00	0.00	0.00	65,500.00
Category: 97 - INTERFUND ACTIVITY						
01-33-9781	EQUIPMENT PURCHASE CONTRIBUTIO	29,310.00	29,310.00	0.00	29,310.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		29,310.00	29,310.00	0.00	29,310.00	0.00
Department: 33 - BUILDING MAINTENANCE Total:		367,112.00	367,112.00	30,200.52	232,491.34	134,620.66

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Department: 35 - SOLID WASTE						
Category: 55 - PROFESSIONAL SERVICES						
01-35-5508	SOLID WASTECOLLECTION SERVICES	364,324.00	364,324.00	27,488.51	307,256.19	57,067.81
01-35-5509	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
01-35-5519	RECYCLING PROGRAM	99,702.00	99,702.00	7,625.52	83,880.72	15,821.28
Category: 55 - PROFESSIONAL SERVICES Total:		466,926.00	466,926.00	35,114.03	391,136.91	75,789.09
Department: 35 - SOLID WASTE Total:		466,926.00	466,926.00	35,114.03	391,136.91	75,789.09

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-36-3001	SALARIES	117,614.00	117,614.00	9,274.96	112,922.42	4,691.58
01-36-3003	LONGEVITY	1,152.00	1,152.00	29.54	571.17	580.83
01-36-3007	OVERTIME	5,000.00	5,000.00	2,377.49	9,919.24	-4,919.24
01-36-3010	INCENTIVES	600.00	600.00	46.16	598.43	1.57
01-36-3051	FICA/MEDICARE TAXES	9,514.00	9,514.00	873.01	9,182.16	331.84
01-36-3052	WORKMEN'S COMPENSATION	2,246.00	2,246.00	0.00	1,541.22	704.78
01-36-3053	EMPLOYMENT TAXES	292.00	292.00	2.13	371.84	-79.84
01-36-3054	RETIREMENT	17,912.00	17,912.00	1,676.00	17,934.24	-22.24
01-36-3055	HEALTH INSURANCE	18,920.00	18,920.00	1,458.16	17,479.60	1,440.40
01-36-3056	LIFE INS	140.00	140.00	0.00	117.00	23.00
01-36-3057	DENTAL	1,492.00	1,492.00	123.98	1,539.57	-47.57
01-36-3058	LONG-TERM DISABILITY	485.00	485.00	85.03	573.81	-88.81
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		175,367.00	175,367.00	15,946.46	172,750.70	2,616.30
Category: 35 - SUPPLIES						
01-36-3503	OFFICE SUPPLIES	1,200.00	1,200.00	229.10	1,138.46	61.54
01-36-3504	WEARING APPAREL	600.00	600.00	-7.84	689.48	-89.48
01-36-3510	MANUALS AND PERIODICALS	1,000.00	1,000.00	0.00	492.66	507.34
01-36-3514	FUEL AND OIL	135,000.00	135,000.00	7,660.87	93,660.15	41,339.85
01-36-3523	TOOLS/EQUIPMENT	54,400.00	54,400.00	0.00	53,791.14	608.86
01-36-3529	VEHICLE REPAIR PARTS	40,000.00	40,000.00	8,520.71	41,829.28	-1,829.28
01-36-3535	SHOP SUPPLIES	5,000.00	5,000.00	740.13	4,873.44	126.56
Category: 35 - SUPPLIES Total:		237,200.00	237,200.00	17,142.97	196,474.61	40,725.39
Category: 45 - MAINTENANCE						
01-36-4520	AUTO REPAIR/OUTSOURCED	65,000.00	65,000.00	306.70	59,486.29	5,513.71
Category: 45 - MAINTENANCE Total:		65,000.00	65,000.00	306.70	59,486.29	5,513.71
Category: 50 - SERVICES						
01-36-5020	COMMUNICATIONS	1,500.00	1,500.00	41.54	1,152.84	347.16
01-36-5022	RENTAL EQUIPMENT	360.00	360.00	0.00	0.00	360.00
01-36-5027	MEMBERSHIP	750.00	750.00	0.00	748.00	2.00
01-36-5029	TRAVEL/TRAINING	7,800.00	7,800.00	609.00	2,127.21	5,672.79
Category: 50 - SERVICES Total:		10,410.00	10,410.00	650.54	4,028.05	6,381.95
Category: 54 - SUNDRY						
01-36-5405	LICENSES/PERMITS	850.00	850.00	10.25	690.56	159.44
Category: 54 - SUNDRY Total:		850.00	850.00	10.25	690.56	159.44
Category: 65 - CAPITAL OUTLAY						
01-36-6572	SPECIAL EQUIPMENT	7,000.00	7,000.00	0.00	5,963.07	1,036.93
01-36-6574	COMPUTER SOFTWARE	3,200.00	3,200.00	0.00	1,728.00	1,472.00
Category: 65 - CAPITAL OUTLAY Total:		10,200.00	10,200.00	0.00	7,691.07	2,508.93
Category: 97 - INTERFUND ACTIVITY						
01-36-9772	TECHNOLOGY USER FEE	1,000.00	1,000.00	0.00	1,000.00	0.00
01-36-9781	EQUIP. PURCHASE CONTRIBUTION	54,620.00	54,620.00	0.00	54,620.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		55,620.00	55,620.00	0.00	55,620.00	0.00
Department: 36 - FLEET SERVICES Total:		554,647.00	554,647.00	34,056.92	496,741.28	57,905.72

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Department: 39 - PARKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-39-3001	SALARIES	461,227.00	461,227.00	33,445.05	439,234.98	21,992.02
01-39-3002	WAGES	59,000.00	59,000.00	4,280.59	63,987.05	-4,987.05
01-39-3003	LONGEVITY	3,600.00	3,600.00	221.56	3,321.79	278.21
01-39-3007	OVERTIME	1,800.00	1,800.00	247.15	2,265.66	-465.66
01-39-3051	FICA/MEDICARE TAXES	40,210.00	40,210.00	2,787.42	36,877.19	3,332.81
01-39-3052	WORKMEN'S COMPENSATION	8,326.00	8,326.00	0.00	5,713.34	2,612.66
01-39-3053	EMPLOYMENT TAXES	2,358.00	2,358.00	185.27	3,867.68	-1,509.68
01-39-3054	RETIREMENT	67,206.00	67,206.00	4,829.35	64,178.25	3,027.75
01-39-3055	HEALTH INSURANCE	141,428.00	141,428.00	7,958.85	114,360.63	27,067.37
01-39-3056	LIFE INS	632.00	632.00	0.00	556.81	75.19
01-39-3057	DENTAL	8,184.00	8,184.00	515.34	7,519.41	664.59
01-39-3058	LONG-TERM DISABILITY	1,952.00	1,952.00	278.62	1,900.76	51.24
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		795,923.00	795,923.00	54,749.20	743,783.55	52,139.45
Category: 35 - SUPPLIES						
01-39-3503	OFFICE SUPPLIES	0.00	0.00	12.20	112.24	-112.24
01-39-3504	WEARING APPAREL	3,000.00	3,000.00	132.14	2,886.63	113.37
01-39-3506	CHEMICALS	3,000.00	4,000.00	-39.00	3,973.97	26.03
01-39-3517	JANITORIAL SUPPLIES	0.00	0.00	0.00	-661.90	661.90
01-39-3523	TOOLS/EQUIPMENT	3,900.00	3,900.00	659.26	5,903.47	-2,003.47
01-39-3526	MINOR EQUIPMENT	0.00	0.00	0.00	354.93	-354.93
01-39-3531	RECREATION & EVENTS	25,000.00	25,000.00	447.95	25,003.58	-3.58
01-39-3534	EQUIP REPAIR PARTS	7,000.00	7,000.00	430.55	4,768.40	2,231.60
01-39-3536	LANDSCAPING MATERIALS	8,700.00	11,200.00	0.00	11,197.61	2.39
01-39-3544	IRRIGATION SUPPLIES	0.00	0.00	0.00	78.04	-78.04
Category: 35 - SUPPLIES Total:		50,600.00	54,100.00	1,643.10	53,616.97	483.03
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-39-4007	POOL MAINTENANCE	18,400.00	18,400.00	1,417.50	21,577.19	-3,177.19
01-39-4008	PARK MAINTENANCE	14,700.00	11,200.00	275.74	7,701.17	3,498.83
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		33,100.00	29,600.00	1,693.24	29,278.36	321.64
Category: 50 - SERVICES						
01-39-5012	PRINTING	1,800.00	3,300.00	0.00	3,589.15	-289.15
01-39-5020	COMMUNICATIONS	2,500.00	1,000.00	70.43	1,044.04	-44.04
01-39-5022	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-5029	TRAVEL/TRAINING	3,500.00	3,500.00	112.06	3,765.59	-265.59
Category: 50 - SERVICES Total:		8,800.00	8,800.00	182.49	8,398.78	401.22
Category: 65 - CAPITAL OUTLAY						
01-39-6516	PARKS & LANDSCAPING PROJ'S	88,000.00	88,000.00	0.00	9,300.00	78,700.00
01-39-6598	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	0.00	9,110.00	890.00
Category: 65 - CAPITAL OUTLAY Total:		98,000.00	98,000.00	0.00	18,410.00	79,590.00
Category: 97 - INTERFUND ACTIVITY						
01-39-9772	TECHNOLOGY USER FEE	875.00	875.00	0.00	875.00	0.00
01-39-9781	EQUIP. PURCHASE CONTRIBUTION	31,035.00	31,035.00	0.00	31,035.00	0.00
01-39-9791	EQUIPMENT USER FEE	13,600.00	13,600.00	0.00	13,600.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		45,510.00	45,510.00	0.00	45,510.00	0.00
Department: 39 - PARKS Total:		1,031,933.00	1,031,933.00	58,268.03	898,997.66	132,935.34
Fund: 01 - GENERAL FUND Surplus (Deficit):		-4,043,285.36	-4,053,286.36	-308,925.85	3,879,907.18	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 03 - DEBT SERVICE FUND						
Department: 50 - 50						
Category: 72 - PROPERTY TAXES						
03-50-7201	CURRENT PROPERTY TAXES	1,421,000.00	1,421,000.00	0.00	1,406,418.74	14,581.26
03-50-7202	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	0.00	2,141.91	27,858.09
03-50-7203	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	0.00	10,695.28	4,304.72
	Category: 72 - PROPERTY TAXES Total:	1,466,000.00	1,466,000.00	0.00	1,419,255.93	46,744.07
Category: 96 - INTEREST EARNED						
03-50-9601	INTEREST EARNED	10,000.00	10,000.00	24.47	3,488.93	6,511.07
	Category: 96 - INTEREST EARNED Total:	10,000.00	10,000.00	24.47	3,488.93	6,511.07
Category: 97 - INTERFUND ACTIVITY						
03-50-9752	TRANSFER FROM UTILITY FUND	89,724.00	89,724.00	0.00	89,724.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	89,724.00	89,724.00	0.00	89,724.00	0.00
	Department: 50 - 50 Total:	1,565,724.00	1,565,724.00	24.47	1,512,468.86	53,255.14

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE						
Category: 61 - DEBT SERVICE						
03-51-6121	PRINCIPAL/DEBT SERVICE	1,210,000.00	1,210,000.00	0.00	1,210,000.00	0.00
03-51-6122	INTEREST/DEBT SERVICE	307,025.00	307,025.00	145,225.00	307,025.00	0.00
03-51-6123	MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	1,250.00	7,750.00
	Category: 61 - DEBT SERVICE Total:	1,526,025.00	1,526,025.00	145,225.00	1,518,275.00	7,750.00
	Department: 51 - DEBT SERVICE Total:	1,526,025.00	1,526,025.00	145,225.00	1,518,275.00	7,750.00
	Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,699.00	39,699.00	-145,200.53	-5,806.14	

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For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
Category: 75 - OTHER TAXES					
05-55-7635 MOTEL OCCUPANCY TAX	150,000.00	150,000.00	2,525.14	66,890.76	83,109.24
Category: 75 - OTHER TAXES Total:	150,000.00	150,000.00	2,525.14	66,890.76	83,109.24
Category: 96 - INTEREST EARNED					
05-55-9601 INTEREST EARNED	9,000.00	9,000.00	26.97	2,170.33	6,829.67
Category: 96 - INTEREST EARNED Total:	9,000.00	9,000.00	26.97	2,170.33	6,829.67
Department: 55 - 55 Total:	159,000.00	159,000.00	2,552.11	69,061.09	89,938.91

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For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
Category: 50 - SERVICES					
05-56-5043 GENERAL ADVERTISING	5,000.00	5,000.00	0.00	5,599.00	-599.00
05-56-5044 ADVERTISING	34,900.00	34,900.00	1,900.00	11,400.00	23,500.00
Category: 50 - SERVICES Total:	39,900.00	39,900.00	1,900.00	16,999.00	22,901.00
Category: 97 - INTERFUND ACTIVITY					
05-56-9751 TRANSFER TO GENERAL FUND	18,000.00	18,000.00	0.00	18,000.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	18,000.00	18,000.00	0.00	18,000.00	0.00
Department: 56 - MOTEL TAX Total:	57,900.00	57,900.00	1,900.00	34,999.00	22,901.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	101,100.00	101,100.00	652.11	34,062.09	

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For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 10 - CAPITAL IMPROVEMENTS FUND						
Department: 90 - 90						
Category: 96 - INTEREST EARNED						
10-90-9601	INTEREST EARNED	80,000.00	80,000.00	849.42	72,863.83	7,136.17
Category: 96 - INTEREST EARNED Total:		80,000.00	80,000.00	849.42	72,863.83	7,136.17
Category: 97 - INTERFUND ACTIVITY						
10-90-9751	TRFR F/GENERAL FUND	5,423,765.00	5,423,765.00	0.00	0.00	5,423,765.00
10-90-9755	TRANSFER FROM UTILITY FUND	300,000.00	300,000.00	0.00	300,000.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		5,723,765.00	5,723,765.00	0.00	300,000.00	5,423,765.00
Category: 99 - OTHER AGENCY REVENUES						
10-90-9904	GRANT-TXDOT	0.00	0.00	264,593.10	264,593.10	-264,593.10
10-90-9905	FY 17 - FEMA GRANT HOME ELEV	3,355,448.00	3,355,448.00	0.00	3,019,902.87	335,545.13
Category: 99 - OTHER AGENCY REVENUES Total:		3,355,448.00	3,355,448.00	264,593.10	3,284,495.97	70,952.03
Department: 90 - 90 Total:		9,159,213.00	9,159,213.00	265,442.52	3,657,359.80	5,501,853.20

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For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - 91						
Category: 70 - CAPITAL IMPROVEMENTS						
10-91-7012	E 127 IMPROVEMENTS	1,400,000.00	1,400,000.00	0.00	0.00	1,400,000.00
10-91-7013	WALL STREET NEIGHBORHOOD DRAINAGE	0.00	0.00	13,025.00	107,124.25	-107,124.25
10-91-7014	FY 17 -HOME ELEV GRANT ADM SER	600,000.00	600,000.00	507,234.00	2,735,690.85	-2,135,690.85
10-91-7035	GOLF COURSE BERM	0.00	0.00	0.00	1,259.34	-1,259.34
10-91-7070	WIFI FOR POOL AND PARKS	35,000.00	35,000.00	0.00	0.00	35,000.00
10-91-7072	WALL STREET PROJECT	1,565,400.00	1,565,400.00	0.00	8,875.00	1,556,525.00
10-91-7079	SHADE STRUCT FOR TWO PLAYSCAPES	40,000.00	40,000.00	0.00	0.00	40,000.00
10-91-7088	PAINT EMS BAY FLOOR AND WALLS	22,000.00	22,000.00	0.00	21,200.00	800.00
10-91-7095	FIRE STATION REMODEL	13,000.00	13,000.00	0.00	0.00	13,000.00
10-91-7103	NEW CITY HALL - CONSTRUCTION	8,000,000.00	8,000,000.00	0.00	0.00	8,000,000.00
10-91-7105	PARK IMPROVEMENTS	50,000.00	50,000.00	0.00	26,520.32	23,479.68
10-91-7107	PARK MASTER PLAN	70,000.00	70,000.00	2,304.00	52,680.00	17,320.00
10-91-7117	GOLF COURSE RECLAIM WATER	0.00	0.00	11,550.00	49,934.34	-49,934.34
10-91-7118	BAY DOOR REPAIR FIRE DEPARTMENT	50,000.00	50,000.00	0.00	0.00	50,000.00
10-91-7120	290 EXPANSION	0.00	0.00	0.00	9,189.00	-9,189.00
10-91-7125	NEW CITY HALL ENG & ARCHITECT	0.00	0.00	0.00	52,229.04	-52,229.04
10-91-7127	NEW TAYLOR BLDG CONSTRUCTION	282,901.00	282,901.00	0.00	430,820.19	-147,919.19
10-91-7130	FACILITIES IMPROVEMENT	50,000.00	50,000.00	0.00	26,680.49	23,319.51
10-91-7131	GOLF COURSE CONVENTION CENTER	830,000.00	830,000.00	0.00	189.36	829,810.64
10-91-7134	STREET PANELS REPLACEMENT (2)	105,000.00	105,000.00	17,442.00	74,290.10	30,709.90
10-91-7135	CITY HALL ENG/ARCHITECT	0.00	0.00	0.00	98,401.05	-98,401.05
10-91-7136	GATEWAY ENTRANCE	1,000,000.00	1,000,000.00	16,270.83	319,633.96	680,366.04
Category: 70 - CAPITAL IMPROVEMENTS Total:		14,113,301.00	14,113,301.00	567,825.83	4,014,717.29	10,098,583.71
Department: 91 - 91 Total:		14,113,301.00	14,113,301.00	567,825.83	4,014,717.29	10,098,583.71
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):		-4,954,088.00	-4,954,088.00	-302,383.31	-357,357.49	
Total Surplus (Deficit):		-8,856,574.36	-8,866,575.36	-755,857.58	3,550,805.64	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

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For Fiscal: 2019-2020 Period Ending: 09/30/2020

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND					
Department: 10 - 10					
72 - PROPERTY TAXES	6,369,000.00	6,369,000.00	13.18	6,276,753.81	92,246.19
75 - OTHER TAXES	6,339,000.00	6,339,000.00	507,144.95	6,932,194.32	-593,194.32
80 - FINES WARRANTS & BONDS	1,018,000.00	1,018,000.00	60,669.96	784,065.64	233,934.36
85 - FEE & CHARGES FOR SERVICE	312,900.00	312,900.00	33,688.42	432,466.05	-119,566.05
90 - LICENSES & PERMITS	164,100.00	164,100.00	7,013.48	140,819.80	23,280.20
96 - INTEREST EARNED	350,000.00	350,000.00	1,400.98	98,433.20	251,566.80
97 - INTERFUND ACTIVITY	1,977,987.00	1,977,987.00	0.00	1,817,927.00	160,060.00
98 - MISCELLANEOUS REVENUE	241,165.00	241,165.00	50,508.37	360,532.06	-119,367.06
99 - OTHER AGENCY REVENUES	200,000.00	200,000.00	0.00	86,121.39	113,878.61
Department: 10 - 10 Total:	16,972,152.00	16,972,152.00	660,439.34	16,929,313.27	42,838.73

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For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE					
30 - SALARIES, WAGES, & BENEFITS	562,558.00	562,558.00	43,352.31	518,998.51	43,559.49
35 - SUPPLIES	14,350.00	14,350.00	5,301.95	15,643.50	-1,293.50
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	82,250.00	82,251.00	4,120.02	52,193.64	30,057.36
54 - SUNDRY	7,000.00	7,000.00	0.00	0.00	7,000.00
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	4,250.00	4,250.00	0.00	4,250.00	0.00
Department: 11 - ADMINISTRATIVE SERVICE Total:	672,708.00	672,709.00	52,774.28	591,085.65	81,623.35

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 12 - LEGAL/OTHER SERVICES					
30 - SALARIES, WAGES, & BENEFITS	250.00	250.00	0.00	205.86	44.14
50 - SERVICES	2,172,000.00	2,172,000.00	0.00	1,755,799.50	416,200.50
55 - PROFESSIONAL SERVICES	160,000.00	160,000.00	0.00	82,047.48	77,952.52
60 - OTHER SERVICES	108,171.00	108,171.00	0.00	108,223.15	-52.15
65 - CAPITAL OUTLAY	0.00	0.00	26,500.08	26,500.08	-26,500.08
97 - INTERFUND ACTIVITY	6,088,243.80	6,088,243.80	0.00	500.00	6,087,743.80
Department: 12 - LEGAL/OTHER SERVICES Total:	8,528,664.80	8,528,664.80	26,500.08	1,973,276.07	6,555,388.73

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY					
30 - SALARIES, WAGES, & BENEFITS	317,933.00	317,933.00	26,100.51	310,922.17	7,010.83
35 - SUPPLIES	3,050.00	3,050.00	197.48	1,541.31	1,508.69
45 - MAINTENANCE	216,369.00	216,369.00	29,012.80	180,970.58	35,398.42
50 - SERVICES	33,050.00	33,050.00	1,848.08	26,960.01	6,089.99
55 - PROFESSIONAL SERVICES	48,800.00	48,800.00	0.00	22,367.00	26,433.00
65 - CAPITAL OUTLAY	0.00	0.00	929.14	33,504.84	-33,504.84
97 - INTERFUND ACTIVITY	48,842.00	48,842.00	0.00	48,842.00	0.00
Department: 13 - INFO TECHNOLOGY Total:	668,044.00	668,044.00	58,088.01	625,107.91	42,936.09

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING					
35 - SUPPLIES	18,000.00	18,000.00	1,541.42	16,705.55	1,294.45
50 - SERVICES	3,600.00	3,600.00	668.25	2,560.50	1,039.50
Department: 14 - PURCHASING Total:	21,600.00	21,600.00	2,209.67	19,266.05	2,333.95

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES					
30 - SALARIES, WAGES, & BENEFITS	319,783.00	319,783.00	25,372.09	321,457.93	-1,674.93
35 - SUPPLIES	950.00	950.00	21.95	920.01	29.99
45 - MAINTENANCE	150.00	150.00	0.00	0.00	150.00
50 - SERVICES	8,100.00	8,100.00	70.44	2,372.08	5,727.92
54 - SUNDRY	550.00	550.00	0.00	460.00	90.00
55 - PROFESSIONAL SERVICES	27,000.00	27,000.00	0.00	21,459.21	5,540.79
97 - INTERFUND ACTIVITY	1,700.00	1,700.00	0.00	1,700.00	0.00
Department: 15 - ACCOUNTING SERVICES Total:	358,233.00	358,233.00	25,464.48	348,369.23	9,863.77

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE					
30 - SALARIES, WAGES, & BENEFITS	61,498.00	61,498.00	4,779.30	61,360.05	137.95
35 - SUPPLIES	500.00	500.00	0.00	59.71	440.29
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	3,000.00	3,000.00	70.44	972.81	2,027.19
55 - PROFESSIONAL SERVICES	68,000.00	68,000.00	14,493.00	62,810.51	5,189.49
60 - OTHER SERVICES	0.00	0.00	0.00	145.59	-145.59
97 - INTERFUND ACTIVITY	250.00	250.00	0.00	250.00	0.00
Department: 16 - CUSTOMER SERVICE Total:	133,648.00	133,648.00	19,342.74	125,598.67	8,049.33

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT					
30 - SALARIES, WAGES, & BENEFITS	351,083.00	351,083.00	17,072.24	236,011.34	115,071.66
35 - SUPPLIES	2,300.00	2,300.00	94.78	1,380.30	919.70
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	9,800.00	9,800.00	70.44	2,858.82	6,941.18
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00
55 - PROFESSIONAL SERVICES	93,450.00	93,450.00	2,982.50	31,932.60	61,517.40
Department: 19 - MUNICIPAL COURT Total:	457,933.00	457,933.00	20,219.96	272,183.06	185,749.94

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE					
30 - SALARIES, WAGES, & BENEFITS	3,256,512.00	3,204,672.00	257,989.22	2,899,889.52	304,782.48
35 - SUPPLIES	56,924.00	60,924.00	385.78	54,595.91	6,328.09
45 - MAINTENANCE	22,497.00	22,497.00	324.06	10,709.67	11,787.33
50 - SERVICES	54,050.00	50,050.00	8,909.58	30,066.33	19,983.67
54 - SUNDRY	4,000.00	4,000.00	0.00	1,486.03	2,513.97
55 - PROFESSIONAL SERVICES	1,800.00	53,640.00	0.00	64,760.90	-11,120.90
60 - OTHER SERVICES	21,740.00	21,740.00	0.00	14,752.00	6,988.00
65 - CAPITAL OUTLAY	39,972.56	39,972.56	3,360.74	32,244.96	7,727.60
97 - INTERFUND ACTIVITY	16,000.00	16,000.00	0.00	16,000.00	0.00
Department: 21 - POLICE Total:	3,473,495.56	3,473,495.56	270,969.38	3,124,505.32	348,990.24

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS					
30 - SALARIES, WAGES, & BENEFITS	714,097.00	714,097.00	66,422.21	688,200.35	25,896.65
35 - SUPPLIES	13,365.00	13,365.00	2,121.27	7,921.03	5,443.97
45 - MAINTENANCE	22,050.00	22,050.00	107.99	14,375.72	7,674.28
50 - SERVICES	12,300.00	12,300.00	1,772.92	11,220.63	1,079.37
60 - OTHER SERVICES	600.00	600.00	126.85	219.75	380.25
65 - CAPITAL OUTLAY	0.00	0.00	2,554.56	2,554.56	-2,554.56
97 - INTERFUND ACTIVITY	54,950.00	54,950.00	0.00	54,950.00	0.00
Department: 23 - COMMUNICATIONS Total:	817,362.00	817,362.00	73,105.80	779,442.04	37,919.96

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT					
30 - SALARIES, WAGES, & BENEFITS	1,076,977.00	1,076,977.00	99,019.34	1,089,069.47	-12,092.47
35 - SUPPLIES	153,348.00	163,348.00	9,574.96	154,675.51	8,672.49
45 - MAINTENANCE	41,949.00	41,949.00	14,909.49	35,623.55	6,325.45
50 - SERVICES	73,900.00	73,900.00	1,155.49	29,797.19	44,102.81
54 - SUNDRY	1,299.00	1,299.00	0.00	932.00	367.00
55 - PROFESSIONAL SERVICES	127,600.00	127,600.00	3,134.84	40,481.83	87,118.17
97 - INTERFUND ACTIVITY	480,419.00	480,419.00	0.00	480,419.00	0.00
Department: 25 - FIRE DEPARTMENT Total:	1,955,492.00	1,965,492.00	127,794.12	1,830,998.55	134,493.45

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS					
30 - SALARIES, WAGES, & BENEFITS	237,391.00	237,391.00	18,427.96	214,114.58	23,276.42
35 - SUPPLIES	4,700.00	4,700.00	316.44	3,673.96	1,026.04
45 - MAINTENANCE	100.00	100.00	577.95	577.95	-477.95
50 - SERVICES	4,650.00	4,650.00	1,183.87	2,951.29	1,698.71
55 - PROFESSIONAL SERVICES	20,000.00	20,000.00	2,400.00	17,150.00	2,850.00
97 - INTERFUND ACTIVITY	42,050.00	42,050.00	0.00	42,050.00	0.00
Department: 30 - PUBLIC WORKS Total:	308,891.00	308,891.00	22,906.22	280,517.78	28,373.22

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT					
30 - SALARIES, WAGES, & BENEFITS	426,478.00	426,478.00	27,705.29	335,544.19	90,933.81
35 - SUPPLIES	12,600.00	12,600.00	1,030.00	3,725.89	8,874.11
50 - SERVICES	16,100.00	16,100.00	354.63	3,774.18	12,325.82
54 - SUNDRY	0.00	0.00	0.00	10.25	-10.25
55 - PROFESSIONAL SERVICES	12,000.00	12,000.00	2,185.00	37,799.00	-25,799.00
65 - CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	4,500.00	4,500.00	0.00	4,500.00	0.00
Department: 31 - COMMUNITY DEVELOPMENT Total:	472,678.00	472,678.00	31,274.92	385,353.51	87,324.49

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 32 - STREETS					
30 - SALARIES, WAGES, & BENEFITS	239,855.00	239,855.00	20,927.83	262,427.68	-22,572.68
35 - SUPPLIES	102,600.00	102,600.00	24,815.94	74,074.31	28,525.69
40 - MAINTENANCE--BLDGS, STRUC	41,000.00	41,000.00	0.00	33,208.47	7,791.53
45 - MAINTENANCE	1,000.00	1,000.00	539.75	539.75	460.25
50 - SERVICES	201,860.00	201,860.00	33,652.51	169,235.89	32,624.11
55 - PROFESSIONAL SERVICES	26,000.00	26,000.00	1,140.00	8,550.00	17,450.00
97 - INTERFUND ACTIVITY	113,755.00	113,755.00	0.00	126,298.96	-12,543.96
Department: 32 - STREETS Total:	726,070.00	726,070.00	81,076.03	674,335.06	51,734.94

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	105,802.00	105,802.00	6,412.18	85,446.93	20,355.07
35 - SUPPLIES	11,000.00	11,000.00	1,004.20	8,482.36	2,517.64
40 - MAINTENANCE--BLDGS, STRUC	33,000.00	33,000.00	3,335.45	34,877.57	-1,877.57
50 - SERVICES	120,500.00	120,500.00	19,448.69	73,752.91	46,747.09
55 - PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	621.57	1,378.43
65 - CAPITAL OUTLAY	65,500.00	65,500.00	0.00	0.00	65,500.00
97 - INTERFUND ACTIVITY	29,310.00	29,310.00	0.00	29,310.00	0.00
Department: 33 - BUILDING MAINTENANCE Total:	367,112.00	367,112.00	30,200.52	232,491.34	134,620.66

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	466,926.00	466,926.00	35,114.03	391,136.91	75,789.09
Department: 35 - SOLID WASTE Total:	466,926.00	466,926.00	35,114.03	391,136.91	75,789.09

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
30 - SALARIES, WAGES, & BENEFITS	175,367.00	175,367.00	15,946.46	172,750.70	2,616.30
35 - SUPPLIES	237,200.00	237,200.00	17,142.97	196,474.61	40,725.39
45 - MAINTENANCE	65,000.00	65,000.00	306.70	59,486.29	5,513.71
50 - SERVICES	10,410.00	10,410.00	650.54	4,028.05	6,381.95
54 - SUNDRY	850.00	850.00	10.25	690.56	159.44
65 - CAPITAL OUTLAY	10,200.00	10,200.00	0.00	7,691.07	2,508.93
97 - INTERFUND ACTIVITY	55,620.00	55,620.00	0.00	55,620.00	0.00
Department: 36 - FLEET SERVICES Total:	554,647.00	554,647.00	34,056.92	496,741.28	57,905.72

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 39 - PARKS					
30 - SALARIES, WAGES, & BENEFITS	795,923.00	795,923.00	54,749.20	743,783.55	52,139.45
35 - SUPPLIES	50,600.00	54,100.00	1,643.10	53,616.97	483.03
40 - MAINTENANCE--BLDGS, STRUC	33,100.00	29,600.00	1,693.24	29,278.36	321.64
50 - SERVICES	8,800.00	8,800.00	182.49	8,398.78	401.22
65 - CAPITAL OUTLAY	98,000.00	98,000.00	0.00	18,410.00	79,590.00
97 - INTERFUND ACTIVITY	45,510.00	45,510.00	0.00	45,510.00	0.00
Department: 39 - PARKS Total:	1,031,933.00	1,031,933.00	58,268.03	898,997.66	132,935.34
Fund: 01 - GENERAL FUND Surplus (Deficit):	-4,043,285.36	-4,053,286.36	-308,925.85	3,879,907.18	-7,933,193.54
Fund: 03 - DEBT SERVICE FUND					
Department: 50 - 50					
72 - PROPERTY TAXES	1,466,000.00	1,466,000.00	0.00	1,419,255.93	46,744.07
96 - INTEREST EARNED	10,000.00	10,000.00	24.47	3,488.93	6,511.07
97 - INTERFUND ACTIVITY	89,724.00	89,724.00	0.00	89,724.00	0.00
Department: 50 - 50 Total:	1,565,724.00	1,565,724.00	24.47	1,512,468.86	53,255.14

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE					
61 - DEBT SERVICE	1,526,025.00	1,526,025.00	145,225.00	1,518,275.00	7,750.00
Department: 51 - DEBT SERVICE Total:	1,526,025.00	1,526,025.00	145,225.00	1,518,275.00	7,750.00
Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,699.00	39,699.00	-145,200.53	-5,806.14	45,505.14
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
75 - OTHER TAXES	150,000.00	150,000.00	2,525.14	66,890.76	83,109.24
96 - INTEREST EARNED	9,000.00	9,000.00	26.97	2,170.33	6,829.67
Department: 55 - 55 Total:	159,000.00	159,000.00	2,552.11	69,061.09	89,938.91

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
50 - SERVICES	39,900.00	39,900.00	1,900.00	16,999.00	22,901.00
97 - INTERFUND ACTIVITY	18,000.00	18,000.00	0.00	18,000.00	0.00
Department: 56 - MOTEL TAX Total:	57,900.00	57,900.00	1,900.00	34,999.00	22,901.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	101,100.00	101,100.00	652.11	34,062.09	67,037.91
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - 90					
96 - INTEREST EARNED	80,000.00	80,000.00	849.42	72,863.83	7,136.17
97 - INTERFUND ACTIVITY	5,723,765.00	5,723,765.00	0.00	300,000.00	5,423,765.00
99 - OTHER AGENCY REVENUES	3,355,448.00	3,355,448.00	264,593.10	3,284,495.97	70,952.03
Department: 90 - 90 Total:	9,159,213.00	9,159,213.00	265,442.52	3,657,359.80	5,501,853.20

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - 91					
70 - CAPITAL IMPROVEMENTS	14,113,301.00	14,113,301.00	567,825.83	4,014,717.29	10,098,583.71
Department: 91 - 91 Total:	14,113,301.00	14,113,301.00	567,825.83	4,014,717.29	10,098,583.71
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):	-4,954,088.00	-4,954,088.00	-302,383.31	-357,357.49	-4,596,730.51
Total Surplus (Deficit):	-8,856,574.36	-8,866,575.36	-755,857.58	3,550,805.64	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
01 - GENERAL FUND	-4,043,285.36	-4,053,286.36	-308,925.85	3,879,907.18	-7,933,193.54
03 - DEBT SERVICE FUND	39,699.00	39,699.00	-145,200.53	-5,806.14	45,505.14
05 - MOTEL TAX FUND	101,100.00	101,100.00	652.11	34,062.09	67,037.91
10 - CAPITAL IMPROVEMENTS ...	-4,954,088.00	-4,954,088.00	-302,383.31	-357,357.49	-4,596,730.51
Total Surplus (Deficit):	-8,856,574.36	-8,866,575.36	-755,857.58	3,550,805.64	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTIONS REPORT

AUGUST 2020

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 SUMMARY OF PAYMENTS AND REVERSALS
 FROM: 08/01/2020 THRU 08/31/2020
 JURISDICTION: 70 City of Jersey Village

INCLUDES AG ROLLBACK

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2016 TOTAL		380.22	0.00	91.25	94.29	0.00	565.76
	2017 TOTAL		523.93	0.00	125.74	129.93	0.00	779.60
	2018 TOTAL		1,051.44	0.00	292.37	268.76	0.00	1,612.57
	2019 TOTAL		18,990.65	0.00	2,840.46	3,369.19	0.00	25,200.30
	TOTAL PAYMENTS		20,946.24	0.00	3,349.82	3,862.17	0.00	28,158.23
	2019 TOTAL		11,007.57-	0.00	236.51-	0.00	0.00	11,244.08-
	TOTAL REVERSALS		11,007.57-	0.00	236.51-	0.00	0.00	11,244.08-
	TOTAL FOR UNIT		9,938.67	0.00	3,113.31	3,862.17	0.00	16,914.15

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 08/01/2020 THRU 08/31/2020
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2019 M0807201	082-108-000-0032	202006	205.66-	0.00	30.85-	0.00 0	0.00	236.51-TR
2019 M0807201	082-108-000-0032	202006	1,371.05-	0.00	205.66-	0.00 0	0.00	1,576.71-TR
2019 RF200817	082-142-000-0018	202001	469.22-	0.00	0.00	0.00 10	469.22	0.00 RF
2019 RF200817	082-142-000-0018	202001	0.00	0.00	0.00	0.00 10	469.22-	469.22-RF
2019 RF200817	105-864-000-0022	201912	196.47-	0.00	0.00	0.00 10	196.47	0.00 RF
2019 RF200817	105-864-000-0022	201912	0.00	0.00	0.00	0.00 10	196.47-	196.47-RF
2019 RF200817	116-576-003-0001	202001	8,746.65-	0.00	0.00	0.00 10	8,746.65	0.00 RF
2019 RF200817	116-576-003-0001	202001	0.00	0.00	0.00	0.00 10	8,746.65-	8,746.65-RF
2019 RF200817	221-431-500-0000	202001	18.52-	0.00	0.00	0.00 10	18.52	0.00 RF
2019 RF200817	221-431-500-0000	202001	0.00	0.00	0.00	0.00 10	18.52-	18.52-RF
	2019 TOTAL		11,007.57-	0.00	236.51-	0.00	0.00	11,244.08-
YEAR 2019								
	REFUNDS		9,430.86-	0.00	0.00	0.00	0.00	9,430.86-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		1,576.71-	0.00	236.51-	0.00	0.00	1,813.22-
	TOTAL		11,007.57-	0.00	236.51-	0.00	0.00	11,244.08-
ALL YEARS								
	REFUNDS		9,430.86-	0.00	0.00	0.00	0.00	9,430.86-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		1,576.71-	0.00	236.51-	0.00	0.00	1,813.22-
	TOTAL		11,007.57-	0.00	236.51-	0.00	0.00	11,244.08-

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 08/01/2020 TO 08/31/2020

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
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YEAR 2019	00.742500	131,413.99	3.076
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL

2019	143,287.21	11,873.22-	11,873.22-	7,983.08	24,496.84	106,917.15	18.64	0.00
2018	30,954.15	.00	0.00	1,051.44	2,163.76	28,790.39	6.99	0.00
2017	19,893.01	.00	0.00	523.93	1,745.58	18,147.43	8.77	0.00
2016	12,432.27	.00	0.00	380.22	380.22	12,052.05	3.06	0.00
2015	10,199.59	.00	0.00	0.00	0.00	10,199.59		0.00
2014	8,876.29	.00	0.00	0.00	0.00	8,876.29		0.00
2013	7,716.34	.00	0.00	0.00	0.00	7,716.34		0.00
2012	8,064.75	.00	0.00	0.00	0.00	8,064.75		0.00
2011	9,824.85	.00	0.00	0.00	0.00	9,824.85		0.00
2010	12,507.17	.00	0.00	0.00	0.00	12,507.17		0.00
2009	15,491.16	.00	0.00	0.00	0.00	15,491.16		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,898.49	.00	0.00	0.00	0.00	2,898.49		0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	378.07	.00	0.00	0.00	0.00	378.07		0.00
2002	463.05	.00	0.00	0.00	0.00	463.05		0.00
2001	382.66	.00	0.00	0.00	0.00	382.66		0.00
2000	712.80	.00	0.00	0.00	0.00	712.80		0.00
1999	0.00	.00	0.00	0.00	0.00	0.00		0.00
1998	13.68	.00	0.00	0.00	0.00	13.68		0.00
****	291,472.10	11,873.22-	11,873.22-	9,938.67	28,786.40	250,812.48		0.00
CURR	143,287.21	11,873.22-	11,873.22-	7,983.08	24,496.84	106,917.15		0.00
DELO	148,184.89	.00	0.00	1,955.59	4,289.56	143,895.33		0.00

Tax Collection System
Distribution Report - RENDITION PENALTY
For Deposit Dates: 08/01/2020 thru 08/31/2020

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2019	13.18	0.00	0.00	0.00	13.18	0.00	13.18	13.18	0.00
Total:	\$13.18	\$0.00	\$0.00	\$0.00	\$13.18	\$0.00	\$13.18	\$13.18	\$0.00

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 08/01/2020 thru 08/31/2020

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2019	7,983.08	2,603.95	3,369.19	0.00	13,956.22	(52.96)	13,903.26	0.00	3,369.19
2018	1,051.44	292.37	268.76	0.00	1,612.57	(6.73)	1,605.84	0.00	268.76
2017	523.93	125.74	129.93	0.00	779.60	(3.25)	776.35	0.00	129.93
2016	380.22	91.25	94.29	0.00	565.76	(2.36)	563.40	0.00	94.29
Total:	\$9,938.67	\$3,113.31	\$3,862.17	\$0.00	\$16,914.15	(\$65.30)	\$16,848.85	\$0.00	\$3,862.17

General Fund
For the period ended September 30, 2020

Revenue	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Property Taxes	6,369,000.00	6,369,000.00	6,276,753.81	98.55%	6,280,000.00
Electric Franchise Taxes	360,000.00	360,000.00	364,195.39	101.17%	364,000.00
Telephone Franchise	89,000.00	89,000.00	58,991.44	66.28%	59,000.00
Gas Franchise	40,000.00	40,000.00	35,952.72	89.88%	36,000.00
Cable TV Franchise	75,000.00	75,000.00	76,820.82	102.43%	77,000.00
Telecommunication	30,000.00	30,000.00	13,977.69	46.59%	14,000.00
City Sales Tax	3,810,000.00	3,810,000.00	4,242,334.65	111.35%	4,242,000.00
Sales TX-Reduce Property Taxes	1,905,000.00	1,905,000.00	2,121,167.32	111.35%	2,121,000.00
Mixed Drink Tax	30,000.00	30,000.00	18,754.29	62.51%	18,800.00
Fines Warrants & Bonds *	1,018,000.00	1,018,000.00	784,065.64	77.02%	784,000.00
Fees & Charge for Services	312,900.00	312,900.00	432,466.05	138.21%	432,000.00
Licenses & Permits	164,100.00	164,100.00	140,819.80	85.81%	141,000.00
Interest Earned	350,000.00	350,000.00	98,433.20	28.12%	98,500.00
Interfund Activity	1,977,987.00	1,977,987.00	1,817,927.00	91.91%	1,900,000.00
Misc Revenue	241,165.00	241,165.00	360,532.06	149.50%	361,000.00
Other Agency Revenue	200,000.00	200,000.00	86,121.39	43.06%	86,100.00
Total Revenue	<u>16,972,152.00</u>	<u>16,972,152.00</u>	<u>16,929,313.27</u>	<u>99.75%</u>	<u>17,014,400.00</u>
Expenditures					
Administrative Service	672,708.00	672,708.00	591,085.65	87.87%	600,000.00
Legal/Other Services	8,528,664.80	8,528,664.80	1,973,276.07	23.14%	7,477,718.80
Info Technology	668,044.00	668,044.00	625,107.91	93.57%	650,000.00
Purchasing	21,600.00	21,600.00	19,266.05	89.19%	21,600.00
Accounting Services	358,233.00	358,233.00	348,369.23	97.25%	350,000.00
Customer Services	133,648.00	133,648.00	125,598.67	93.98%	130,000.00
Municipal Court	457,933.00	457,933.00	272,183.06	59.44%	350,000.00
Police Department	3,473,495.56	3,473,495.56	3,124,505.32	89.95%	3,300,000.00
Communications	817,362.00	817,362.00	779,442.04	95.36%	800,000.00
Fire Department	1,955,492.00	1,955,492.00	1,830,998.55	93.63%	1,900,000.00
Public Works	308,891.00	308,891.00	280,517.78	90.81%	300,000.00
Community Development	472,678.00	472,678.00	385,353.51	81.53%	400,000.00
Streets	726,070.00	726,070.00	674,335.06	92.87%	700,000.00
Building Maintenance	367,112.00	367,112.00	232,491.34	63.33%	300,000.00
Solid Waste	466,926.00	466,926.00	391,136.91	83.77%	420,000.00
Fleet Services	554,647.00	554,647.00	496,741.28	89.56%	500,000.00
Parks & Recreation	1,031,933.00	1,031,933.00	898,997.66	87.12%	1,000,000.00
Total Expenditures	<u>21,015,437.36</u>	<u>21,015,437.36</u>	<u>13,049,406.09</u>	<u>62.09%</u>	<u>19,199,318.80</u>

* Part of the fines revenue collections is transfer to Court Security and Technology Fund

Utility Fund
For the period ended September 30, 2020

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	4,520,000.00	4,520,000.00	4,621,570.35	102.25%	4,621,600.00
Interest Earned	70,000.00	70,000.00	36,708.05	52.44%	36,700.00
Interfund Activity	-	-	-		-
Miscellaneous Revenue	98,580.00	98,580.00	98,782.24	100.21%	98,800.00
Other Agency Revenue	-	-	-		-
Total Revenue	4,688,580.00	4,688,580.00	4,757,060.64	101.46%	4,757,100.00
Expenditures					
Water & Sewer	4,243,166.00	4,243,166.00	3,786,597.65	89.24%	4,000,000.00
Utility Capital Projects	1,655,000.00	1,655,000.00	620,767.64	37.51%	1,000,000.00
	-	-	-		-
Total Expenditures	5,898,166.00	5,898,166.00	4,407,365.29	74.72%	5,000,000.00

JERSEY VILLAGE CITY COUNCIL MEMORANDUM

TO: Jersey Village City Council
From: Isabel Kato, Director of Finance
Date: October 5, 2020
Subject: Investment Report-Quarter Ended September 30, 2020

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

Funds of the City are invested in two portfolios, which utilize specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. The two portfolios are Operating Depository Account Government Money Market Funds, and TexPool. All these is in accordance with instructions from City Council and City policy and are invested to earn the maximum rate of return within the policies imposed by its safety.

Enclosed are details of the City investment transactions for Quarter Ended September 30, 2020. This information shows that on the TexPool portfolio, the beginning market value as of June 30, 2020 was \$29,556,416 and the ending market value on September 30, 2020 was \$28,395,962. Also included are spreadsheets showing the TexPool portfolio's book value additions of \$5,093,198 and book value withdrawals of \$6,250,989 for the quarter by fund as well as the TexPool portfolio's book value and market value by fund.

The book value and market value for the beginning and end of the reporting period are as follows:

	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
June 30, 2020	\$29,548,216	\$29,556,416
September 30, 2020	\$28,390,425	\$28,395,962

The Tex Pool money market fund has an AAAM rating by Standard & Poor's. The Net Asset Value (N.A.V.) for the quarter was at all times within the range specified by the Public Funds Investment Act. The N.A.V. at the beginning and end of the reporting period is as follows:

	<u>NET ASSET VALUE (N.A.V.)</u>
June 30, 2020	1.000031
September 30, 2020	1.000029

The Weighted Average Maturity of the TexPool Portfolio as of September 30, 2020 using SEC Rule 2a-7 was 38 days. The Weighted Average Maturity of the TexPool Portfolio as of September 30, 2020 using the final maturity of any floating rate instruments held was 111 days. The total interest distributed for the quarter to TexPool participants was \$2,818,847.85 TexPool has a current invested balance of \$22,880,991,421.60 and the management fee collected during the quarter was \$727,392.54, which is currently at 0.0450% of TexPool's invested balance.

The City of Jersey Village has focused on preserving the safety of the investment portfolios while trying to keep a balance between maintaining adequate liquidity for ongoing operations and the ability to earn more interest. The City continues to invest in TexPool. In addition, the City is investing in the Wells Fargo Government Money Market Sweet Account. This product focuses primarily on preserving capital

and maintaining a high level of liquidity by actively managing a diversified portfolio of short-term U.S. government debt and repurchase agreements collateralized by U.S. government obligations, which will likely generate higher yields than a portfolio that invests exclusively in U.S. Treasury debt.

The City investment policy requires that bank deposits be fully collateralized with Obligations, including letters of credit of the United States or its agencies and instrumentalities. The total interest earned on the City investments for the quarter was \$13,315. The interest earned by Portfolio is listed in the spreadsheet.

“I certify that the investments of the City of Jersey Village shown on this report are in compliance with the Public Funds Investment Act and the City’s investment policy.”

Signed 
Investment Officer

**TEXPOOL FUNDS INVESTMENT PORTFOLIO
QUARTER ENDING SEPTEMBER 30, 2020**

FUND	BOOK VALUE	MARKET VALUE
<u>CITY OF JERSEY VILLAGE</u>		
UNINVESTED BALANCE	\$ 2	\$ 2
RECEIVABLE FOR INVESTMENTS SOLD	\$ -	\$ -
ACCRUAL OF INTEREST INCOME	\$ 635	\$ 635
INTEREST /MANAGEMENT FEE PAYABLE	\$ (5,908)	\$ (5,909)
PAYABLE FOR INVESTMENTS PURCHASED	\$ (528,848)	\$ (528,951)
ACCRUED EXPENSES & TAXES	\$ (39)	\$ (39)
US TREASURY INFLATION PROT SECURITIES	\$ -	\$ -
REPURCHASE AGREEMENTS	\$ 5,287,574	\$ 5,288,605
COMMERCIAL PAPER	\$ 15,752,695	\$ 15,755,768
MUTUAL FUND INVESTMENTS	\$ 1,982,396	\$ 1,982,782
GOVERNMENT SECURITIES	\$ 4,667,607	\$ 4,668,518
US TREASURY BILLS	\$ 1,234,310	\$ 1,234,551
US TREASURY NOTES	\$ -	\$ -
TOTAL	<u>\$ 28,390,425</u>	<u>\$ 28,395,962</u>
<u>TEXPOOL</u>		
UNINVESTED BALANCE	648	648
RECEIVABLE FOR INVESTMENTS SOLD	-	-
ACCRUAL OF INTEREST INCOME	179,954	179,954
INTEREST /MANAGEMENT FEE PAYABLE	(1,675,284)	(1,675,284)
PAYABLE FOR INVESTMENTS PURCHASED	(149,959,653)	(149,959,653)
ACCRUED EXPENSES & TAXES	(11,059)	(11,059)
US TREASURY INFLATION PROT SECURITIES	-	-
REPURCHASE AGREEMENTS	1,499,340,000	1,499,340,000
COMMERCIAL PAPER	4,466,821,221	4,468,344,698
MUTUAL FUND INVESTMENTS	562,126,501	562,052,004
GOVERNMENT SECURITIES	1,323,542,839	1,323,590,432
VARIABLE RATE NOTES	350,000,000	350,073,650
US TREASURY NOTES	-	-
TOTAL	<u>8,050,365,167</u>	<u>8,051,935,389</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

**WELLS FARGO GOVERNMENT MONEY MARKET SUMMARY
 QUARTER ENDING SEPTEMBER 30, 2020**

FUND	BEGINNING BALANCE	SHARES PURCHASED	SHARES REDEEEMED	ENDING BALANCE
DEPOSITORY	\$ 1,514,003	\$ 5,278,055	\$ 4,463,846	\$ 2,328,211
TOTAL	\$ 1,514,003	\$ 5,278,055	\$ 4,463,846	\$ 2,328,211

**WELLS FARGO GOVERNMENT MONEY MARKET
 QUARTER ENDING SEPTEMBER 30, 2020**

FUND	BOOK VALUE	MARKET VALUE
DEPOSITORY	\$ 2,328,211	\$ 2,328,211
TOTAL	\$ 2,328,211	\$ 2,328,211

DEPOSITORY ANNUALIZED YIELD 0.0100%

INTEREST EARNED BY PORTFOLIO

TEXPOOL	\$ 13,207
DEPOSITORY	\$ 108

TOTAL INTEREST INCOME FOR QUARTER \$ 13,315

MONTHLY REPORT – September 2020

Jersey Village Fire Department

EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	8	7	4	2	8	3	9	3	2				46
Fire/ETJ	2	1	2	1	2	2	2	4	5				21
Fire/JV	44	37	49	39	28	38	52	33	28				348
EMS/County	1	0	0	0	2	0	0	3	4				10
EMS/ETJ	3	0	0	3	4	2	2	1	1				16
EMS/JV	71	64	62	31	43	71	58	50	51				501
TOTAL	129	109	117	76	87	116	123	94	91				942
Transports	45	42	36	20	29	43	36	25	35				310
Aid received	5	0	2	0	0	1	2	2	2				14
Aid given	5	2	1	0	3	1	3	2	2				19

FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	66	86	10	3	8	7	4	17	29				230

PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	9	6	0	0	0	0	0	0	0				15
Audience	126	152	0	0	0	0	0	0	0				278

FIRE INVESTIGATIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
	0	0	0	0	0	1	1	0	1				3

- We continue to maintain closure at our building to outside groups during this continuing COVID19 crisis.
- Safety is our priority right now for all staff members. Cleaning of the fire station and equipment happens daily.
- The department continues to build up a decent number of supplies to protect our staff during responses to COVID19

Respectfully submitted,
Mark Bitz
 Fire Chief/Fire Marshal

SEPTEMBER 2020

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Sep	77	2	24	134	76	52	2	10	377
2-Sep	49	2	11	194	45	34	1	5	341
3-Sep	55	1	17	160	51	46	3	4	337
4-Sep	64	6	27	144	58	42	2	0	343
5-Sep	61	3	18	107	51	45	2	0	287
6-Sep	60	7	19	129	61	41	2	1	320
7-Sep	46	0	20	77	42	36	1	0	222
8-Sep	57	2	5	159	49	34	2	0	308
9-Sep	56	4	16	201	51	37	7	8	380
10-Sep	38	3	18	123	32	31	4	7	256
11-Sep	46	2	15	156	44	30	1	0	294
12-Sep	62	4	15	78	54	47	1	0	261
13-Sep	39	1	12	108	36	29	0	1	226
14-Sep	93	4	23	174	77	44	3	5	423
15-Sep	92	2	29	181	84	67	6	6	467
16-Sep	56	3	16	185	48	33	0	1	342
17-Sep	38	3	36	142	25	20	0	0	264
18-Sep	77	1	36	135	66	38	1	20	374
19-Sep	82	2	26	139	67	44	1	5	366
20-Sep	62	1	14	75	54	32	2	0	240
21-Sep	52	0	16	214	37	18	0	0	337
22-Sep	19	2	12	177	14	9	3	0	236
23-Sep	63	6	18	175	55	34	0	8	359
24-Sep	75	3	13	191	59	42	2	4	389
25-Sep	73	5	35	235	68	33	2	6	457
26-Sep	47	8	19	105	33	25	2	3	242
27-Sep	42	5	24	173	33	26	0	4	307
28-Sep	72	4	21	129	14	42	2	14	298
29-Sep	64	1	21	147	51	39	2	6	331
30-Sep	52	3	11	145	40	22	1	0	274
									0
Totals	1769	90	587	4492	1475	1072	55	118	9658

No incidents to report this month.

Police Department
Monthly Activity Report
SEPTEMBER 2020

ACTIVITY	CURRENT MONTH SEPTEMBER	PREVIOUS MONTH AUGUST	YTD 2020	YTD 2019
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PART 1 OFFENSES

Homicide / Manslaughter	0	0	0	0
Sexual Assault	0	0	3	3
Robbery	0	0	1	9
Aggravated Assault	0	0	5	4
Burglary	5	0	13	36
Larceny	11	16	87	80
Motor Vehicle Theft	0	2	22	26
TOTAL PART I	16	18	131	158
TOTAL PART II	24	40	313	615
TOTAL OFFENSES	40	58	444	773

ADDITIONAL STATISTICS

FAMILY VIOLENCE	1	1	16	35
D.W.I.	7	10	73	126

FELONY	12	14	100	166
MISDEMEANOR	6	29	171	419
WARRANT ARREST	3	2	64	291
JUVENILE	0	0	4	2
TOTAL ARRESTS	21	45	339	878

DISPATCH

CALLS FOR SERVICE	829	731	6863	12910
TRAFFIC STOPS	940	1212	6112	10363

ACCIDENTS

INJURY	13	8	78	113
NON-INJURY	41	41	319	460
FATALITY	0	0	0	0
TOTAL	54	49	397	573

Part II Crimes: are "less serious" offenses and include: Simple Assaults, Forgery/Counterfeiting, Embezzlement/Fraud, Receiving Stolen Property, Weapon Violations, Prostitution, Sex Crimes (except rape), Crimes Against Family/Child, Narcotic Drug Laws, Liquor Laws, Drunkenness, Disturbing the Peace, Disorderly Conduct, Gambling, and DWI.



Warrant Payment Report

CITY OF JERSEY VILLAGE

10/6/2020 7:58:47 AM

Warrant Payment Totals For 09/01/2020 - 09/30/2020

Payment Activity Totals:

Payments	28993.6	Transaction Total	1451
Bonds Applied/Forfeit	4925.1		
Bonds Posted	0		
Total Collected	33918.7		
Pending Bond	0		
Pending Payments	0		
Total Collected	33918.7		
Non-Cash Amt:	1618		

Payment Activity Totals By Fees:

AF2-ADMINISTRATIVE FEE (2)	60	01-10-8001	3
AR-ARREST FEE	15		3
AR-ARREST FEE	199.76	01-10-8001	37
CCC04-CONSOLIDATED COURT FEES	123.93		4
CCC04-CONSOLIDATED COURT FEES	3573.89	01-0-1213	87
CCC20-CCC 2020	62	01-0-1213	1
CJFC-Civil Justice Fee Court	0.11	01-10-8001	11
CJFS-Civil Justice Fee State	0.99	01-0-1213	11
COLAGY-COLLECTION AGENCY FEE	358.2		3
COLAGY-COLLECTION AGENCY FEE	7052.73	01-0-1223	79
FINE-Fine	5114.8	01-10-8001	40
IDF-Indigent Defense Fee	6.21		4
IDF-Indigent Defense Fee	177.81	01-0-1213	86
JFCI-Judicial Fee City	1.86		4
JFCI-Judicial Fee City	53.34	01-10-8008	86
JFCT2-Judicial Fee State	16.73		4
JFCT2-Judicial Fee State	480.07	01-0-1214	86
LMCBSF-Local Building Security Fund	4.9	01-10-8005	1
LMCTF-Local Court Technology Fund	4	01-10-8004	1
LMJF-Local Municipal Jury Fund	0.1	01-10-8008	1
LTPDF-Local Truancy Prevention Fund	5	01-10-8001	1
OP-Overpayment	30	01-0-1014	1
SE-SPECIAL EXPENSE FEE	337.9	01-10-8001	2
SEC-MUNICIPAL COURT SECURITY	9.29		4
SEC-MUNICIPAL COURT SECURITY	266.7	01-10-8005	86
SJRF-STATE JURY FEE	12.39		4
SJRF-STATE JURY FEE	356.61	01-0-1213	87
STF-STATE TRAFFIC FEE	30		1
STF-STATE TRAFFIC FEE	598.55	01-0-1213	19
TECH-COURT TECHNOLOGY FEE	12.39		4
TECH-COURT TECHNOLOGY FEE	359.61	01-10-8004	87
TFC-TFC	3		1
TFC-TFC	59.85	01-10-8001	19
TITLE7-TRAFFIC FINES	489		3
TITLE7-TRAFFIC FINES	7785.14	01-10-8001	47
TLFTA1-OMNIBASE STATE FEE-DPS	160		4
TLFTA1-OMNIBASE STATE FEE-DPS	2195.4	01-0-1226	97
TLFTA2-OMNIBASE FEE	48		4
TLFTA2-OMNIBASE FEE	699.3	01-0-1227	103
TLFTA3-OMNIBASE CITY	32		4
TLFTA3-OMNIBASE CITY	468	01-10-8006	103
TP-CT-JUDICIAL EFFICIENCY FEE	40	01-10-8003	16
TPF-TRUANCY PREVENTION FUND	159.61	01-0-1213	80
TP-L-TIME PAYMENT - LOCAL FEE	163.5	01-10-8002	17
TP-S-TIME PAYMENT - STATE FEES	212.5	01-0-1220	17
WRNTFE-WARRANT FEE	300		3
WRNTFE-WARRANT FEE	5014.53	01-10-8001	85
Report Total	35536.7		1451

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020



Warrant Payment Report

CITY OF JERSEY VILLAGE

10/6/2020 7:58:47 AM

Warrant Payment Totals For 09/01/2020 - 09/30/2020

Payment Activity Totals By Transaction Type:

Applied Bond	4925.1	01-0-1213	196
Non-cash Credit	1618	01-0-1213	54
Payment	28993.6	01-0-1213	1201
Report Total	35536.7		1451

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

JERSEY VILLAGE POLICE DEPARTMENT

Criminal Investigation Division Report for September 2020

Sex Crimes/Child Cases (0)

- No new Sex Crimes/Child Cases were reported.

Assault Cases (0)

- No new Assault cases were reported.

Robbery (0):

- No New Robbery Cases were reported.

Property Crimes/Burglaries and Thefts:

Home/Business Burglaries (4)

- On September 2, 2020 Officers responded to the 17600 block of Northwest Freeway in reference to a burglary. Suspects entered the car dealership and attempted to open the key safe. The suspects were not successful and nothing was taken. Detectives began working this case and have obtained surveillance video. At this time Detectives have not determined the identity of the suspect and are still actively working this case.
- On September 14, 2020 three business were burglarized during the same criminal episode in the 8800 block of Jones Road. The suspect is captured on video. The suspect entered three business in the shopping center by breaking the front glass windows. The suspect was able to obtain petty cash from the business. The suspect has not been identified in this case, and Detectives are still actively working the case to develop leads.

Vehicle Burglaries (1):

- On September 2, 2020 a Burglary of Motor Vehicle was reported in the 12600 block of Seattle Slew. Suspects entered the victim's vehicle by popping the door lock. The suspect rummaged through the vehicle and did not take anything. The vehicle was dusted for finger prints, there were not identifiable prints obtained. There are no leads on this case and it is currently inactive.

Criminal Mischief (2):

- On September 14, 2020 two business were vandalized in the 8800 block of Jones Road. This was during the same criminal episode described in the Burglaries. The suspect attempted to gain entry into two additional business, but was not successful. The plate glass windows were damaged. These cases are linked to the burglaries. Detectives have limited leads at this time, and are actively working these cases.

Thefts (3):

- On September 7, 2020 a theft was reported in the 8000 block of Argentina. The victim reported that an unknown suspect stole a political sign from their front yard. There are no leads and this case is inactive.
- On September 9, 2020 a theft was reported in 15000 block of Philippine St. The suspects stole a catalytic converter off of a work van parked at the location. Flock camera system was checked for possible suspect vehicle leads, with negative results. This case is currently inactive due to no leads.
- On September 23, 2020 a theft of service was reported in the 17400 block of Northwest Freeway. The suspect failed to pay the bill after eating. The license plate was obtained on the suspect vehicle and this case is still currently active.

Identity Theft/Fraud (2):

- On September 3, 2020 an Identity Theft was reported at the Jersey Village Municipal Court. The victim was informed of an outstanding warrant for their arrest for unpaid traffic citations. It was determined that the citation was not issued to the victim in this case and their identity was used. This case is active and currently being investigated.
- On September 15, 2020 a Credit Card Abuse case was reported at the Jersey Village Police Department. The victim in this case advised that her Valero credit card was compromised and used fraudulently. Detectives believe that the victims information was obtained by a skimmer device in placed on a gas pump in Houston. The case is still active with limited leads.

Police Department Open Positions/Recruitment

September 2020

As of September 30, 2020 the Jersey Village Police Department has the following job openings:

- Patrol Officer (3 open positions)

The Police Department has continued recruiting efforts, and is currently interviewing qualified candidates.

No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Completed	AG Opinion	PROCESS TIME
1	WHITE	KALEN	10/1/2019	COPY OF PAPER REPORT 19-17723	10/7 SENT TO AG OFFICE 11/21 called AG they are still working on it 11/27 RECEIVED AG RULING TO WITHHOLD REPORT.			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
2	MANOR	JV	10/1/2019	COPY OF CFS FOR 12400 APT 176 FOR THE LAST 3 MONTHS			10/7/19 VIA EMAIL	YES	NO	YES	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
3	LEXUS	NEXUS	10/1/19	LAST MONTH OF CITATION ISSUED			10/7/19 VIA EMAIL	YES	NO	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
4	NAMBO	MICHELLE	10/2/2019	COPY OF COBAN VIDEO FROM ACCIDENT OCCURRED ON 9/8/19 CASE # 19-16795	CRRR7017 1000 00010008 5460		10/7/19 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
5	LIBERTY	MUTUAL INS.	10/3/2019	COPY OF ALARM PERMITS FOR 16884 NW FREEWAY			10/3/19 VIA EMAIL TO LORRI	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 10 MIN
6	ORNELAS	CRESCENXCIANO	10/4/2019	ARREST REPORT FROM 1986-1987 B TO H		\$53.48	10/10/19 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
7	BASSETT	FIRM	10/8/2019	ANY AND ALL INFORMATION OR RECORDS RELATED TO ROBERT P. RUCOBA.	PER LT. DOOLEY NOT ACTIVE CASE		10/10/19 VIA EMAIL	YES	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
8	BASSETT	FIRM	10/8/2019	CFS & INCIDENT REPORTS & CRIMINAL ACTIVITY FOR 12500 CASTLEBRIDGE & 8605 RED PHEASANT CT.	10/9 SENT EMAIL REQUESTING CLARIFICATION ON DATES TO SEARCH PD CHECK# 21627	\$70.80	10/28/19 VIA EMAIL	NO	YES	NO	3 HRS 40 MIN ACCUM 5 HRS 40 MIN
9	SULLO	SULLO	10/9/2019	LAST 2 WEEKS OF CITATIONS ISSUED			10/11/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
10	PRIETO, LUCIE	BACKGROUND RESEARCH	10/9/2019	COPY OF 14-5020 OFFENSE REPORT WMCCLEURE, RODJNI LISTED IN REPORT			10/10/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
11	ZAMORA	LESLIE	10/9/2019	COPY OF ALL REPORTS FOR 16325 JERSEY HOLLOW FROM 1/1/2017- PRESENT DATE			10/11/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
12	MANOR	JV	10/11/2019	DETAILED COPY OF REPORT OR CFS FOR 12400 CASTLEGATE ON 10/8/19			10/11/19 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 20 MIN
13	SULLO	SULLO	10/16/2019	LAST 2 WEEKS OF CITATIONS ISSUED			10/23/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
14	CARLSON	LAW FIRM	10/18/19	19-18839 COPY OF 911 & ACCIDENT REPORT			10/28/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
15	BEVERLY	BRITTANY	10/18/2019	COPY OF OFFENSE REPORT THAT OCCURRED ON 9/23/19 WALEXANDER, JOHN WILLIAM DOB 8/13/68 "HARRASSMENT" OR ANY OTHER DOCUMENTATION YOU HAVE WITH THIS MALE LISTED. 19-17861	10/23 SENT CLARIFICATION EMAIL TO REQUESTOR 10/24 REQUESTOR WITHDREW REQUEST			*****	*****	*****	*****
16	BALL	BRANDON	10/18/19	COPY OF JV INVENTORY SEARCH POLICY & COPY OF POLICY THAT DISCUSSES WHEN A JV OFFICER HAS TO ARREST SOMEONE WHO HAS A WARRANT FROM A DIFFERENT AGENCY			10/23/19 VIA EMAIL	NO	YES	NO	2 HRS 30 MIN ACCUM 2 HRS 30 MIN
17	FALKE	CATHLEEN	10/22/2019	19-18895 COPY OF OFFENSE REPORT	10/23/19 SENT TO AG FOR OPINION 11/21/19 AG RULED TO WITHHOLD INFO		11/21/19 SENT COPY OF AG LETTER TO REQUESTOR	YES	NO	YES	2 HRS 30 MIN ACCUM 2 HRS 30 MIN
18	SULLO	SULLO	10/31/2019	LAST 2 WEEKS OF CITATIONS ISSUED			11/6/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
19	LEXUS	NEXUS	11/1/2019	LAST MONTH OF CITATION ISSUED			11/6/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
20	SHANNON	LANG	11/4/2019	COPY OF 19-19777 FRAUD REPORT	11/18 SENT TO AG FOR OPINION 2/3 AG OPINION RECEIVED WITHHOLD						2 HRS 00 MIN ACCUM 2 HRS 00 MIN
21	NASH	JUSTIN	11/6/2019	COPY OF C0056116 TRAFFIC STOP VIDEO	11/18 SENT TO AG FOR OPINION 12/12 AG OPINION RECEIVED WITHHOLD						2 HRS 00 MIN ACCUM 2 HRS 00 MIN
22	SULLO	SULLO	11/13/2019	LAST 2 WEEKS OF CITATIONS ISSUED			11/21/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
23	JACKSON	LIZABETH KATILY	11/13/2019	COPY OF 17-18772			11/19/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
24	TAYLOR	KARA	11/19/2019	COPY OF COMPLETE REPORT INCLUDING WITNESS STATEMENTS FROM 19-18839	11/26 SENT TO AG FOR OPINION 12/20 AG RESPONSE RECEIVED WITHHOLD						2 HRS 00 MIN ACCUM 2 HRS 00 MIN

25	DISCOVERY	RESOURCES	11/21/2019	COPY OF REPORT 18-16079	11/26 SENT TO AG FOR OPINION 12/26 PER AG WITHHOLD DOCUMENTS		12/26/19 SENT BY EMAIL COPY OF AG RULING & REDACTED CRIS REPORT	YES	YES	YES	4 HRS 00 MIN ACCUM 4 HRS 00 MIN
26	GALICIA	JESUS	11/21/19	COPY OF MY ARREST (TRAFFIC ARREST) FROM 2009-2012		11/26/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
27	SULLO	SULLO	11/27/2019	LAST 2 WEEKS OF CITATIONS ISSUED		12/4/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN	
28	BERNARD	JULIA	12/2/2019	19-21532 COPY OF CFS @ STATION ON 11/28/19 @ 1300		12/10/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
29	LEXUS	NEXUS	12/3/2019	LAST MONTH OF CITATION ISSUED		12/4/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN	
30	BEAZLEY	MARY	12/9/2019	THEFT FROM CITY EMPLOYEE MS. PARKER @ THE GOLF COURSE 15-16734	12/17 COST ESTIMATION EMAILED TO REQUESTOR 12/18 GO WITH REQUEST PD ON 12/23/19	1/7/2020 VIA EMAIL	NO	YES	NO	4 HRS 00 MIN ACCUM 4 HRS 00 MIN	
31	KUJAWA	CHRISTINE	12/10/2019	CFS FOR 65 CHERRY HILLS FROM 1/1/2012 TO PRESENT DATE		12/17/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
32	SULLO	SULLO	12/11/2019	LAST 2 WEEKS OF CITATIONS ISSUED		12/17/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN	
33	SULLO	SULLO	12/18/2019	LAST 2 WEEKS OF CITATIONS ISSUED		12/27/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN	
34	GARCIA	LORENA	12/30/2019	COPY OF FULL REPORT 19-18811 INCLUDING PICTURES & OTHER EVIDENCE	1/7/2020 SENT TO AG OFFICEM EMAILED COPY OF AG LETTER TO REQUESTOR 2/3/2020 AG STATED TO WITHHOLD		YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
35	SULLO	SULLO	12/31/2019	LAST 2 WEEKS OF CITATIONS ISSUED		1/8/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN	
36	HACKETT	COREY	12/30/2019	COPY OF ARREST REPORT FROM 2/27/2016 ARREST FOR FAIL TO ID FUGITIVE, OR GIVING FALS INFO		1/8/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
37	HOLT	BROOKE	1/7/2020	CRIME STATS FOR APT. COMPLEX IN THE CITY LIMITS FOR THE LAST 2 YEARS		1/7/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
38	LEXUS	NEXUS	1/4/2020	LAST MONTH OF CITATION ISSUED		1/8/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN	
39	BOONE	LARA	1/14/2020	CRIMES STATISTIC FROM 2019	NOT IN OUR JURISDICTIONAL AREA	1/15/2020 VIA EMAIL	XX	XX	XX	XX	
40	MORGAN	LATISHA	1/15/2020	ARREST ON 1.20.2019 18-1042 COPY OF COBAN, AUDIO AND OFFENSE REPORT	1/16/2020 SENT COST ESTIMATOR TO REQUESTOR 1/20/2020 REQUEST GAVE GO AHEAD AND PULL BOX	PD 45.00 1/22/2020	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
41	SULLO	SULLO	1/15/2020	LAST 2 WEEKS OF CITATIONS ISSUED		1/22/2020	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN	
42	TYLER	URVEZANT	1/15/2020	COPY OF ARREST REPORTS FOR DOB 11/191992 TX DL 33982491		1/15/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
43	GRAY	LINDA	1/24/2020	CFS 19-23141		1/24/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
44	BEAZLEY	MARY	1/29/2020	ANY REPORT WITH CURT BEASLEY		2/11/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 6 HRS 00 MIN	
45	SULLO	SULLO	1/29/2020	LAST 2 WEEKS OF CITATIONS ISSUED		2/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 00 MIN	
46	MARTINEZ	JUDITH M	1/31/2020	COPY OF OR 19-22925 THEFT OF TRAILER & LIST OF ALL THEFTS OF TRAILERS FROM PUBLIC STORAGE IN THE LAST YEAR		2/5/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
47	LEXUS	NEXUS	2/3/2020	LAST MONTH OF CITATION ISSUED		2/5/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN	
48	SULLO	SULLO	2/5/2020	LAST 2 WEEKS OF CITATIONS ISSUED		2/11/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 30 MIN	
49	LAWSON	STEPHANIE	2/5/2020	ANY CFS FOR 8518 WYNDHAM CT FROM 5/18/19-2/5/2020 ALSO COPY OF REPORT & DASH CAM FROM CALL ON 1/30/2020 @ LOS CUCCOS PKLOT ABOUT 6:30-8:00		2/7/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
50	KEETH	KENNETH	2/6/2020	COPY OF ARREST FOR HIM 2008-2009 DOB 11/28/1984		2/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HR 30 MIN	
51	AMARO	LAW FIRM	2/10/2020	COPY OF 911 CALL FOR ACCIDENT 20-1614 IN PAPER, & AUDIO FORM		2/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HR 30 MIN	
52	SULLO	SULLO	2/12/2020	LAST 2 WEEKS OF CITATIONS ISSUED		2/19/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 00 MIN	

53	BEAZLEY	MARILEE	2/12/2020	COPY OF STATEMENT MADE TO JVPD ABOUT ON OR ABOUT MARCH 25, 2018 INVOLVING GREGORY ALLEN SMITH		2/13/2020 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 7 HRS 00 MIN
54	RODERICK	JENNIFER	2/12/2020	COPY'S OF CFS 2/2018-2/2020 FOR 15314 CHICHESTER LANE		2/13/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
55	GUIRGUIS	LINDA	2/13/2020	COPY OF 19-16649 NON REDACTED COPY		2/13/2020 VIA EMAIL & CRRR # 7017 1000 0001 0008 5804	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
56	BERRUETE	DIANE	2/19/2020	CERTIFIED COPY OF OR 16-17437 VALLE, JARY LAGOS DOB 5/17/1990		2/24/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
57	ARMSTRONG	LEE	2/24/2020	COPY OF 911, PHOTOS, BWC, COPY OF INTERVIEWS FOR ACCIDENT 20-1291	SENT TO AG OFFICE 2/28/2020 4/10/2020 WITHHOLD PER AG		YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
58	BEAZLEY	MARILEE	2/25/2020	???? REPORT OF GRANDAUGHTER ANNA BEING ASSAULTED BY HER FATHER PETER MACJEAK @ 16101 Wall St. Unknown date	3/2/2020 CLARIFICATION EMAIL SENT	3/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 8 HRS 30 MIN
59	SULLO	SULLO	2/26/2020	LAST 2 WEEKS OF CITATIONS ISSUED		2/28/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 30 MIN
60	FLEMING	NATALIE	2/27/2020	20-1052 COPY OF 911, BWC & AND ANY OTHER DOCUMENTATION FOR THIS ACCIDENT		3/2/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
61	LEXUS	NEXUS	3/3/2020	LAST MONTH OF CITATION ISSUED		3/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN
62	PARADOWSKI	LAW FIRM	3/6/2020	COPY OF ACCIDENT 19-3312 AND ALL PHOTOS, VIDEO, & 911 CALLS		3/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HRS 30 MIN
63	SULLO	SULLO	3/11/2020	LAST 2 WEEKS OF CITATIONS ISSUED		3/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 00 MIN
64	MORGAN	LATISHA	3/12/2020	19-17613 TRAFFIC STOP COBAN AND OTHER DOCUMENTATION	3/16/2020 SENT TO AG OFFICE 4/28 AG OPINION RECEIVED WITHHOLD VIDEO		NO	NO	YES	1 HRS 00 MIN ACCUM 3 HRS 00 MIN
65	SLOAN	FIRM	3/18/2020	COPY OF 911, PHOTOS, BWC, COPY OF INTERVIEWS FOR ACCIDENT 19-21757	3/18/2020 SENT TO AG OFFICE 5/4/2020 AG OPINION RECEIVED WITHHOLD		NO	NO	YES	00 HRS 45 MIN ACCUM 00 HRS 45 MIN
66	SULLO	SULLO	3/18/2020	LAST 2 WEEKS OF CITATIONS ISSUED		3/26/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 30 MIN
67	WYLE	COOK	3/23/2020	COPY OF ACCIDENT REPORT 20-0073		3/23/2020	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
68	SULLO	SULLO	3/27/2020	LAST 2 WEEKS OF CITATIONS ISSUED		3/31/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 00 MIN
69	LEXUS	NEXUS	4/2/2020	LAST MONTH OF CITATION ISSUED		4/2/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 30 HRS 30 MIN
70	SULLO	SULLO	4/10/2020	LAST 2 WEEKS OF CITATIONS ISSUED		4/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 30 MIN
71	SULL	SULLO	4/22/2020	LAST 2 WEEKS OF CITATIONS ISSUED		5/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 00 MIN
72	LEXUS	NEXUS	5/4/2020	LAST MONTH OF CITATION ISSUED		5/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
73	NORRIS	BROOKE	5/18/2020	CFS @ 16514 VILLAGE DR. For 4/4/2020 & 4/5/2020		5/19/2020 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
74	WOODS	LUCAS	5/26/2020	COPY OF 20-6100 INCLUDING PHOTO OR VIDEO		5/28/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
75	BURNS	BRIAN	5/28/2020	SERIAL NUMBER OF INTOX 9000 MACHINE LOCATED AT JVPD ON 8/8/2018		5/28/2020 VIA EMAIL	NO	YES	NO	XXXXXXXX
76	JONES	CHAD	6/2/2020	20-6282 ACCIDENT, 911, DASHCAM, BWC ANY OTHER DOCUMENTS TO THIS ACCIDENT REPORT	6/9/2020 SENT TO AG FOR OPINION 8/20/2020 WITHHOLD COBAN VIDEO	6/9/2020 VIA EMAIL 911 RECORDING ONLY	NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
77	STILLWELL	WILBURT	6/2/2020	CFS FOR 12400 # 211 OR ANY OTHER CALL WITH MY NAME ASSOCIATED TO IT		6/2/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
78	LEXUS	NEXUS	6/2/2020	LAST MONTH OF CITATION ISSUED		6/2/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
79	FLORES	ISREAL	6/3/2020	COPY OF ARREST REPORT 18-12426		6/9/2020 VIA EMAIL 911 RECORDING ONLY	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
80	SULLO	SULLO	6/9/2020	LAST 2 WEEKS OF CITATIONS ISSUED		6/9/2020 VIA EMAIL 911 RECORDING ONLY	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 00 MIN
81	THOMPSON	COE	6/9/2020	COPY OF COMPLETE FILE ON ACCIDENT 17-5306		6/15/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
82	RANLY	SHELBY	6/17/2020	COPY OF OFFENSE REPORT 19-18913 INCLUDING COBAN/PHOTOS ANY OTHER DOCUMENTS	SENT TO AG OFFICE 6/29/2020 7/20/2020 WITHHOLD PER AG OFFICE	6/23/2020 VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN

83	BEAZLEY	MARILEE	6/18/2020	COPY OF PHONE CALL FOR CFS @ 14910 LAKEVIEW ON 6/17/2020 @ 945PM		6/23/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 10 HRS 00 MIN
84	JOHNSON	ALEXANDER	6/18/2020	CFS FOR THEFT @ EXTRA STORAGE LAST 2 YEARS.		6/18/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
85	SULLO	SULLO	6/24/2020	LAST 2 WEEKS OF CITATIONS ISSUED		6/29/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 30 MIN
86	LEXUS	NEXUS	7/1/2020	LAST MONTH OF CITATION ISSUED		7/7/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN
87	KWOK DANIELS	LAW FIRM	7/7/2020	ACCIDENT 20-4980 REQUEST COPY OF 911, RADIO TRAFFIC, ANY RECODINGS OF ANY KIND, ANY DOCUMENTS, INVESTIGATIONS FILE, FILLINGS, PHOTOGRAPHS	7/16/2020 SENT TO AG FOR OPINION					2 HRS 00 MIN ACCUM 2 HRS 00 MIN
88	SULLO	SULLO	7/8/2020	LAST 2 WEEKS OF CITATIONS ISSUED		7/15/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 10 HRS 00 MIN
89	LAWSON	BRIAN	7/15/2020	CFS FOR 8518 WYNDHAM COURT FROM 5/2019-PRESENT DAY		7/16/2020 VIA PU	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HRS 30 MIN
90	LAWSON	BRIAN	7/20/2020	COPY OF OUTSIDE PD CAMERAS FROM 7/17/2020 @ 1745-1800	7/30 SENT TO AG FOR OPINION		NO	NO	YES	2 HRS 00 MIN ACCUM 3 HRS 30 MIN
91	BOZE	ROBERT	7/21/2020	COPY OF REPORT 20-8165 FROM 7/16 AND ALSO LIST OF CFS FOR 15306 LAKEVIEW DR FOR THE PAST 2 YEARS		7/21/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HRS 30 MIN
92	MANSON	CHRISTOPHER	7/22/2020	COPY OF ALL ACCIDENTS IN THE MONTH OF JUNE WITH DAMAGE TO STATE PROPERTY		7/30/2020 VIA EMAIL	NO	YES	NO	2 HRS 30 MIN ACCUM 2 HRS 30 MIN
93	MANSON	CHRISTOPHER	7/22/2020	COPY OF ALL ACCIDENTS IN THE MONTH OF JUNE WITH DAMAGE TO STATE PROPERTY		7/30/2020 VIA EMAIL	NO	YES	NO	3 HRS 00 MIN ACCUM 5 HRS 30 MIN
94	KPRC		7/24/2020	COPY OF BWC & COBAN VIDEO ON 20-8775 OFFICER INVOLVED SHOOTING AT SHELL GAS STATION	NOT OUR CASE/ TEXAS RANGER HANDLING CASE	7/30/2020 VIA EMAIL	YES	NO	NO	NOT OUR CASE
95	BROWN	ASHLEY	7/28/2020	COPY OF POLICE REPORT SHE MADE OF MISSING SON		7/30/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
96	DETOLEDO	DANIELLE	7/28/2020	20-7845 COPY OF STATEMENTS, REPORTS, LIST OF EVIDENCE SUBMITTED BY ALL OFFICERS, BOTH PARTIES & WITNESS AT ALL INCIDENTS AT 49 PARKWAY PLACE. ALSO CITATION INFORMATION ON ASSAULTERS CITATION, COURT DATE & DOCKET #	8/4/2020 SENT TO AG OPEN CASE WITH OUR COURTHOUSE 9/24/2020 REC AG RULING TO WITHHOLD	8/4/2020 AG LETTER TO REQUESTOR VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
97	SULLO	SULLO	7/29/2020	LAST 2 WEEKS OF CITATIONS ISSUED		8/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 10 HRS 30 MIN
99	LEXUS	NEXUS	8/4/2020	LAST MONTH OF CITATION ISSUED		8/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 00 MIN
100	GONZALEZ	SHERRI	8/6/2020	DOCUMENTS FROM CASE NUMBER 20-8520	8/13/2020 SENT TO AG OPEN CASE 9/8/2020 WITHHOLD FROM REQUESTOR	8/13/2020 PUBLIC PAGE VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
101	SULLO	SULLO	8/6/2020	LAST 2 WEEKS OF CITATIONS ISSUED		8/13/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 11 HRS 00 MIN
102	MORALES	BIANCA	8/11/2020	COPY OF ALL DOCUMENTS FOR ACCIDENT 19-2515 FROM 2/11/19		8/13/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
103	MIDDLETON	KATHRYN	8/19/2020	COPY OF CASE 20-8414 FROM JULY 14, 2020		9/1/2020 VIA EMAIL	NO	YES	NO	3 HRS 30 MIN ACCUM 3 HRS 30 MIN
104	SULLO	SULLO	8/20/2020	LAST 2 WEEKS OF CITATIONS ISSUED		9/1/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 11 HRS 30 MIN
105	ALLY	HERRON	8/26/2020	COPY OF ARREST 02-2141		9/8/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
107	LEXUS	NEXUS	9/2/2020	LAST MONTH OF CITATION ISSUED		9/8/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 30 MIN
108	EDWARDS	SUSAN	9/3/2020	CFS FOR 16001 JERSEY FOR YEAR OF 2018		9/3/2020 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
109	SULLO	SULLO	9/8/2020	LAST 2 WEEKS OF CITATIONS ISSUED		9/17/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 12 HRS 00 MIN
110	UDOJI	LATOYO	9/9/2020	COPY OF 14-16430 WHERE SISTER USED MY ID TO GET CITATIONS		9/16/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
111	BASSETT	FIRM	9/16/2020	COPY OF CRIMINAL AND CIVIL RECORDS OF ALEXANDER, KEVIN DELTRELL. DOB 8/14/1993	9/28 SENT COST ESTIMATOR TO REQUESTOR 9/21/2020 REQUESTOR ACCEPTED CHARGES	9/29/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 7 HRS 00 MIN
112	SULLO	SULLO	9/28/2020	LAST 2 WEEKS OF CITATIONS ISSUED						
113	LEXUS	NEXUS	10/1/2020	LAST MONTH OF CITATION ISSUED						
114										

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS 2020**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$58,837.58	\$9,473.94	\$660.97	\$1,186.12	\$1,539.29	\$217.46	\$0.00	\$42,492.50	\$114,407.86
Feb	\$77,977.32	\$11,961.08	\$819.99	\$1,147.26	\$1,520.72	\$218.49	\$50.00	\$56,973.85	\$150,668.71
Mar	\$74,905.62	\$12,042.77	\$771.69	\$1,534.13	\$1,727.65	\$195.07	\$50.00	\$54,422.11	\$145,649.04
Apr	\$33,354.76	\$5,800.82	\$330.00	\$568.18	\$666.78	\$80.16	\$50.00	\$21,555.98	\$62,406.68
May	\$24,895.09	\$4,613.98	\$364.00	\$463.48	\$542.08	\$66.16	\$0.00	\$18,902.17	\$49,846.96
June	\$40,524.97	\$7,205.23	\$556.00	\$950.44	\$993.18	\$93.76	\$0.00	\$33,469.71	\$83,793.29
July	\$42,992.28	\$8,047.68	\$644.00	\$1,015.00	\$1,042.18	\$93.33	\$25.00	\$37,324.09	\$91,183.56
Aug	\$41,333.34	\$7,613.89	\$500.00	\$1,047.22	\$1,043.82	\$87.55	\$0.00	\$36,148.83	\$87,774.65
Sept	\$54,739.06	\$4,714.53	\$428.00	\$1,421.61	\$1,302.48	\$83.48	\$50.00	\$38,761.64	\$101,500.80
Oct									
Nov									
Dec									
Totals	\$449,560.02	\$71,473.92	\$5,074.65	\$9,333.44	\$10,378.18	\$1,135.46	\$225.00	\$340,050.88	\$887,231.55

Municipal Courts Activity Detail

September 1, 2020 to September 30, 2020

100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1

Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 9/1/2020:							
Active Cases	13,908	214	0	108	968	157	15,355
Inactive Cases	19,108	41	0	165	6,156	52	25,522
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	839	3	0	4	7	1	854
Cases Reactivated	70	0	0	1	38	0	109
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	14,817	217	0	113	1,013	158	16,318
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	54	1	0	2	7	0	64
Dismissed by Prosecution	200	0	0	1	18	1	220
Total Dispositions Prior to Court Appearance or Trial	254	1	0	3	25	1	284
Dispositions at Court Appearance or Trial:							
Convictions:							
Guilty Plea or Nolo Contendere	0	0	0	0	0	0	0
By the Court	0	0	0	0	0	0	0
By the Jury	0	0	0	0	0	0	0
Acquittals:							
By the Court	0	0	0	0	0	0	0
By the Jury	0	0	0	0	0	0	0
Dismissed by Prosecution	0	0	0	0	0	0	0
Total Dispositions at Court Appearance or Trial	0	0	0	0	0	0	0
Compliance Dismissals:							
After Driver Safety Course	28	---	---	---	---	---	28
After Deferred Disposition	53	0	0	0	0	0	53
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	21	---	---	---	---	---	21
All Other Transportation Code Dismissals	73	0	0	0	1	0	74
Total Compliance Dismissals	175	0	0	0	1	0	176
All Other Dispositions	0	0	0	0	0	0	0
Total Cases Disposed	429	1	0	3	26	1	460
Cases Placed on Inactive Status	0	0	0	0	0	0	0
Cases Pending 9/30/2020:							
Active Cases	14,388	216	0	110	987	157	15,858
Inactive Cases	19,038	41	0	164	6,118	52	25,413
Show Cause and Other Required Hearings Held	0	0	0	0	0	0	0
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Municipal Courts Activity Detail

September 1, 2020 to September 30, 2020

100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1

Court: Jersey Village

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 9/1/2020:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
Cases Added:	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
Total Cases on Docket	0
Dispositions:	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
Total Cases Disposed	0
Cases Placed on Inactive Status	0
Cases Pending 9/30/2020:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Cases Appealed:	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	4
Non-Driving Alcoholic Beverage Code Cases Filed.....	1
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	0
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	0
<i>Discretionary Transfer</i>	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

**Municipal Courts
Activity Detail
September 1, 2020 to September 30, 2020**

**100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1**

Court: Jersey Village

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i>	0	--
<i>Class A and B Misdemeanors</i>	0	0
<i>Felonies</i>	0	0
		Total
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i>		0
<i>Class A and B Misdemeanors</i>		0
<i>Felonies</i>		0
Capiases Pro Fine Issued		4
Search Warrants Issued		0
Warrants for Fire, Health and Code Inspections Filed		0
Examining Trials Conducted		0
Emergency Mental Health Hearings Held		0
Magistrate's Orders for Emergency Protection Issued		0
Magistrate's Orders for Ignition Interlock Device Issued		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
Driver's License Denial, Revocation or Suspension Hearings Held		0
Disposition of Stolen Property Hearings Held		0
Peace Bond Hearings Held		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i>		0
<i>Full Satisfaction</i>		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit		0
Cases in Which Fine and Court Costs Waived for Indigency		0
Amount of Fines and Court Costs Waived for Indigency		\$ 0
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i>		\$ 93,810
<i>Remitted to State</i>		\$ 7,690
<i>Total</i>		\$ 101,501

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO SHOWED</u>	<u>% TO TOTAL</u>	<u>SHOWED</u>	<u>% TO TOTAL</u>	<u>PAYMENT % TO PLAN TOTAL</u>	<u>DOCKET CLOSED</u>	<u>% TO TOTAL</u>
<u>September 2, 2020</u> <u>AM Docket</u>	Judge Kisluk	186	86	46%	100	54%	12 12%	65	65%
	Marcy McCorvey								
<u>September 2, 2020</u> <u>PM Docket</u>	Judge Kisluk	106	48	45%	58	55%	6 10%	37	64%
	Marcy McCorvey								
<u>September 16, 2020</u> <u>All Dockets</u>	CANCELLED PER OFFICE OF COURT ADMINISTRATION REQUEST								
<u>September 23, 2020</u> <u>AM Docket</u>	Judge Chancea	158	41	26%	117	74%	4 3%	54	46%
	Marcy McCorvey								
<u>September 23, 2020</u> <u>PM Docket</u>	Judge Chancea	45	10	22%	35	78%	0 0%	13	37%
	Marcy McCorvey								
<u>TOTAL</u>		495	185	37%	310	63%	22 7%	169	55%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020



Location Listing

CITY OF JERSEY VILLAGE

10/6/2020

Location Listing By Location

Location Details For Dates From 09/01/2020 To 09/30/2020

Citation #-Viol.	Location
Ran Stop Sign	1
C0061072	16500 Block Village Dr - N
Speeding	2
C0061365	15200 Block Philippine St - N
C0061366	15400 Block Philippine St - N
Speeding - School Zone	14
04111	15400 Block Congo Ln - N
04104	15400 Block Shanghai St - N
04106	15400 Block Shanghai St - N
04113	15400 Block Shanghai St - N
04114	15400 Block Shanghai St - N
C0061363	15400 Block Shanghai St - N
04115	15400 Block Shanghai St - N
04103	15600 Block Congo Ln - N
C0061246	15700 Block Congo Ln - N

C0061245	15700 Block Congo Ln - N
04102	15800 Block Congo Ln - N
C0061330	15800 Block Congo Ln - N
C0061332	15800 Block Congo Ln - N
C0061334	15800 Block Congo Ln - N

Report Totals

17

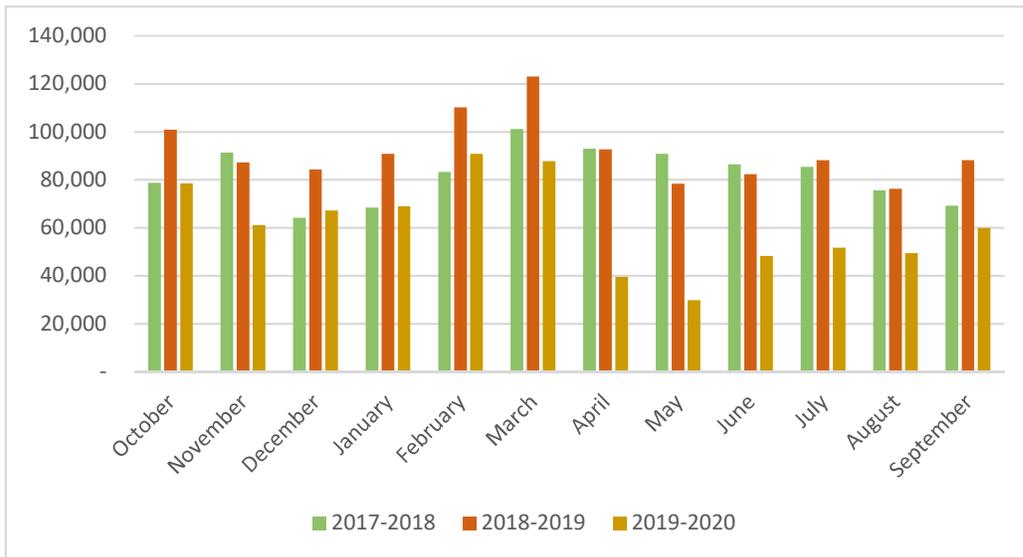
JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2017, 2018, 2019

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>
October	78,666	100,832	78,416
November	91,263	87,251	61,065
December	64,109	84,302	67,241
January	68,431	90,781	68,972
February	83,276	110,193	90,758
March	101,163	122,971	87,719
April	92,902	92,606	39,486
May	90,836	78,291	29,873
June	86,467	82,371	48,286
July	85,337	88,193	51,684
August	75,503	76,274	49,447
September	69,179	88,185	59,882
FY Total	\$ 987,132	\$ 1,102,249	\$ 732,830

Average Per Month \$ 82,261 \$ 91,854 \$ 61,069



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT												
2020 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
WATER												
WATER PLANT #1 SEATTLE	0	0	0	0	0	0	0	0	0			
WATER PLANT #2 VILLAGE	0	0	0	0	0	0	0.20	0.18	0.27			
WATER PLANT #3 WEST	12.792	11.351	12.074	10.348	10.085	8.092	8.073	9.159	9.067			
CITY OF HOUSTON (SEATTLE)	16.478	14.503	19.135	18.936	28.514	33.024	40.539	39.618	33.4			
INTERCONNECT(529)	0.29	0.17	0.14	0.1	0.9	0	0	0.37	0.37			
TOTAL(Million Gallons)	29.299	25.871	31.223	29.294	38.608	41.116	48.632	48.832	33.977			
MAX DAILY FLOW	0.737	0.662	1.694	0.963	1.534	1.890	2.22	2.11	1.892			
METER READS	3293	3278	3285	3282	3282	3280	3287	3294	3288			
WATER OFF/ON	16	10	9	5	12	8	18	9	2			
METER ACCURACY TESTS	0	0	0	0	1	0	0	0	0			
MAIN BREAKS REPAIRED	1	0	0	0	0	0	3	1	0			
WATER LEAKS REPAIRED	12	6	8	2	7	6	3	7	6			
FIRE HYDRANTS SERVICED	2	0	0	0	0	0	0	0	0			
METER INSTALLATIONS	1	2	2	2	1	0	0	6	3			
SERVICE INSPECTIONS	0	0	0	0	0	0	0	0	0			
QUALITY	0	0	1	0	1	0	0	0	1			
PRESSURE	1	2	0	2	0	0	0	2	7			
SEWER COMPLAINTS	2	0	4	2	3	1	0	1	7			
WHITE OAK BAYOU												
AVG. DAILY FLOW (EFFLUENT)	0.8396	0.8196	0.82	0.8459	0.8056	0.9983	0.8796	0.8796	*			
JV PORTION	0.3591	0.3531	0.3414	0.3520	0.2796	0.4128	3.5465	0.3625	*			
% OF PLANT	41.0%	36.91%	40.86%	42.3%	37.04%	46.13%	88.86	43.07	*			
GARBAGE												
Residential Customers	2194	2182	2184	2183	2182	2183	2188	2195	2187			
Complaints	3	2	2	1	5	8	4	5	4			
COMMUNITY DEVELOPMENT												
Plans Checked	27	6	16	8	13	16	20	2	1			
Sign Plan Reviews	1	0	1	1	7	0	1	0	1			
Permits Issued	127	75	73	59	83	57	68	69	69			
Inspections (Permit)	128	161	110	88	222	115	106	166	65			
Insp (Site)	102	49	47	0	0	2	9	97	*			
Conferences	10	6	6	2	0	0	0	0	*			
Certificate of Occupancy (Residential)	1	0	0	0	1	0	2	0	0			
Certificate of Occupancy (Commercial)	0	2	1	0	0	4	2	1	2			
Street/Sidewalk Repairs (in yards)	42	8	40	0	6	66	56	266	103			
Sign repairs	3	4	4	7	3	1	1	0	1			
CODE ENFORCEMENT												
Violation Letters	21	5	5	28	18	21	15	19	21			
Red tags for ordinance violations	42	15	17	8	7	8	7	9	2			
Conferences	*	6	0	0	0	0	0	0	0			
Signs picked up-bandit and ROW signs	53	6	44	11	12	67	14	50	12			
Animals picked up	3	7	0	0	0	0	0	0	3			
Animals taken to HC	0	0	0	1	0	0	0	1	6			
Traps Issued	0	2	0	0	1	0	1	1	0			
FLEET												
Work Orders	50	51	48	49	52	41	53	47	44			
Preventative Maintenance	10	8	8	7	8	11	8	9	8			
Unscheduled Repairs	20	21	25	24	15	4	11	10	10			
New Vehicle Set ups	8	0	0	0	0	0	0	0	0			

* - unavailable at this time



CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive, Jersey Village, TX 77040

713-466-2100 (office) 713-466-2140 (fax)

Public Works Status Report for Month of September 2020

General –

- Sent letter on cleaning commercial grease traps went to all commercial businesses and specifically to those businesses that are food and oil related, such as restaurants, gas stations, etc. We are trying to encourage businesses to do their civic duty to clean their equipment routinely as the code calls for.
- Carol fox improvements, Splash pad, Shade structure and net are moving ahead. We are coordinating with Parks & Rec to assist as needed.
- HC VPH called and asked if we would participate in the County's Covid testing program with WW treatment plants. I said we would cooperate but they need to get us a composite sampler. They are working on that.
- Christian and I are reviewing the EHRA report that was sent this month, tropical storms notwithstanding. We need to move forward on promoting adoption of Atlas 14.
- Teleconference meeting with Inspected.com with Christian and myself. This is an inspection software and not a service. It helps with "remote" inspections with a cloud database. We will consider if it has a place in our solution.
- We vetted and acquired Wrap-around Pre-trip software that staff will use to inspect their vehicles before and after using them. This software tracks the condition of the vehicles and creates an audit trail of the driver's usage, and any damage that was noticed.
- Public Works is working with Chief Riggs on animal control integrated with the Harris County VPH for animal control services.
- Working on installing stop signs at Congo/Australia. We are awaiting a study by PD to help assess the need.
- Assembled and delivered the window boarding schedule developed by Derrick for hurricane window boarding in future hurricanes to City Manager and Parks Director for their records.
- Working on insurance request from HR. obtained equipment list, need property value re-assessed.
- Coordinating with new Admin for Parks and want to thank Danielle for her assistance helping Parks.
- Meeting with Plant Manager for planning for new Fiscal Year on treatment plant activities, inspections, maintenance, etc.
- Streets/Plants moving ahead w/ new employee candidates. We welcome Jamar Perry to the City where he will be working primarily on the W/WW treatment plants.
- Handling/resolving many community questions, complaints and issues.
- Approved several permits for work in JV.
- Working on council driven tasks: Dillard water leak, Stop sign at FD, all moving ahead.
- Working to resolve a number of homeowner issues related to cleanup for Soundwall.

Community Development –

- I met with Comm. Dev. Staff to discuss CRS renewal PW met on this by Oct, 2020. CRS mail outs being worked on for CRS renewal.
- Looking at multiple solutions to improve Permitting, Inspections and Code Enforcement. Hang a monitor on wall in Permits with a scrolling list of permit information. This is done and accomplished. Working on obtaining a PC/device at Permits Desk for ePermitting to assist customers in expediting permits. All aspects of Comm. Dev. Is under review – down to issuing individual permits.
- Normal operations ongoing.
- Discussing pool discharges – HC doesn't govern residential. They prefer it to be hooked to a san sewer, or discharge into storm if not chlorinated, self-test.
- Working on getting wayfarer signage installed by EOM. Revision to location acknowledged.
- Looking at doing a training session with 811 to pass on how to use service, including Derrick, Roy and some folks.
- Met with DRC and Code Enforcement.
- Phone conversation with Kevin Taylor on inspections, will carry over to another meeting.
- Several conversations with Joe Myer's folks on multiple issues.

Fleet

- We have researched 3 applications that could help us with the pre-trip inspection and accident reporting issues, Jose has concluded that Whip-around offers the best product for the money, is the most user friendly and have the best reviews. Jose negotiated 50% off the price for the initial time period!
- Jose took 2 ASE recertification tests and passed them both! Good job Jose!
- We are continuing our weekly inspections on the city generators.
- The online vehicle auction is doing well, we are discussing future strategies with City Manager.
- Normal operations ongoing.
- I had a request from a homeowner to change the Yield sign to a stop sign, so both directions have to stop at Golf Course Bridge. Currently one is Yield and the other is Stop. This is under discussion.
- Jose is conducting meetings with FD on the new ambulance.
- The High Water Truck was repaired and it was put back in service.
- We changed the tire shops because of recurring issues with tires after they were replaced. The tire shop we will be using from now on is Challenger Tires. We are evaluating whether bringing tire maintenance in-house is more productive/effective than our current approach.
- Unit 21-1905T should be ready to be picked up from the body shop today.
- The police department generator water pump is leaking and the parts have been ordered. As soon as they get here, Loftin will perform the repairs.
- CDL training for David was pushed back to 12/11/2020.
- Golf course truck was dropped off at the body shop last week, should be ready today or tomorrow.

- We will be meeting with CAPFLEET to see our options for the outfitting of the patrol vehicles for next year. Jose has 2 meetings this week regarding the outfitting of the new PD vehicles. One is with Texas Select Up fitters and the other is DANA Safety supply.
- Jose is working with the rep from Whip Around to get our account set up. We will be in touch with each department to get a list of drivers and to provide training.
- Fire Truck 3531, is in the shop (PFS) they are fixing a radiator leak.
- The golf course pickup truck was picked up from the bodywork and we dropped it off at the dealership for transmission issues. The repairs should be covered under warranty.
- We have been working on the work orders from MY CIVIC.

Streets

- Service Orders (Daily)
- Monthly water billing Reads
- Repair 8" waterline on Congo and Soloman, Mickie Services assisted and had it repaired 4am Saturday morning, cost \$13K, crew of 9 with heavy equipment.
- Contractor is placing new Sod back on several spots where they made repairs.
- Daily Service Orders
- Interviewed new candidate for streets position to get the Sweeper back on the road. Making offer and will see if he accepts.
- Replacing bad meters that would not read during billing, data collector failed and needs repair.
- Complaint about roots in sanitary pipe, ours or theirs? Since it is dispute he will have plumber fix and we will decide if it is a shared problem. We will deploy cameras to get to the bottom of the issue.
- Work order Tickets are out to repair hole in front of Austin's house + several others, they are currently fixing the damage.
- Submitted newsletter for October to introduce the City to PW. Department mission, Pic + Bio.
- Requested Floor polish and door locks be added to PW bldg.
- The following work was completed **in-house** using a hybrid partnership with contractor saving the City significant money:
 - 2 concrete panels Rio Grande and Smith replaced.
 - 1 concrete panel on 16313 Lakeview replaced.
 - Dangerous panels on Wall St. were replaced due to people falling while walking.
 - Sidewalk on Tenbury replaced, this one was badly damaged.
 - 2 full Panels on Lakeview @ Acapulco are being repaired due to street cracking and dropping.
- Prepared for incoming tropical storm, pumping down pond, barricades placed.
- Monitor all inlet's and to make sure that they were all free flowing of any debris, there is some ponding in our usual low areas. We are keep a watchful eye on that. Overall, all is well throughout the City.
- Complete billing reads and rereads, repaired the broken data collector.
- Replace Stop sign on Jersey @ Lakeview.
- Daily Service Orders
- Dillard property needs to cap and move their irrigation line on soundwall.

- Monitoring hardhats and PPE on construction workers near heavy equipment. Instructed contractors to wear face shields/eye protection for concrete saws.
- Contractor exposed a gas line at Carol Fox Park per Salvador. Need to shift or rotate the feature, discussing with Robert.

Plants

- Collaborating with permits to identify who all have a Grease Interceptor to create a matrix for inspections. We are working on multiple grease overflows around Starbucks in the Harris County ROW. We need to educate these owners again regarding 90 day cleanout maintenance required and are reaching out. Austin provided mailing list for commercial customers that we will use.
- Switching clarifiers to perform PM's.
- Safety training continues each month with Roy at the helm, invited P&R to join, Robert accepted. Anticipate providing attendees with OSHA safety cards at end of training, thereby increasing safety around JV.
- Resume waste water SCADA configuration. This system warned us of heavy rains and effects at the plants and lift stations. We responded before there was an issue, so very strong investment!
- Continuous operations
- Collect individual sample for homeowner to determine why the discoloration. Note: Water Distribution meets TCEQ requirements up to the house. The issue must be with in the home.
- Continue with SCADA installations (WWTP).
- Roy and I are meeting with David Weekly Homes regarding odor in water. We have had 2 complaints on the water over the past 6 months or so and tested water samples. Result: No Issue, meets TCEQ standards.
- Made contact with coffee shop manager to address their Interceptor issues
- Addressing WWTP lift stations infrastructure issues (Guide Rails)
- Initiated conversations with Dukes Rooted in Innovations to develop a plan to inspect the cities collection infrastructure. Looking to commence in new fiscal year.
- We digitized the sanitary system for Roy's response to a TCEQ query. FYI, we have 38 miles of sanitary sewer in the City.
- Routine Flushing in Lakeview Area.
- Dropping levels in contact chambers for cleaning.
- Inspections of lift stations ongoing.
- Reviewing COH water contract for term, some paperwork indicates we have a 40 year agreement, while others say it's a typo. I need to visit with City to obtain correct details, after Covid.
- WWTP flooding during tropical storm. We adjusted the pumping, took control, re-routed some ditches to control flooding.
- Complete and submit required annual Sludge reports to TCEQ which consist of : PH, Arsenic dry weight, Nickel total, Chromium, Polychlorinated biphenyls, Toxicity characteristics, Mercury, Zinc.
- Video the 2 locations for sanitary issues in mainline at Mr. Bond and Ms. Huebner.
- Safety meeting Friday – inform P&R, group meeting follows.

Jersey Meadow Golf Course
Monthly Report

FY 2019-2020	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	4202	39638
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	330	3298
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	2245	19044
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	137,051.64	1,232,874.09
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	10,372.60	95,172.29
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	400.00	4,200.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	24,693.77	198,664.20
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	201,970.21	1,785,625.75
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	1W/3RO/1H	39W/29RO/8CM/4H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50
Fy 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	16744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	3379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	120,492.74	\$1,473,911.91
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49
FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$59,891.51	\$139,649.05	\$155,493.61	\$149,440.82	\$135,213.57	\$126,329.06	\$133,667.26	\$79,702.57	\$1,383,523.99
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Jersey Meadow Golf Course
Monthly Report

FY 2016 - 2017	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	\$1,260,444.72
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17
FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11
FY 2014 - 2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Jersey Meadow Golf Course
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Jersey Meadow Golf Course
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Jersey Meadow Golf Course
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66		2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00		98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Jersey Meadow Golf Course
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21
Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Jersey Meadow Golf Course
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2019-2020 Period Ending: 09/30/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	1,362,000.00	1,362,000.00	202,711.48	1,782,668.91	420,668.91	130.89 %
96 - INTEREST EARNED	8,000.00	8,000.00	5.95	2,069.36	-5,930.64	25.87 %
97 - INTERFUND ACTIVITY	663,978.80	663,978.80	0.00	0.00	-663,978.80	0.00 %
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	23,210.00	23,210.00	-1,790.00	92.84 %
Department: 80 - 80 Total:	2,058,978.80	2,058,978.80	225,927.43	1,807,948.27	-251,030.53	87.81 %
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	445,463.00	445,463.00	36,139.89	428,395.44	17,067.56	96.17 %
34 - COST OF SALES	148,190.00	148,190.00	23,877.73	161,480.02	-13,290.02	108.97 %
35 - SUPPLIES	17,550.00	17,550.00	835.45	12,966.03	4,583.97	73.88 %
45 - MAINTENANCE	8,900.00	8,900.00	887.69	6,735.13	2,164.87	75.68 %
50 - SERVICES	43,700.00	43,700.00	3,942.32	32,321.20	11,378.80	73.96 %
54 - SUNDRY	43,000.00	43,000.00	9,229.12	70,207.60	-27,207.60	163.27 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	16.75	991.75	2,508.25	28.34 %
60 - OTHER SERVICES	20,200.00	20,200.00	0.00	18,861.26	1,338.74	93.37 %
97 - INTERFUND ACTIVITY	70,525.00	70,525.00	0.00	70,525.00	0.00	100.00 %
Department: 81 - CLUB HOUSE Total:	801,028.00	801,028.00	74,928.95	802,483.43	-1,455.43	100.18 %
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	560,239.00	557,239.00	40,240.63	519,657.18	37,581.82	93.26 %
35 - SUPPLIES	125,800.00	126,800.00	14,858.44	122,360.29	4,439.71	96.50 %
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	732.78	4,267.22	14.66 %
45 - MAINTENANCE	25,000.00	25,000.00	19.68	25,308.49	-308.49	101.23 %
50 - SERVICES	8,800.00	8,800.00	104.86	10,722.17	-1,922.17	121.84 %
54 - SUNDRY	101,000.00	101,000.00	0.00	40,628.85	60,371.15	40.23 %
55 - PROFESSIONAL SERVICES	3,500.00	5,500.00	190.40	5,716.88	-216.88	103.94 %
97 - INTERFUND ACTIVITY	84,979.00	84,979.00	0.00	84,979.00	0.00	100.00 %
Department: 82 - COURSE MAINTENANCE Total:	914,318.00	914,318.00	55,414.01	810,105.64	104,212.36	88.60 %
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	5,500.00	5,500.00	1,339.49	4,203.46	1,296.54	76.43 %
40 - MAINTENANCE--BLDGS, STRUC	15,000.00	15,000.00	170.00	19,347.28	-4,347.28	128.98 %
45 - MAINTENANCE	5,000.00	5,000.00	0.00	81.15	4,918.85	1.62 %
50 - SERVICES	28,000.00	28,000.00	4,270.00	17,780.36	10,219.64	63.50 %
55 - PROFESSIONAL SERVICES	0.00	0.00	0.00	54.69	-54.69	0.00 %
Department: 83 - BUILDING MAINTENANCE Total:	53,500.00	53,500.00	5,779.49	41,466.94	12,033.06	77.51 %
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	151,000.00	151,000.00	0.00	110,562.06	40,437.94	73.22 %
Department: 87 - GC CAPITAL IMPROVEMENT Total:	151,000.00	151,000.00	0.00	110,562.06	40,437.94	73.22 %
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	75,822.80	66,822.80	4,733.06	28,820.47	38,002.33	43.13 %
35 - SUPPLIES	35,500.00	44,500.00	4,112.56	36,601.62	7,898.38	82.25 %
50 - SERVICES	500.00	500.00	0.00	0.00	500.00	0.00 %
97 - INTERFUND ACTIVITY	27,310.00	27,310.00	0.00	27,310.00	0.00	100.00 %
Department: 88 - EQUIPMENT MAINTENANCE Total:	139,132.80	139,132.80	8,845.62	92,732.09	46,400.71	66.65 %
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	80,959.36	-49,401.89	-49,401.89	0.00 %
Report Surplus (Deficit):	0.00	0.00	80,959.36	-49,401.89	-49,401.89	0.00 %

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	0.00	0.00	80,959.36	-49,401.89	-49,401.89
Report Surplus (Deficit):	0.00	0.00	80,959.36	-49,401.89	-49,401.89

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Golf Course Fund
For the period ended September 30, 2020

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	1,362,000.00	1,362,000.00	1,782,668.91	130.89%	1,780,000.00
Interest Earned	8,000.00	8,000.00	2,069.36	25.87%	2,069.00
Interfund Activity	663,978.80	663,978.80	-	0.00%	155,731.00
Miscellaneous Revenue	25,000.00	25,000.00	23,210.00	92.84%	23,200.00
Other Agency Revenue	-	-	-	-	-
Total Revenue	2,058,978.80	2,058,978.80	1,807,948.27	87.81%	1,961,000.00
Expenditures					
Club House	801,028.00	801,028.00	802,483.43	100.18%	805,000.00
Course Maintenance	914,318.00	914,318.00	810,105.64	88.60%	850,000.00
Building Maintenance	53,500.00	53,500.00	41,466.94	77.51%	50,000.00
Capital Improvement	151,000.00	151,000.00	110,562.06	73.22%	151,000.00
Equipment Maintenance	139,132.80	139,132.80	92,732.09	66.65%	105,000.00
Total Expenditures	2,058,978.80	2,058,978.80	1,857,350.16	90.21%	1,961,000.00



Jersey Village Parks & Recreation

To: Mayor and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Parks and Recreation Director

Date: October 9, 2020

Subject: Parks & Recreation September Monthly Update

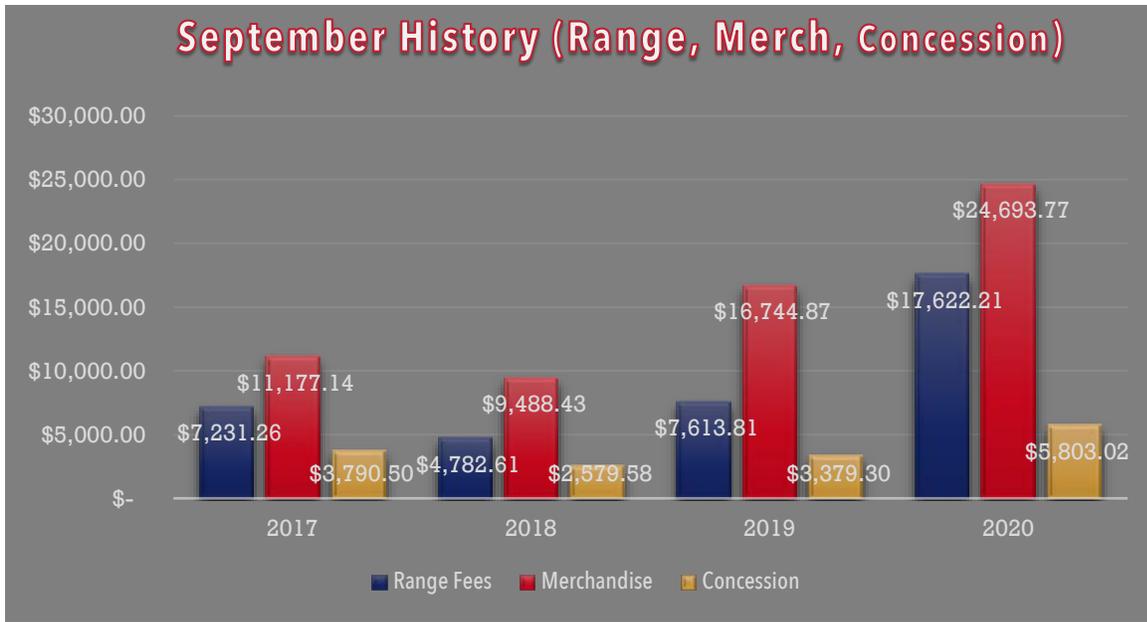
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

Jersey Meadow Golf Club Financial Report (Monthly and Annual)

Monthly

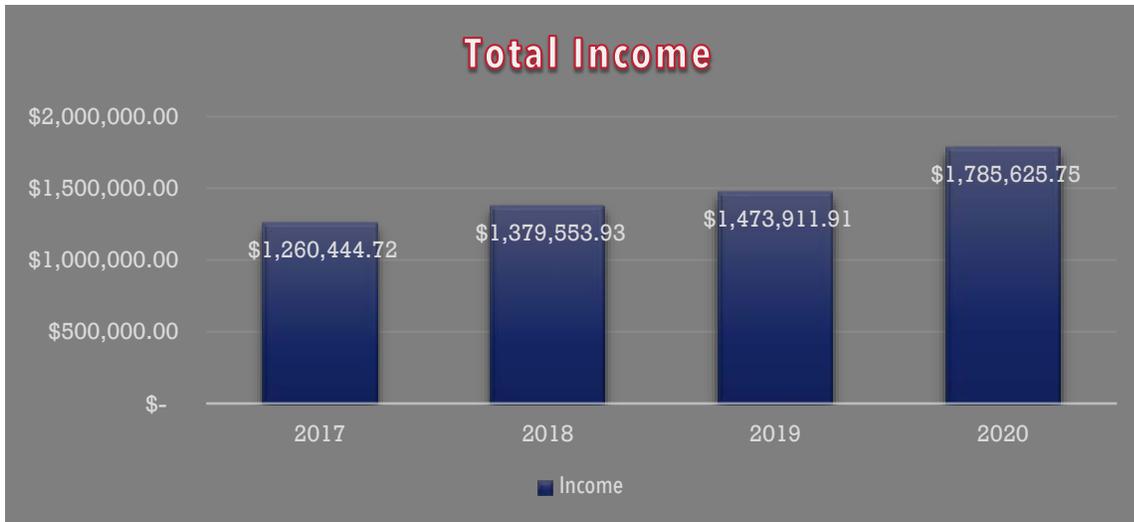
For the month of September, the course received \$137,051.64 in green fees, and \$10,372.60 in tournament fees. The course hosted 4202 rounds and 330 rounds of tournament play for a total of 4532 rounds. The average income per round was \$43.84. The course experienced 1 weather day, and 3 rainouts. Merchandise Sales totaled \$24,693.77.





Annual

The golf course experienced record numbers for FY19-20. This can be attributed to the increased quality of our golf course, competitive pricing, growing popularity of the sport itself, and additional leisure time for locals due to COVID-19. Our pace was set to peak 45,000 rounds played (if we included April) and our total income was \$1,785,625.75.



Clubhouse Maintenance Report

The golf course maintenance department has been working on routine maintenance in addition to some minor beautification projects. Crushed rock is being added along certain areas of the cart path to eliminate mud puddles from golf cart tracks, tee boxes are being cleaned up, removal of a few dead trees on 17, irrigation leak repairs etc. The greens were rolled and edged as we prepare for the Association Championships to come in October.

Parks, Recreation and Facilities

Parks Master Plan

Burditt Consulting sent over another survey flier in addition to a rough draft document for our staff and committee to review with feedback. We will be diving into this document extensively, and we will continue to solicit survey responses. They are set to table at our October 18th farmers market and are scheduling an open house in November to share the rough draft document and project ideas with the community for feedback and review.

Parks

The Parks staff has been busy ensuring that routine mowing schedules have been met, playgrounds and parks are disinfected and park amenities are kept at a high standard. The shade structure at Carol Fox Park has been installed and the Calvin III has been a popular amenity since. Our splash pad shade structure is in the initial manufacturing stage and will be installed in early November.



Recreation

Recreation hosted the second annual doggy dip day and experienced a great turnout to close out the pool season. Following that event, the pool was prepped for the winter and the pool deck was cleared of all furniture. In addition, the Texas Parks and Wildlife Department hosted a series of hunter's education courses here in Jersey Village during the month of September. The recreation team continued to plan monthly fall activities and organized some internal procedures regarding programming, events, and rentals. Recreation staff continued to plan for FY21 projects as we approach the new fiscal year. We are excited to introduce some new opportunities in October including: food truck Fridays, art classes, pickle ball, a drive-in movie and much more. The initial plans for our winter day camp have been created and we plan to focus on our standards of care and parent handbook next month.

Facilities

The facilities department has continued to monitor and follow COVID-19 disinfectant protocols, work orders, and facility prep/projects. Facility cleaning, preventative maintenance and end of the year projects were completed in the month of September. We are still looking to fill the vacant PT Building Custodian position with hopes to find a few quality candidates moving forward. Civic Center was set up for in person court, the council meeting, programs and the health event. Internal room rental procedure and set up procedure was discussed and improvements will be considered in the coming months.

#	Status	Open Date	Resolved Date	Type	Address	Description
396283	assigned	09/29/2020 08:47	--	Code Issue	16126 Tahoe Dr Jersey Village 77040-1248	Complaint received that resident was keeping roosters and / or chickens.
396272	resolved	09/29/2020 08:40	09/29/2020	Code Issue	16534 De Lozier St Jersey Village 77040-2056	Boat parked/ stored in excess of 7 days allowed in 30 days.
395192	resolved	09/27/2020 18:22	10/05/2020	Code Issue	15501 Lakeview Jersey Village	Truck Parked on grass for many over a month
394433	resolved	09/25/2020 14:41	09/28/2020	Code Issue	15909 Jersey Drive Jersey Village 77040	RUINING FLOWER BEDS, SPREADING FLEAS TICKS AND GOD KNOWS WHAT ELSE.
394060	assigned	09/25/2020 09:07	--	Code Issue	15421 Leeds Ln Jersey Village 77040-1340	Plants and bushes obstructing section of sidewalk at Philippine.
394054	resolved	09/25/2020 09:04	10/06/2020	Code Issue	15418 Leeds Ln Jersey Village 77040-1341	Crepe myrtle branches encroaching over sidewalk.
392543	resolved	09/23/2020 09:41	09/28/2020	Code Issue	15606 Lakeview Dr. Jersey Village 77040	Commercial vehicle parked on driveway overnight.
391011	resolved	09/21/2020 12:29	09/21/2020	Code Issue	16209 Seattle St Jersey Village 77040-1929	Trees obstructing street light.
390984	resolved	09/21/2020 12:14	09/23/2020	Code Issue	16101 Seattle St Jersey Village 77040-1927	Red Tagged for no Solicitors Permit. Directed salesperson to PD. Company was Sign Gypsies.G. 9/21/2020
390068	resolved	09/19/2020 15:43	10/05/2020	Code Issue	16024 Crawford St Jersey Village 77040	There are two dogs at this location. At least one of them barks nonstop and is a violation of City Ordinance 10-3.
388089	assigned	09/16/2020 14:43	--	Code Issue	16022 Wall St Jersey Village 77040	16022 Wall St has NO house number displayed anywhere on the property
387825	resolved	09/16/2020 10:53	09/28/2020	Code Issue	16002 Sinapore Jersey Village	Grass growing over the curb
387433	assigned	09/15/2020 19:12	--	Code Issue	15709 Elwood Jersey Village 77040	wander into the yard and potentially drown or come in contact with unsafe water.
385976	assigned	09/14/2020 11:46	--	Code Issue	15706 Australia St Jersey Village 77040-2110	Trash and debris on driveway
385940	resolved	09/14/2020 11:22	09/28/2020	Code Issue	16409 Saint Helier St Jersey Village 77040-2065	Camper parked/ stored on driveway in rear yard and visible. Violation letter mailed on 9/10/2020. G.
384623	anceled	09/11/2020 16:45	09/17/2020	Code Issue	16022 Wall St. Jersey Village 77040	lot maintenance
384404	resolved	09/11/2020 13:05	09/21/2020	Code Issue	16226 Saint Helier Jersey Village	Large RV parked in driveway for over 4 weeks
383342	resolved	09/10/2020 10:24	09/21/2020	Code Issue	16301 Tahoe Dr Jersey Village 77040-1251	Boat parked/stored in excess of 7 days allowed.
381044	resolved	09/07/2020 07:21	09/21/2020	Code Issue	16526 Cornwall St Jersey Village 77040	Branches over sidewalk and slightly blocking street signs.
380193	resolved	09/04/2020 13:17	09/04/2020	Code Issue	15302 Colwyn Ln Jersey Village 77040-1318	Camper parked on street in excess of 2 hours allowed.
380006	assigned	09/04/2020 10:29	--	Code Issue	15917 Congo Ln Jersey Village 77040-2119	Boat parked/stored in excess of 7 days allowed in 30 day period.
379999	assigned	09/04/2020 10:25	--	Code Issue	16002 St John Ct Jersey Village 77040-2029	Boat parked/stored in excess of 7 days allowed in 30 day period. G.
377356	anceled	09/01/2020 11:03	09/03/2020	Code Issue	16202 Lakeview Dr Jersey Village 77040-2028	Tree clearance at sidewalk. Letter mailed on 8/20/2020. G.
377352	resolved	09/01/2020 11:01	09/11/2020	Code Issue	16121 Delozier St Jersey Village 77040	Tree clearance at street. Letter mailed on 8/18/2020.



October 2020

Employee Of The Month

Our September 2020 Employee of the Month is Lt. Danny Keele. Lt. Keele started with the City in June 2019 as a sergeant and was promoted to Lieutenant in February 2020. In his time with the city he has shown great leadership, ethics, and motivation in his role.

Lt. Keele did an excellent job planning, organizing and coordinating the implementation of the reprogramming of our 700 MHz simulcast mobile and portable radios on June 23, 2020. This project took several months involving multiple meetings with Cy-Fair Radio Technicians, Communication Supervisor, and Police staff in preparation for this vital improvement. The reprogramming of our radios provides our officers with the ability to scan and communicate with our surrounding law enforcement agencies during an emergency. This was a major upgrade and an officer safety issue that has been resolved due to his dedication, hard work and leadership. On the first day after reprogramming Harris County was in pursuit with four (4), armed- robbery suspects and four of our officers were able to assist and communicate during the search. This is a prime example of why this project was so important for mutual aid and officer safety.

Lt. Keele volunteered to take the lead role in the five-month project of rewriting our departmental General Orders. This tedious job took many hours of retyping, researching, and editing several drafts before we had a final product.

Lt. Keele is a man of integrity who demonstrates a positive attitude, strong work ethics, and who sets an upbeat example for other supervisors. He is a supervisor, deserving of the acknowledgement of employee of the month, if not the year. He has taken on all of these extra assignments while taking several college credit hours to finish his bachelor's degree. He is a leader who demonstrates on a daily basis the ability to put theory into practical application in the most difficult of situations.

Lt. Keele is passionate about training and improving our agency as we move forward, and is the first one to step up and volunteer to take on a project, task or assignment.

Congratulations Lt. Keele and thank you for everything you do for the City of Jersey Village!



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 21, 2020 AT 7:00 P.M. PURSUANT TO SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via videoconference. To attend the meeting via videoconference, please click the following link: <https://zoom.us/j/98452948254>. **The Webinar ID is 984 5294 8254. If you do not wish to participate via videoconference, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.** The agenda follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Mitcham at 7:03 p.m. with the following present:

Mayor, Andrew Mitcham	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Scott Bounds
Council Member, Bobby Warren	
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Finance Director; Harry Ward, Director of Public Works; Robert Basford, Director of Parks and Recreation; and Bob Blevins, IT Director.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by Peter Swann, Pastor Hope Church.

Mayor Mitcham called item D1 out of order as follows:

D. FISCAL 2020-2021 MUNICIPAL BUDGET ITEMS

1. **Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2020-2021.**
 - a. **Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2020-2021.**

After the Mayor opened the public hearing at 7:06 p.m., City Manager Bless gave a presentation which included information on the following topics:

- Budget Initiatives

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- Challenges and Opportunities
- General Fund Revenues Vs. Expenditures Graph and Pie Chart 2011 to 2021
- Sales Tax Revenue 2014 to 2021
- Assessed Valuations – FY 2010 through FY 2020
- Revenues and Expenditures Across all Funds
- Budget Calendar

In completing his presentation, Mayor Mitcham called upon those desiring to speak at the public hearing as follows:

John Baucum, 15325 Chichester, Jersey Village, Texas 77040 – Mr. Baucum spoke to City Council about the budget. He appreciates all the work that the City is doing. It is important for objectives of City to be accomplished. He requests that we extend the homestead exemptions to 20% for all homeowners. He believes the tax relief would benefit the residents. He appreciates the City's efforts to apply for grants.

City Council had discussion about the homestead exemption timing. City Finance Director stated that in order to apply for this exemption with the County, it must be done in July. It was not done this year because of the unknowns due to COVID, but City Council has plans to revisit the option in the coming year.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas 77040 – Mr. Maloy was called to speak but could not be heard. He will be called again later in the meeting.

With no one else signing up to speak, Mayor Mitcham closed the public hearing at 7:16 p.m.

Mayor Mitcham resumed the normal order of the agenda, calling Citizens' Comments as follows:

C. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

Michael Stembridge, 15422 Jersey Drive, Jersey Village, Texas – Mr. Stembridge told City Council that he flooded in 2016 and that he has requested a home elevation for the past four years. He stated that he has seen other homes being elevated and wants his home elevated. He does not support the TIRZ 3. He loves Jersey Village and wants to continue living here. He loves the quality of life that Jersey Village offers. He does not believe that the TIRZ presents any benefits for his family. He has consulted with City Council for a greater understanding of the TIRZ and does not believe that it is something for his family.

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City Council comments were that no one is trying to have them move out of their home. There was also mention about the zoning codes that prevent the building of large three story homes.

Mike Lesser, 15406 Jersey Drive, Jersey Village, Texas – Mr. Lesser spoke to the TIRZ. He feels that this method is a way for Jersey Village to increase tax revenues. He does not want to see a TIRZ in this neighborhood. He believes that when it is ready to be rejuvenated, the market will take care of that rejuvenation. He mentioned that he flooded in the tax day flood and feels that work on the bayou can take care of flooding issues in Jersey Village. He also stated that many in this neighborhood are elderly and cannot afford to rebuild and take on new mortgages.

City Council spoke to a letter received from Mr. Lesser, stating that he felt that the City was going to purchase these homes for less than market value. Council explained that there is a misconception of what the City is going to offer. Mr. Lesser countered stating that there is no such thing as market value since it fluctuates. Some members of Council stated that the process is about saving the homes from flooding again. In this area of the Village, home elevations are not cost effective. Council explained how the TIRZ 3 process will work to mitigate flooding. There was ongoing discussion with Mr. Lesser about this topic. There also was discussion about the deepening and widening of the bayou as an alternative. City Council pointed out that what is planned is a reshaping of the bayou, not a deepening and widening.

Jessica Medrano, Jersey Drive, Jersey Village, Texas – Ms. Medrano spoke to City Council of her concerns about the TIRZ. She stated that she has questions about elevating homes as opposed to creating a TIRZ. She wants to be on the list for elevating her home, but has not been contacted concerning her desire. She does not understand how some homes were chosen for elevations and her home was not included.

Mayor Mitcham explained the process of how homes are chosen for elevation according to FEMA grant funding regulations. It is a very competitive process.

City Manager Bleess also gave input about the process. He explained the benefit costs analysis process and the limited amount of funds that FEMA offers and how these two elements play into the selection process.

Council explained that should a TIRZ 3 be created, it does not preclude a home from being elevated or bought out in the future by FEMA. It just offers another tool in the tool box to mitigate flooding.

Frank Bullington, 15317 Jersey Drive, Jersey Village, Texas – Mr. Bullington told City Council that he has lived in Jersey Village since 1999 and he knows many of his neighbors. The block he lives on is special. It should be protected and considered for home elevations. He is fine with rebuilds. He currently lives next to an empty lot and it does not bother him. His lot is very big and valuable. He does not want to leave and prefers home elevations. He does not favor a TIRZ zone. He believes that home owners will get fair market value for their homes. He believes that the market should take care of this problem as opposed to creating a TIRZ.

City Council explained how the TIRZ will work in connection with buying and selling the property for the tear down and rebuild program. Council restated that the City can do both TIRZ and home

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elevations. Buy outs will cause a checker board effect and will not preserve the character of the neighborhood, since buy out lots can never be redeveloped.

Some members stated that the sole purpose of this program is to mitigate flooding. Council expressed their concern for the negative and false information being circulated about creating a TIRZ to help mitigate flooding and how this negative information is affecting home owners' decisions.

John Baucum, 15325 Chichester, Jersey Village, Texas 77040 – Mr. Baucum spoke to parking on the sidewalks. He felt there is quite a bit of confusion with residents about the State law prohibiting same, but he feels it is self-explanatory. He has seen many homes parking their cars on the sidewalk. He stated that given some home owners have little options for parking, he would like to know how this issue can be enforced, and how City Council intends to resolve the issue.

He also made comments about the TIRZ. He does not believe that a TIRZ will benefit our City. He explained how he believes a TIRZ operates. He does not believe there is an urgency in creating a TIRZ. He believes it is a problem that the market can resolve. He likes Jersey Village because many of the homes look different. He does not support a plan where all homes look alike. He also stated that funds are already allocated in the 2020-2021 budget and would like to know where he can find this in the budget.

City Council addressed the sidewalk issue. The Council is not interested in telling the police chief how to do his job. Chief Riggs is interested in being a part of the community and engaging the community. He will educate residents and help resolve the issue with residents. City Council has no interest in ticketing people, but at the same time there are residents that have complained about the blocking of sidewalks. However, State law does prohibit this type of parking.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas - Mr. Maloy spoke about the City using the Comprehensive Plan to address issues in the City. He went on to say that there were many meanings held back in 2016 when the Comprehensive Plan was created, but less than 5% of the residents participated in this plan. He also wanted City Council to grant the full 20% homestead exemption and to increase the over 65 exemption to \$160,000 instead of the current \$75,000. He felt that other cities near us are giving this exemption. He listened to the budget work session held in July and heard that the Council is not going to increase these exemptions. He has questions about the City and the City Manager being proactive in not doing things that will put the City in a financial situation. He wants to know why the City approves increasing employee salaries 2% to 4% as well as the increase in the employees' health insurance. He does not understand how Council can make the residents wait for the exemptions when Council is considering these pay increases. He stated that over the years the City has accumulated funds for projects, but are not doing what the residents want as evidenced by the lack of participation during the 2016 Comprehensive Plan process.

City Council addressed the homestead exemption increase. The problem is that although we are adopting a budget now, the homestead exemption must be made in June and early July. Because of COVID City Council was hesitant to make that call back in July.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

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Alvin Berkovsky, 16534 Delozier Street, Jersey Village, Texas – Mr. Berkovsky spoke to blocking sidewalks when parking cars. He thanked Council Member Warren for getting back to him on the definition of a sidewalk. He believes that if we can pull trucks forward, there is nine feet from the truck to the street, which provides enough room to get around the vehicle. He stated that many times he has visitors that are affected by this problem. He would like a common sense solution to this issue.

Bill Edwards, 16001 Jersey Drive, Jersey Village, Texas – Mr. Edwards stated that after checking the plans to his home, he found that when Senate was widened, the County took 18 feet from his driveway. There were similar takings for all the other homes up and down Senate. He gave information about other streets with regard to parking on the streets as opposed to parking in the short driveways. He was concerned for how this approach to the parking issue will leave very little room for navigating these streets. He told City Council that should he be forced to park on Jersey Drive, he will have to walk 80 feet to get to his front door instead of the current 20 feet. He also wants to know if a provisions will be made for handicapped parking. He read aloud the standards for handicapped parking, and questioned how State law will be reasonably enforced.

City Council stated that City Council's job is not to tell the Chief of Police how to enforce State law. However, the City Council has confidence in Chief Riggs' ability to find a reasonable solution.

Lisa Tyler 8302 Achgill, Jersey Village, Texas – Ms. Tyler stated that she had sent email to Council bringing up facts. She spoke to Council over 20 years ago. She has a concern that she purchased the home prior to the parking on sidewalks law passing. She understands that it is a State law but would like a reasonable solution. She told City Council that she parks her small car in her driveway and it still blocks the sidewalk. She felt that a re-routing of the sidewalk may be a solution. She also believes that parking for those with disabilities needs to be addressed. She wants to comply. She told City Council that parking on the street may not be a solution as she has had complaints from neighbors when she parks on the street.

David Steckbeck, 16109 Seattle Street, Jersey Village, Texas – Mr. Steckbeck stated that he walks down Seattle Street and occasionally down Carlsbad. He has lived in Jersey Village since 2008. When he first moved into the Village, code enforcement was actually enforced. At some point, enforcement became more relaxed. When he walks his children, he has problems with cars blocking sidewalks. He told a story about a problem with his son and a blocked sidewalk and how his son almost got hit by an oncoming vehicle while trying to go around a car blocking the sidewalk. With this in mind, he stated that the State law addresses the safety issue of having sidewalks without obstruction. He hopes for a reasonable solution.

David Lock 16002 Lakeview Drive, Jersey Village, Texas – Mr. Lock has been involved with the discussion of cars parking on sidewalks three times since 1976. The last time was in 1999 when Gary Elkins was consulted. At that time, the issue of cars parking on sidewalks was closed, so he is surprised to see it come up again. He told of the homes built many years ago and how the expansion of Senate took away from the driveways. He explained how this has affected his home. He went on to say that there are more than 200 homes with this problem in Jersey Village. He felt

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that these homes should be grandfathered. He feels that this issue needs to be resolved once and for all with a common sense approach. City Council responded to Mr. Lock stating that we are trying to find solutions and will work with the State after the upcoming election. Grandfathering was addressed and explained stating that in order to have this, the grandfathering must be included in the State statute.

David Bolado, 8301 Rio Grande Street, Jersey Village, Texas – Mr. Bolado spoke to the issues of cars blocking the sidewalk as it relates to his driveway. While a solution of parking on the street has been mentioned, he believes that the City needs to think about the impact this will have and the complaints they will receive. He reasoned that if you cannot park in your driveway, you will need to park in the street. He believes that parking in the street will affect property values. He closed by saying he brought up this issue when he got a warning letter. It took three months for someone in the City to tell him that he could park in his driveway until the issue is resolved. So when and if the law is enforced, it needs to be enforced fairly.

City Council asked for further clarification on the issue he had with the notice. This was discussed with Mr. Bolado.

Ashley Brown, 15602 Lakeview Drive, Jersey Village, Texas – Ms. Brown stated that she is aware that safety is a concern with parking cars on the sidewalk. However, she asked City Council to think cautiously about enforcing this law. In connection with her home, she does not have an alternative for parking. She explained that her home was recently elevated and the elevation took quite a bit away from her driveway. Currently, her truck will not fit in the driveway or the garage. She went on to address parking on the street, which would also cause issues. She experienced parking on the street during the elevation and her car was vandalized. She suggested alternative solutions such as a parking permit or enforcement on a complaint basis. She also suggested enforcement by the intent of the law rather than the letter of the law.

Council addressed enforcement on a complaint basis and how this may not be just. Therefore, the solution must be reasonable and not create greater problems.

Robert Kubala, 16001 Lakeview Drive, Jersey Village, Texas – Mr. Kubala was called to speak, but he did not answer.

Connie Rossi, 15926 Lakeview Drive, Jersey Village, Texas – Ms. Rossi bought her home three years ago. Although she was hesitant because it is a corner lot, she is excited about living in Jersey Village. She told City Council that parking in her driveway is an issue. Before she purchased the home, she did not know that parking on the sidewalk was an issue. After meeting with neighbors, she learned that her driveway was shortened due to the widening of Senate. She does not know where she can park and gave information as to the issues with the parking of her vehicles. She wants a reasonable resolution where residents can use their driveways for parking.

Kim Clemens, Jersey Village, Texas – Ms. Clemens believes the elderly and handicapped should be at the forefront of consideration when finding a solution for parking vehicles on the sidewalk. She gave background about her disabled father, explaining that the passage of ADA was very

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helpful for our disabled citizens. With this in consideration, it is important for these individuals to be mobile and safe. However, many of the homes in question were built before these ADA laws, making the parking of vehicles in short driveways an issue. She recited information about options mentioned to resolve this issue and how many of the solutions are not possible for her home. She also gave information on how some of the solutions will affect handicapped individuals.

Geoff Butler, 16125 Seattle Street, Jersey Village, Texas – Mr. Butler expressed support for keeping sidewalks free of obstructions. He gave three points of support - safety, economics, and more inviting places to walk.

Susan Edwards – 16001 Jersey Drive, Jersey Village, Texas – Ms. Edwards stated that most of the things she wanted to state have been already been stated, and there were many good comments. Bill Edwards has expressed the dilemma with their driveway. She went on to say that she can relate to handicapped individuals and their parking concerns. She moved to Jersey Village because of the sidewalks, so she likes having sidewalks. However, she does not know where the line can be drawn when enforcing State law. She brought up cyclist and how they do not abide by the laws. She felt like there are many issues mentioned this evening that will be difficult if not impossible to address. She went on to explain some of her ideas about resolving the issue.

Richard Ray, 16325 Koester Street, Jersey Village, Texas – Mr. Ray told City Council that he had distributed several documents to City Council prior to the meeting pertaining to the sidewalk issue. He spoke to these documents. He stated that most of the time you will not find a car parked in his driveway, so this issue is not about him. He is concerned about City Council setting a precedence. He purchased his home in 2007 with no restrictions concerning parking in the driveway. At this point, it has been decided to go a different directions concerning parking over the sidewalk. This is a problem. He felt that prior City Councils saw the issue differently. He wondered if it is an issue now because of a complaint, convenience, or just because enforcement now can be done. He wondered if it is a safety issue, and if so, why in were 80 homes were built in the Enclave in 2012 without sidewalks. He then gave information about sidewalks and walking around the City without having to cross a short driveway.

Karie Lawrence, Achgill Street, Jersey Village, Texas – Ms. Lawrence told City Council that she has short driveway. She stated that she understands that parking on the sidewalk is against the law, and residents may be cited for this offense. Nonetheless, she has questions about complying with the law. She wants to know if someone has researched case law on this topic. She wondered when the law was written and if the homes are grandfathered. She wondered what constitutes a vehicle being in violation. Is it 2 inches, 4 inches or how much blockage? As a home owner, she must understand what constitutes a violation. She brought up that many residents cannot park their vehicles in their garages. She also spoke to handicapped drivers and parking issues. She believes that for homes built before the law came into place, the solution is a city problem and not a home owners' problem. She wants everyone to be a good neighbor.

Mike Casas, 16202 Seattle Street, Jersey Village, Texas – Mr. Casas spoke to City Council about the parking on sidewalks issue. He stated that today he got a courtesy warning on his vehicle.

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He read the warning. He told City Council that he has a ring device that faces his vehicles. The device is activated as little as 4 a day, indicating that there is very little activity in front of his home. He stated that there are many inconsistencies around the City in regard to sidewalks. Therefore, it is hard to enforce a rule when some have a sidewalk further up than others. He can park in the driveway and vehicles do not block the sidewalk because between the end of the vehicle and the street is 8 to 9 feet. Therefore, pedestrians are able to walk around without having to get into the street. He wants to resolve the issue, but is concerned about parking in the street and safety.

Christie Crawford, Jersey Village, Texas – No answer

D. FISCAL 2020-2021 MUNICIPAL BUDGET ITEMS CONTINUED

2. Consider Resolution No. 2020-41, receiving the Jersey Village Tax Assessor’s statutory certifications, submissions, and calculations under section 26.04 of the Tax Code.

Isabel Kato, Finance Director, explained that Section 26.04 of the Tax Code requires that the Jersey Village Tax Assessor:

- Submit the appraisal roll showing the total appraised, assessed, and taxable values of all property and the total taxable value of new property for the City of Jersey Village;
- Certify the current year estimated collection rate and the amount of debt taxes collected in previous year in excess of the current year’s anticipated amount of collections; and
- Calculate and submit the effective tax rate and rollback tax rate.

She explained that this item accomplishes these tasks.

With limited discussion, Council Member Wubbenhorst moved to approve Resolution No. 2020-41, receiving the Jersey Village Tax Assessor’s statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE JERSEY VILLAGE TAX ASSESSOR’S STATUTORY CERTIFICATIONS, SUBMISSIONS, AND CALCULATIONS UNDER SECTION

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26.04 OF THE TAX CODE.

3. Discuss and take appropriate action concerning any final changes to the proposed 2020-2021 Municipal Budget.

Finance Director Kato introduced the item. Background information is as follows:

Section 102-007 of the Local Government Code provides upon closing the public hearing on the proposed municipal budget, the governing body of the municipality shall take action on the proposed budget. In doing so, the governing body may make any changes to the budget that it considers warranted by the law that is in the best interest of the municipal taxpayers.

This item provides opportunity for the Council to discuss and provide for any needed changes to the 2020-2021 municipal budget before moving on to the item for budget adoption.

The changes proposed are as follows:

- **General Fund – Property Taxes** Due to significant changes in the tax law resulting from the passage of Senate Bill 2 (Texas Property Tax Reform and Transparency Act of 2019), the Harris County Appraisal District on August 19, 2020 presented the City with estimated values to be used for drafting the proposed budget. These estimated values were updated by the Appraisal District on September 1, 2020 when they presented the City with the certified appraisal roll containing property tax revenues based on the certified values. The certified values resulted in an increase of \$159,212.76 in Property Tax revenues, requiring a change to this line item in the 2020-2021 budget.
- **General Fund – Fire Department** Reduction of \$395,266.92 in Salaries and Fringe Benefits on the four new firefighters based on FEMA Grant.
- **General Fund – Community Development Department** Increase of \$20,139.38 in Salaries and Fringe Benefits for reclassification of position that will become vacant in FY 2020-2021.
- **General Fund – Street Department** Increase of \$2,857.11 in Salaries and Fringe Benefits for reclassification of vacant position for FY 2020-2021.
- **10 years CIP - FY 2020-2021** Line items 10-91-7012 (E-127 Improvements) \$1,400,000 and 10-91-7131 (Golf Course Convention Center) \$830,000 originally budgeted in Current Fiscal Year 2019-2020 were moved to Fiscal Year 2021-2022

Fund 13 – CDBG Grant report was not included in the proposed budget. It does need to be included, but it does not change the numbers in the budget.

City Council engaged in discussion about the Fire Department reduction. City Manager Bless stated the numbers were removed because the City is waiting on approval of the SAFER Grant.

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With limited discussion on the matter, Council Member Warren moved to approve the City of Jersey Village 2020-2021 budget revisions which include a change in the General Fund Budget to include a change in Property Taxes Revenue due to the changes from estimate values to certified values because of SB 2 in the amount of \$159,212.76, a reduction of the General Fund Fire Department in salaries and fringe benefits of \$395,266.92 based on the FEMA Grant, an increase of the General Fund Community Development Department Salaries and Fringe Benefits in the amount of \$20,139.38 for reclassification of position that will be vacant in Fiscal Year 2020-2021, an increase in the General Fund Street Department of \$2,857.11 for reclassification of vacant position in Fiscal Year 2020-21 and changes in the 10 years CIP – FY 2020-2021 line items 10-91-7012 (E-127 Improvements) \$1,400,000 and 10-91-7131 (Golf Course Convention Center) \$830,000 originally budgeted in Current Fiscal Year 2019-2020 and moved to Fiscal Year 2021-2022. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

4. Consider Ordinance No. 2020-21, adopting the City of Jersey Village municipal budget for fiscal year 2020-2021.

Isabel Kato, Finance Director, introduced the item, stating that at the conclusion of the public hearing on the municipal budget, Council shall take action on the proposed budget.

She explained that the proposed budget has been filed with the City Secretary. Council has held the public hearing on the proposed budget for fiscal year 2020-2021, and has made the appropriate changes.

Accordingly, she recommends that the budget be adopted. The vote to adopt the budget must be a record vote.

With no further discussion on the matter, Council Member Warren moved to approve Ordinance No. 2020-21, adopting the municipal budget for fiscal year 2020-2021. Council Member Wubbenhorst seconded the motion. The record vote follows:

Council Member Wasson: Aye	Council Member Singleton: Aye
Council Member Holden: Aye	Council Member Wubbenhorst: Aye
Council Member Warren: Aye	

Mayor Mitcham, although present, did not vote.

The motion carried.

ORDINANCE NO. 2020-21

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AN ORDINANCE APPROVING AND ADOPTING THE BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020; MAKING APPROPRIATIONS AS REFLECTED IN SAID BUDGET; MAKING CERTAIN FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

5. Conduct a separate vote to ratify the property tax increase of 4.80% as reflected in the 2020-2021 budget adopted on September 21, 2020.

Finance Director Kato introduced the item. Background information is as follows:

Council has adopted a budget that will raise more total property taxes than last year's budget by \$364,537 a 4.80 % increase from last year's budget, and of that amount \$18,811 is tax revenue to be raised from new property added to the tax roll this year.

Section 102.007(c) of the Local Government Code states that a governing body adopting a budget that requires raising more revenue from property taxes than in the previous year, must conduct a separate vote to ratify the property tax increase reflected in the newly adopted budget.

This vote, must be a record vote that is in addition to and separate from the vote adopting the budget or the vote required to set the tax rate that is provided for by Chapter 26, Tax Code, or other law.

With limited discussion on the matter, Council Member Warren moved to ratify the property tax increase of 4.80 % reflected in the newly adopted municipal budget for fiscal year 2020-2021. Council Member Wubbenhorst seconded the motion. The record vote follows:

Council Member Wasson: Aye	Council Member Singleton: Aye
Council Member Holden: Aye	Council Member Wubbenhorst: Aye
Council Member Warren: Aye	

Mayor Mitcham, although present, did not vote.

The motion carried.

E. CITY MANAGER'S REPORT

City Manager Bless gave the following monthly report. He also presented the September 2020 Employee of the Month, Patty Biggs, Cashier in the Finance Department.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – July 2020, General Fund Budget Projections as of August 2020, and Utility Fund Budget Projections – August 2020.**
- 2. Fire Departmental Report and Communication Division's Monthly Report**

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3. **Police Department Monthly Activity Report, Warrant Report, Criminal Investigation Division Monthly Report, Staffing/Recruitment Report, and Police Open Records Requests**
4. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
5. **Public Works Departmental Summary and Public Works Departmental Status Report**
6. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**
7. **Code Enforcement Report**
8. **Employee of Month**

Council recognized Public Works for their good work on sidewalks and saving the City monies with doing this work in house.

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on August 17, 2020.**
2. **Consider Resolution No. 2020-42, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code.**

RESOLUTION NO. 2020-42

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND APPROVING THE INVESTMENT POLICY AND INVESTMENT STRATEGIES USED FOR CITY FUNDS IN COMPLIANCE WITH THE TEXAS GOVERNMENT CODE.

3. **Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.**

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Council Member Wubbenhorst moved to approve items 1 through 3 on the consent agenda. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

G. REGULAR SESSION

- 1. Consider Resolution No. 2020-43, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Recreation and Events Committee (R&E), and the Golf Course Advisory Committee (GCAC).**

City Secretary, Lorri Coody, presented the item. She explained that the terms for members serving on various Boards, Commissions, and Committees have expired, requiring that new appointments be made by the Council at this time.

The applications of those qualified candidates who have expressed interest in serving on these Boards and Commissions were included in the Council meeting packet.

Council reviewed the openings on each of the following Boards and Committees and by consensus made the appropriate appointments as follows:

Planning & Zoning Commission and the Capital Improvements Advisory Committee

Debra Mergel to Position 5, Ty Camp to Position 6, and Rick Faircloth to Position 7 for the term that begins on October 1, 2020 and ends September 30, 2022.

The Board of Adjustment

Ken Nguyen to Position 4, M. Reza Khalili to Position 5, and Judy Tidwell to Position A2 for the term that begins on October 1, 2020 and ends September 30, 2022.

The Building Board of Adjustment and Appeals

Frank Gullo to Position 2, William Berger to Position 3, and Robert Bonagurio to Position 4 for the term that begins on October 1, 2020 and ends September 30, 2022. Position 1 remains vacant.

The Recreation and Events Committee

Ashley Brown to Position 5, Doris Michalk to Position 6, and Travis Coggin to Position 7 for the term that begins on October 1, 2020 and ends September 30, 2022.

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The Golf Course Advisory Committee

Vance Burnham to Position 1, Greg Fair to Position 2, Jane Arnett to Position 3, David L. Lock to Position 4, Ronald Schielke to Position 5, and Ceri Davies to Position 6 for the term that begins on October 1, 2020 and ends September 30, 2021. Position 7 remains vacant.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2020-43, appointing members as discussed to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Recreation and Events Committee (R&E), and the Golf Course Advisory Committee (GCAC). Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE PLANNING & ZONING COMMISSION AND CAPITAL IMPROVEMENTS ADVISORY COMMITTEE, BOARD OF ADJUSTMENT, BUILDING BOARD OF ADJUSTMENT AND APPEALS, GOLF COURSE ADVISORY COMMITTEE; AND RECREATION AND EVENTS COMMITTEE.

- 2. Consider Resolution No. 2020-44, selecting individuals to serve on the TML Intergovernmental Risk Pool Board of Trustees – Places 1, 2, 3, and 4 (Workers' Compensation, Property and Liability Benefits).**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The Texas Municipal League Intergovernmental Risk Pool Board of Trustees Term of Office for Places 1, 2, 3, and 4 will expire. The term of office for these positions is six years. A slate of interested candidates appears on the official ballot for election. Along with each name is a brief summary of qualifications for each candidate. The ballot must be received by the Board Secretary no later than September 30, 2020 and the official ballot must be properly signed and all pages of the ballot must be mailed in accordance with the instructions in order for the City of Jersey Village's vote to be counted.

The Risk Pool is comprised of some 2600 members. While all are eligible to vote, they are not required to vote. Of course, if a voting member fails to vote, that members vote cannot be counted. Since the Risk Pools Board of Trustee Elections are not governed by any rules that a minimum number of its members must vote, the candidates will be elected

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based upon the votes received and the candidate that gets the most votes for his/her respective position will be elected to the new term of office.

The Pool offers various insurance and risk coverage including Workers' Compensation, Liability Insurance, Property Insurance and Special Risk Coverage.

With limited discussion on the matter, Council Member Wubbenhorst moved to appoint Robert T. Herrera to Position 1, John W. (Buzz) Fullen to Position 2, Jeffrey Snyder to Position 3, and Robert S. Hauck to Position 4. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SELECTING INDIVIDUALS TO SERVE ON THE TML INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES – PLACES 1, 2, 3, AND 4.

3. Consider Resolution No. 2020-45, authorizing the City Manager to accept the proposal from Vistex Graphics for wayfinding and building identifier signage.

City Manager Bless introduced the item. Background information is as follows:

One of the goals in the Comprehensive Plan is to update our wayfinding and building identifier signage. We have worked with Vistex Graphics to give us a proposal for these signs. Vistex is the group that made the metal letters and stars on the gateway and marquee signs.

For building signage we are proposing new signs at City Hall, Police, Fire Station, and Public Works. We could also do signs at Carol Fox Park and Clark Henry Park if the Council wishes.

The sign at City Hall would be built so it could be removed when City Hall moves and the foundation of the sign could be reused for a new sign for whatever is at the current location.

For the wayfinding signs we are proposing 8 locations, which are:

- Jones and Village Green
- Village Dr near Rio Grande
- Jersey Dr near Fire Station
- Senate and Seattle
- Senate and Lakeview
- 2 on Lakeview at Jersey (one going each direction)

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- Lakeview and Philippine

Included in the meeting packet, you will see the sample of what the signs would look like, the signs we are proposing have been circled in yellow.

If the Council wishes to add or remove signs that could be done. Installation cost would be modified slightly, but the per unit cost would be the same.

Once Council gives the approval to move forward it will take 2-3 weeks for fabrication drawings and permits to be completed. Their proposal says it would be 9 weeks from the city approving the drawings for the installation to be complete. This should be a 12-week project. The project will be funded with CIP funds already set aside for the Gateway, Marquee, and Wayfinding project.

With limited discussion on the budget for this project, the selected vendor, the uniformity of the signs at Carol Fox Park and Clark Henry Park and the pedestrian wayfinding signs, Council Member Warren moved to approve Resolution No. 2020-45, authorizing the City Manager to accept the proposal from Vistex Graphics for wayfinding and building identifier signage with the additional signs mentioned by Council Member Singleton. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL FROM VISTEX GRAPHICS FOR WAYFINDING AND BUILDING IDENTIFIER SIGNAGE.

4. **Consider Resolution No. 2020-46, authorizing the City Manager to enter into an agreement with Backyard Investments, LTD for concessionaire services for Jersey Meadow Golf Course.**

Parks and Recreation Director Basford introduced the item. Background information is as follows:

Backyard Investments, LTD has served as the concessionaire for the Jersey Meadow Golf Course for over 10 years and our current agreement with them will be coming to an end December 31, 2020. Based on advice from the City Attorney the city negotiated directly with Backyard Investments rather than going out for RFQ for a new agreement.

Over the past month we have worked with Backyard Investments LTD to create a new concessionaire agreement that works better for the City and for them.

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The highlights of the agreement are as follows:

- Two year agreement with four 1 year extensions
 - If a new club house is built this agreement could be terminated with a 30 day notice
- The Concessionaire pays the city 18% of gross sales.
- Concessionaire will produce “turn food” for more grab and go options for golfers.
- There will be 3 special events on a monthly basis
- There will be special promotions for things like happy hour, food specials, etc. in addition to the special events.

Council engaged in discussion about the special events. There was also discussion about having water without having to purchase the water. The current dispenser is inoperable. Parks and Recreation Director Basford stated that moving forward it will be discontinued and a water bottle service will be implemented for \$1 and \$4 dependent upon the bottle water choice. The water dispenser was discussed.

Council also spoke about the three events per month and wondered if this is a bit aggressive. Mr. Basford explained that the events can be as small or as large as we want to make them.

With no more discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2020-46, authorizing the City Manager to enter into an agreement with Backyard Investments, LTD for concessionaire services for Jersey Meadow Golf Course. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BACKYARD INVESTMENTS, LTD FOR CONCESSIONAIRE SERVICES FOR JERSEY MEADOW GOLF COURSE.

5. **Consider Resolution No. 2020-47, authorizing the City Manager to extend the contract with Flock Safety for an additional three (3) years.**

Chief of Police, Kirk Riggs introduced the item. Background information is as follows:

The Jersey Village Police Department entered into a three year contract with Flock Safety to provide the city with an automated license plate recognition (ALPR) software camera system. Flock Safety operates over a wireless network, which makes it easier to install

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and/or relocate in discreet locations. The amount approved for this system in December of 2018 was \$312,000 which covered the cost of 48 cameras installation, hosting, wireless service and warranty.

The main objective for installing this type of technology was to assist the police department with identifying suspects in criminal investigations, recovering stolen assets, and monitoring suspicious vehicles. Flock has increased their cost per camera from \$2000 to \$2500 this year. As their product increases in popularity among law enforcement agencies and cities, we believe it is beneficial to extend our contract to secure the new rate for an additional three years. We currently have 48 cameras, and the four approved in this year's budget will give us a total of 52 cameras throughout the city. The system has assisted us in combating crime by apprehending several felons and recovering multiple occupied stolen vehicles, some of them containing handguns.

Flock Safety is the sole source vendor of the Flock Safety Camera and comprehensive monitoring system that has been a valuable tool in assisting us investigate and apprehend criminals who come through our city.

Council discussed if Jersey Village promotes this business. Chief Riggs stated that we do promote the company. Council wondered why they did not lower their price as opposed to increasing the price. Chief Riggs stated that he will work with the Company on future rates. Some members wanted a not to exceed clause or a rate factor increase for future renewals. The increase being quoted is quite significant and a not to exceed clause on the renewals is smart.

There was discussion about how the cameras work for paper license plates. Chief Riggs stated that the cameras do work on these type license plates.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2020-47, authorizing the City Manager to extend the contract with Flock Safety for an additional three (3) years. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXTEND THE CONTRACT WITH FLOCK SAFETY FOR AN ADDITIONAL THREE (3) YEARS.

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6. Discuss and take appropriate action regarding a potential new TIRZ No. 3 to aid in flood mitigation efforts.

City Manager Bless introduced the item. Background information is as follows:

As the city continues to make flood mitigation a high priority and we look for ways to bring about flood mitigation efforts, staff has discussed with Council in the past during budget season about tear downs and rebuilds. Before COVID hit we had good responses from home builders, however since COVID that has become more tepid.

The original idea was to partner with a home builder(s) where they would purchase the home from the current owner and the city would provide a grant to the builder after the home was demolished. This would keep the city out of the purchase transaction. Most builders were hesitant on this type of model, as the idea has not been tested before. Their preference would be for the city to buy the property, tear down the home, and sell the empty lot.

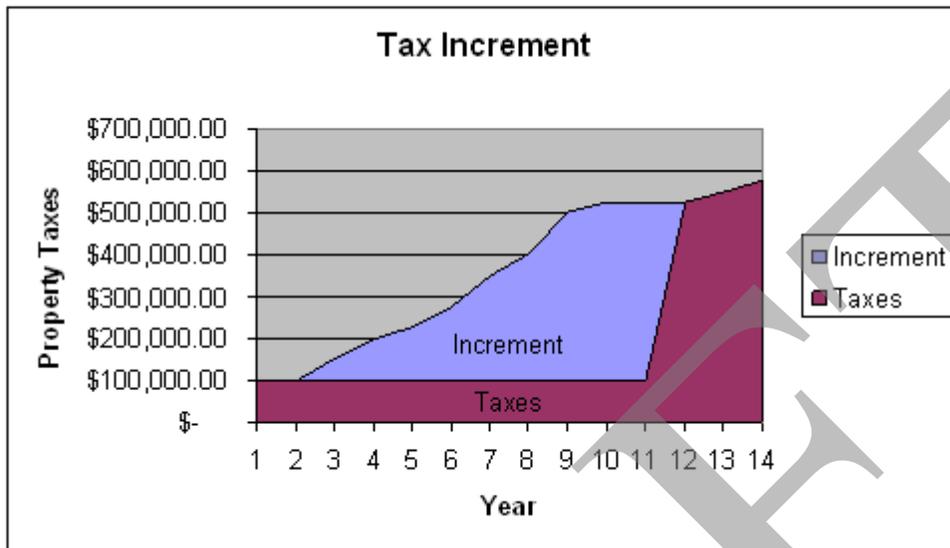
The main problem with this is the city must comply with state law on how property can be sold, which includes public auction or using a broker. That could potentially add costs, but also means the city has limited control over who would purchase the land.

In discussing all of the potential options with the City Attorney, the only other option that would work would be to create a TIRZ. In a TIRZ the city could sell property without the standard laws applying, meaning the city could work with a builder(s) and sell the property to them directly.

In the TIRZ the City could also have more flexibility on incentives and how it contracts for work related to the goals of the TIRZ. So this would mean the city could buy homes, demo them, and sell the lots to preferred builders directly. This would then mean the builders would build new homes on the lots to whatever requirements the city sets forth.

A TIRZ can only be 30% residential properties (unless it is initiated by the current property owners), which would require the TIRZ to be larger in nature than just the area we would want to see redeveloped. The proposed area, map attached, would allow for the percentage of residential area to be within the state law allowable range, and would also provide a funding mechanism for projects assuming property values in the TIRZ increase. The funding mechanism would be the increased property values each year which would be captured in an increment. Here is a visualization of how the tax increment works.

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The increment would go into the TIRZ to fund TIRZ projects, while the taxes would continue to go to the general fund. At the end of the TIRZ everything would go to the general fund.

A potentially smaller TIRZ could be created and the 30% limit on residential would not apply if the owners of property constituting at least 50% of the appraised value of the property in the area according to the most recent certified appraisal roll were to petition for the TIRZ to be created.

The amount of revenue to the TIRZ would be directly impacted by the size of the TIRZ. The larger the TIRZ, the more increment that would be created. However, that also means less new property tax growth for the general fund.

If we wanted to create a TIRZ, there are public notices that are required; and more work needs to be done. Tonight this is brought to Council to seek out guidance in moving forward with this or not.

If the Council believes this is an idea that should be pursued further, the next steps would be to go through the process of creating the TIRZ.

Below is a brief overview of the steps required to create a TIRZ:

- Prepare a preliminary financing plan (showing details how the improvements/projects will be paid for)
- Hold a public hearing (and publish notice of such) to gain public input
- Designate a reinvestment zone (through adoption of an Ordinance), outlining the zone timeframe, formally establishing the zone, noting certain findings that indicate the zone meets criteria, and creating the TIRZ Board of Directors

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- Prepare a project plan and a financing plan (Final Plans) to be consistent with preliminary plans and be approved by the TIRZ Board and City Council

In completing the introduction, Mayor Mitcham called on each Council Member for comments on the item. What follows is a summary of each Member's comments.

Council Member James Singleton – Council Member Singleton stated that he has met with several residents on this topic. He feels that a TIRZ is a good tool that provides the City with many options without any downsides. A TIRZ provides an opportunity for the homeowners and does not require participation. In moving forward, it would be good to hear from the 32 residents that will be affected if a TIRZ is created. He stated that during his conversations with residents, 26% have verbally stated to him that they want to move forward with the creation of a TIRZ. However, Council Member Singleton stated that he feels there is a problem with incorporating commercial properties in the TIRZ. On the other hand, if we only do 32 homes the amount of money available will be negligible. Nonetheless, if there are 50% of the residents wanting to move forward with a petition to create a TIRZ, it will work better since we can remove the commercial properties. City Manager Bless stated that removing the commercial will require additional funding from the general fund.

Council Member Greg Holden – Council Member Holden said that he is perplexed. For years residents have asked for programs to mitigate flooding, and now that we are working on making programs available, the residents still think the City is not looking for solutions to their problems.

Council Member Holden favors the creation of a TIRZ, stating that there are only a limited number of options to mitigate flooding, and this is one more tool in the tool box. Creating the TIRZ does not preclude residents from taking advantage of the other solutions. The problem of mitigating flooding is quite complex. So yes, the TIRZ is just one more option. All of the other options are dependent upon other entities. However, a TIRZ is something that Jersey Village controls.

Council Member Drew Wasson – Council Member Wasson likes the idea of a residential initiated TIRZ rather than including the commercial property. However, he wondered how the move to the City purchasing the lots came about. City Manager Bless explained that the conversation about a tear down and rebuild program started with the developers taking on the project. However, when the developers determined that the amount of capital needed to take on this project was too great, they communicated that if the City were to make the purchase, some of the risk to the developers would be eliminated, making the project more desirable. Council Member Wasson also addressed land values, stating that a TIRZ will not drive the value of the land. Land values will naturally increase as time goes on. Council Member Wasson is curious as to what the resident want, but commends City Manager Bless for thinking outside the box and that a TIRZ solution puts the control in the hands of the City.

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Council Member Gary Wubbenhorst – Council Member Wubbenhorst agrees with Council Member Wasson about the City Manager being creative and about Council Member Holden’s comments on criticism. He mentioned that he has receive many negative emails on a TIRZ solution. The City is talking about purchasing the home, demolishing it, and then selling the lot to the developer. He wondered who pays for this. City Manager Bless explained that that there will be monies from the sale of the lot and the increase of taxes once the home is rebuilt. City Manager Bleess went on to explain that elevations will cost the City some \$800,000, and based upon past discussion with the Council the tear down rebuild solution came about. Council Member Wubbenhorst closed his comments by stating that based upon tonight’s discussions he cannot vote for the creation of this TIRZ. In making this statement, Council Member Singleton stated that according to his discussions with residents, many want the TIRZ as another solution to flood mitigation, but did not come to tonight’s meeting.

Council Member Bobby Warren – Council Member Warren opened his comments by stating that he does not believe that City Council should hand over its decision making to the public, rather it should listen to their input and make decisions accordingly. He feels that educating the public may help them understand how a TIRZ works. He is perplex to limiting the voice to only those residents included in the TIRZ because the project will require using tax dollars and investing into only one area of the City. At end of the day, anything done in the TIRZ, the City will have to pay for this. Therefore, if more properties are included in the TIRZ, the City can pay the project off faster. The TIRZ is being offered as an alternative solution for flood mitigation because of its regulatory flexibility. Council Member Warren stated that a town hall meeting may be in order to learn more about opinions concerning this project. He also stated that the City needs to determine how many of the homes currently included in the project are non-owner occupied and if this aspect will cause a stumbling block for the project. Council Member Warren closed his comments by stating that he advocates the free market when possible. However, for this particular area, the free market is very slow, and at some point the market will eventually take care of it, but in mean time we have families waiting for a solutions.

Mayor Andrew Mitcham – Mayor Mitcham is frustrated about the response from residents about this new tool for mitigating flooding. He stated that the creation of a TIRZ is an outside of the box response to flood mitigation that does not require coordination with other entities. He believes that City Manager Bleess has come up with another solution to mitigate flooding. He stated his frustration when items are placed on the Council agenda for discussion and misinformation starts circulating around the City. This item is on the agenda because those who own property in the flood zone, that have been flooded multiple times, need more options to mitigate flooding. This new solution does not preclude residents from choosing other options. The comments made tonight that the creation of a TIRZ is just another way for the City to make more monies in taxes are unfounded, especially since this Council has lowered taxes. The Mayor went on to say that having vacant FEMA lots does not help local property values. If another flood

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comes through and brings the bayou down by 2 or 3 inches, these residents will still have water in their homes. The cost of flood insurance is raising. Some pay as much as \$5,000 a year for flood coverage. He made mention that some residents have stated that they want to preserve the character of the neighborhood. However, these residents must consider the outside factor of flooding that can change this character whether it is wanted or not. The TIRZ is another tool that can help preserve the character of the neighborhood by providing more control for the home owner, and the character is more attractive when it is resident driven. If residents learn about the program, it will be helpful. Eliminating other entities in our solution, gives us the ability to work at our pace and not theirs. He understands the risk and what can happen with flooding.

In closing, the Mayor stated that the consensus of Council is to move forward with this idea and that it be resident driven, either by petition or input through a town hall meeting in order to get buy in from residents. Any town hall meetings should be streamed live on You Tube.

- 7. Consider Ordinance No. 2020-22, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date.**

City Manager Bless introduced the item. Background information is as follows:

This ordinance extends the current declaration of local disaster. It automatically expires on November 17, 2020 or if the Governor cancels all related COVID-19 orders, declarations, restrictions, and regulations. The City Council is scheduled to meet on September 21 and could extend the order at that point in time.

Staff is recommending a few changes to the ordinance.

As we are now 6 months into the emergency declaration, restaurants can have some indoor seating, most businesses are open, and there is more information generally available now than there was back in March, staff feels we can phase out the waiving of penalties for the signs. This provision was to allow businesses the opportunity to advertise via sign to alert the public to their being open.

Staff has looked at the number of water/sewer customers that have not paid their utility bills since the start of the disaster ordinance. The total is 16 customers. We feel the provisions for waiving late fees and suspending the disconnection of water services could be ended as well.

The ordinance, as attached, sunsets those provisions on October 15, 2020. We would utilize that time to educate residents and businesses of the changes.

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There was discussion about leaving the provisions that are being recommended for removal. Some were okay with the sunset but felt the date of October 15 is too soon. Some wondered what will happen if we do not continue the disaster declaration and we set the date for water and sewer fees for December, would discontinuing the declaration before then end the provisions for water and sewer fees? City Attorney Bounds stated that the Ordinance would have to be rewritten so that the fee extension would not expire. It was the consensus of City Council to continue the declaration until December 1, 2020

Council Member Warren moved to approve Ordinance No. 2020-22, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and, providing an effective date with amendments explained by the City Manager. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2020-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS CONTINUING A MAYORAL DECLARATION OF LOCAL DISASTER DUE TO PUBLIC HEALTH EMERGENCY; WAIVING CERTAIN FEES DURING THE PUBLIC HEALTH EMERGENCY; SUSPENDING THE DISCONNECTION OF WATER SERVICES DURING THE PUBLIC HEALTH EMERGENCY; PROVIDING RESTRICTIONS ON COMMUNITY GATHERINGS; ACCOUNTING FOR ANY POTENTIAL CONFLICT OF LAWS; PROVIDING FOR A FINE IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) FOR EACH OFFENSE; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

8. Discuss and take appropriate action regarding recent emails and public comments regarding sidewalks and parking as they relate to Section 14-88(a)(2) of the Code of Ordinances.

Councilors have requested that this item be placed on the agenda.

Section 14-88(a)(2) of the Jersey Village Code of Ordinances sets out the following in connection with parking and public sidewalks:

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No use of public street right-of-way or public sidewalk or adjacent property, either private or public, shall be permitted if that use inhibits or hinders the movement of normal traffic on that street or sidewalk.

The Texas Transportation Code at Section 545.302 contains state law concerning the blocking of sidewalks.

Recently, the City has received several comments/complaints concerning this requirement. Accordingly, this item is to discuss and address the recent emails and public comment concerning sidewalks and parking.

Mayor Mitcham called upon the City Attorney about the legal implication of a city knowingly saying we are not going to enforce a State law.

City Attorney Bounds gave the history pertaining to this subject. Since 1925 the law has been that one cannot park, stand or stop a vehicle across a sidewalk. It has been in the Transportation Code since 1948. In 2000 there was discussion in Jersey Village regarding this law. In January of 2000, the City considered amending the setback requirements to increase the room to park a vehicle between the property line and the structure. This is the same year that HB 674 was presented by Elkins which would allow cities to regulate parking on sidewalks for these problematic homes. While the bill passed, it was vetoed by Governor Perry who stated that this HB would permit cities to adopt an ordinance that would go against current state law.

City Attorney Bounds went on to say that it is common for cities to enforce laws with discretion. A classic example is speed. Selective enforcement is okay as long as it is not based upon an unlawful reason (sex, religion etc.). The City has no liability for not enforcing the law. It has not done so for quite some time. The City does not create danger. Danger is created by the person doing the parking unlawfully. The City does have issues with how to deal with persons with disabilities under Federal law, which states if you provide sidewalks, the sidewalk must be accessible. There are regulations for obstructions. Some residents have driveways wide enough that there is still a viable way around even with the obstructions. The city would be in a liable position to allow obstruction of the sidewalk based upon Federal law.

City Attorney Bounds went on to say that the options moving forward are for the City to see what might be done to make sidewalks accessible. Under federal law, there are ADA requirements. If there is an ADA complaint, it will need to be addressed. The City cannot grandfather residents from these laws. It has always been against the law to park across the sidewalk, even before the City of Jersey Village existed. He closed by stating that residents need to consider parking constraints before making purchases of vehicles.

Given the history, it is understandable why residents are confused. Elkins did try to resolve the issue, but was unsuccessful.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

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There was discussion about forcing people to park in the street when the person you are forcing to park in the street is disabled it seems to defeat the purpose of ADA. City Attorney Bounds stated that ADA is a reasonable accommodation rule on a case by case basis. So exceptions can be made. It is hard to enact a rule that will deal with every situation that you might have. Thus reasonable accommodations are made on a case by case basis.

There was also discussion about the Enclave that does not have any sidewalks. There was also discussion about the Senate Avenue issue where residents purchased homes that allowed compliance with the parking laws, but compliance was taken away when Senate Avenue was widened by Harris County.

City Attorney Bounds stated that the law is that you cannot park across the sidewalk and under ADA if you have sidewalks they must be accessible.

If the sidewalk and driveway are made of the same material, and one is able to go around the rear of the vehicles without any problems, does that comply with ADA? City Attorney Bounds stated that as long as the paved surface is at least 32 inches wide and not more than 24 inches long and meets the slope requirements, it would comply.

Council Member Wubbenhorst stated that the sidewalk is perpendicular to driveways, if a vehicle is sticking out and you walk up to the driveway, at some homes you need to go across the grass. On a complaint basis, what if you put in a concrete triangle in the grass areas to allow people to get around the vehicle?

There was discussion about the proposal of adding concrete to make it compliant on a case by case basis. It was mentioned that this solution might have an issue with the slope of the driveway.

There was a safety concern that when a car blocks the sidewalk and a child or handicapped person must go around, the slope puts the pedestrian into the street and into traffic. With this in mind, a solution is needed to provide ample passage that accommodates slope safely.

Harry Ward stated that the problem is in the third dimension not in the slope. A normal drive apron is 4 feet wide from the street. The apron would not qualify with ADA. The triangle solution would be effective if it is 25 feet long on both sides, making it run into power poles etc. Public Works could outline the options and put pros and cons to the listing.

There was discussion about cyclists on the sidewalks. City Attorney Bounds stated if you have an area that is not suitable for bicycling, then you prohibit cycling on this section of the sidewalk. Some members felt that input from Public Works is needed, realizing that solutions will come at a cost.

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There was discussion about a comment this evening from Ashley Brown concerning her situation created from a home elevation. City Attorney Bounds stated that in this situation it may be that a reasonable accommodation is to do nothing.

There is not an easy answer to this problem. A broad solution is that if someone can park in the driveway but still allow access around the vehicle without going into the street, the intent of the law is to provide safe passage. The ADA complicates this, but we need to get into reasonable accommodation. If we build new, we need to meet ADA requirements, but to go back and retro fit, that may be unreasonable.

We may need to look at parking ordinances that will allow parking in the street without compromising public safety.

Section F of the Sec 545.302 of the Transportation Code, states some of the requirements do not apply. Some members wanted to know what that mean? City Attorney Bounds stated that if you go back in the Code there are a few Sections that deal with powers of local authority. Section 545.202 and 203 were recited. The City can adopt some rules that are somewhat inconsistent with State law. The classic example would be parking near fire hydrants. The problem with parking on sidewalks is the federal limitation – ADA requirements.

There was discussion about operating a fire truck and the parking of cars on streets. There are areas that will be blind and not safe. What would be the recourse? The allowable parking was discussed when cars can only pass one at a time. Again, City Attorney Bounds pointed out, we are coping with a physical limitation that has no solution.

If someone can park in the driveway, but still allow access around the vehicle without having pedestrians go into the street, it seems that the intent of the law to provide safe passage is achieved. This suggestion to the parking problem seems to provide the most common sense approach.

There was discussion about this solution and how much room should be allowed between the street and the vehicle. Some Members felt that the simple solution is for the ADA coordinator to conference with the Police Chief to determine the situations that would be acceptable and those that would not be acceptable and to use this information for enforcement. Some members felt that the slope is going to be an issue with ADA compliance. Others felt that an ADA coordinator will not be helpful.

Because of the difficulty of the problem, it might be better to allow the police and the code enforcement officers to address enforcement on a case by case basis with enforcement being by the intent of the law and to handle ADA accommodations when asked.

Chief Riggs was asked for input. Chief Riggs stated that if a complaint is received the situation is reviewed and then the law is enforced. Officers use common sense and discretion when enforcing the law. The department will be reasonable and look at options. The department will continue to address this issue as it does any other traffic and safety

REGULAR MEETING OF THE CITY COUNCIL
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issue. Enforcement will be addressed according to the intent of the law, taking under consideration of how residents are doing their best to comply with the sidewalk requirements.

It was the consensus of Council to leave enforcement to law enforcement using the intent of the law with discretion, taking into consideration that if someone parks in the driveway but pedestrians still have access to get around the vehicle without going into the street, the intent of the law is to provide safe passage. This provides the most common sense approach.

Discussion was had about the November 1 deadline and the writing of citations for parking over sidewalks.

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Wubbenhorst: Council Member Wubbenhorst congratulated Patty Biggs on being named employee of the month.

Council Member Singleton: Council Member Singleton stated that the City was recently nominated for best place to work. He highlighted comments from the survey. He read comments about the City Manager and other comments resulting from the survey. He closed by saying great job to the City Manager and Department Heads.

Council Member Wasson: Council Member Wasson thanked Council Member Singleton for reading the comments from the best places to work survey. He also thanked Patty Biggs for her hard work.

Council Member Holden: Council Member Holden had no comments.

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Council Member Warren: Council Member Warren had no comment.

Mayor Mitcham: Mayor Mitcham thanked Council Member Singleton for reading the comments from the best places to work survey. We have great staff and the comments are well deserved. Thank you to the residents for attending and making comments. Please know that we are always open to input and suggestions and willing to answer your questions. Please reach out and know that we have only the best intention for Jersey Village.

I. RECESS THE REGULAR SESSION

Mayor Mitcham recessed the Regular Session at 12:00 a.m. to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

J. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.**
- 2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.**

K. ADJOURN EXECUTIVE SESSION

Mayor Mitcham adjourned the Executive Session at 12:46 a.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

L. RECONVENE REGULAR SESSION

- 1. Consider setting the City Secretary's compensation for budget year 2020-2021.**

In consideration of this item, Council Member Warren moved to set the City Secretary's compensation for budget year 2020-2021 at \$121,376. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

- 2. Consider setting the City Manager's compensation for budget year 2020-2021.**

In consideration of this item, Council Member Warren moved move to set the City Manager's compensation for budget year 2020-2021 at \$190,205. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton and Wubbenhorst

REGULAR MEETING OF THE CITY COUNCIL
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Nays: None

The motion carried.

M. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 12:51 a.m.



Lorri Coody, City Secretary

DRAFT

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 28, 2020 AT 6:00 P.M. IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS.

The Jersey Village City Council met with the 2020 Charter Review Commission for the purpose of discussing with the Commission how well the City is operating under the existing Charter and offering recommendations for amendments to the existing Charter.

Council Members attending this meeting were as follows:

Mayor, Andrew Mitcham
Council Member, Drew Wasson
Council Member, Greg Holden
Council Member, Bobby Warren
Council Member, James Singleton
Council Member, Gary Wubbenhorst

The 2020 Charter Review Commission of the City of Jersey Village, Texas, convened on September 28, 2020, at 6:00 p.m. in the Civic Center Auditorium, 16327 Lakeview, Jersey Village, Texas. The following members were present

Ashley Brown	Annabelle Silva
Karie Lawrence	Denise Reaneau
Sheri Sheppard	Rick Faircloth – Alternate 1
V. Kay Vaccaro	
Erik Robertson	

Commissioners John Kenna – Alternate 2 and Sonja Tijerina – Alternate 3 were not present at this meeting.

City Staff attending the meeting were as follows:

City Attorney, Scott Bounds
City Manager, Austin Bless
City Secretary, Lorri Coody
Finance Director, Isabel Kato
IT Director, Bob Blevins

B. Citizens' Comments - Any person who desires to address the 2020 Charter Review Commission regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Charter Review Commissioners are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the Commission.

There were no Citizens' Comments.

C. Consider approval of the minutes for the meeting held on September 14, 2020.

Commissioner Kay moved to approve the minutes for the meeting held on September 14, 2020. Commissioner Brown seconded the motion. The vote follows:

Ayes: Commissioners Brown, Lawrence, Robertson, Vaccaro, Silva, Reaneau, Sheppard

Nays: None

The motion carried.

D. Receive input from the Mayor and Members of the City Council on how well the City is operating under the existing Charter and consider any recommendations the Mayor and the Council Members may have for amendments to the existing Charter.

Chairperson Sheppard introduced the item. She first recognized that a quorum of the City Council was present. She then gave a short overview of the activities conducted thus far by the Commission, including the following areas for amendment:

- Section 2.12 – Publication of Ordinances
- Gender Neutral
- Section 1.08 and 1.09 – Remove if there is an election or include an Editor’s Note if no election.

In completing the overview, she called upon each City Council Member for any recommendations for amendments to the Charter. What follows is a summary of each Council Member’s comments:

Council Member Wubbenhorst – Council Member Wubbenhorst appreciates the Commission’s consideration to remove the requirement to publish Ordinance captions in the Houston Chronicle. He gave input about City Council terms of office. He feels we are in a constant election cycle and would like to propose three (3) year terms with all terms coming due at the same time, with term limits set at six (6) years or nine (9) years, and a term limit of six (6) years for the Mayor. The down side would be if all members are replaced during one election. He had comments about terms. When reviewing terms, he wants to make sure that the Commission examines this in detail to make sure that candidates are not discouraged by any new requirements.

Council Member Singleton – Council Member Singleton does not have a problem with the way the Charter reads currently. He believes that the Commission has brought up some good points. He supports a four (4) year term, but wants to keep the current term limits. In reviewing the history of past Council term limits, for the most part in Jersey Village, Members tend to serve until their term limit. He wants to have the terms continue to be staggered. He believes that it is City Council’s job to guide the City Manager so he is not in favor of all terms coming due at the same time. He is concerned with replacing the entire Council at once and staggering eliminates this outcome.

Mayor Mitcham – Mayor Mitcham thanked the Commission for their service. The Commission has found good items for amendment, especially eliminating the need to publish Ordinance captions in the Houston Chronicle. He also agrees with eliminating the sections concerning red light cameras and with adding gender neutral language. In connection with

term limits, he is in favor of four (4) year terms with limits at four (4) years. He gave background information about term limits and how they work. He also stated that it might be a good idea to look at concurrent terms when a member is appointed to fill out an unexpired term. If someone is on City Council and wants to serve as Mayor, he recommends looking at the concurrent council/mayor terms. He also has a suggestion to encourage more participation in running for office. He mentioned that it takes a lot of time and energy, and in this day and age, we need people to step up more than ever. However with busy schedules, public service is not top priority. He would like to look at incentives to have people run. Stipends for meetings might be nice or some other type of compensation. This might help people step up and run for office.

Council Member Wasson – Council Member Wasson thanked the Commission for their service. Your service is helpful. He agrees with looking at the terms and extending them. He also agrees that they should be staggered. He favors four (4) year terms over three (3) year terms. He also talked about the City's Official newspaper. He is not sure if Section 9.03 is still necessary.

Council Member Holden – Council Member Holden had a question about the review process. He wondered if they looked back at prior Commissions. Commissioner Rick Faircloth told Council that he served on many of the prior Commissions and gave input of his history with the Commission. There was nothing from past reviews that needed to be addressed. He believes that the housekeeping items already being consider by the Commission should be addressed. He is an advocate of the current system's approach to terms and term limits. A change can be great if you have the right people serving. If not, it could be a problem. Running for office is quite demanding. Our current group of Council has worked very hard. They engage the public and work with them. So currently, the Council is a great group, but if you do not have an engaged Council, many projects will not move forward. That being said, the current term system is working well. We must have staggered terms, because the learning curve is tremendous for new Council Members. He disagrees with any stipend or compensation. Serving on City Council is a public service.

Council Member Warren – Council Member Warren thanked the Commission for their service. The Charter Review Commission process provides an opportunity to get unique feedback. It is a good process. The issue regarding the structure of Council has come up many times. In the past, the Commission looked at changing the terms, but made no recommendations to make any changes. We need to keep staggered terms in order to ensure that there is experience and stability on the Council at all times for experience can address issues without delay. He believes that the two (2) year term makes City Council more accountable to the electorate.

At this point, City Attorney Bounds gave information about terms, term limits and filling vacancies.

Council Member Warren continued, stating that a two (2) year term is good. Serving on City Council is a volunteer job, so a two year commitment is more reasonable. Term limits have presented issues in the past due to the way the Charter is worded. Problems could be addressed if this section were tweaked so it is more flexible. Currently, if you serve any portion of a term

that is considered to be a full term. The other issue is the contiguous issue that affected the appointment of former Council Member Sheppard. That being said, Council Member Warren supports preserving the eight (8) year term limit, but would like to tweak the language to accommodate these other issues.

He is not in favor of compensation or a stipend for City Council Members. Most members do not want to run because of the repercussion from other residents about decisions made by City Council. For the most part, the Charter does work well. There has rarely been a problem with the Charter that has prevented us from doing our work. He brought up referendums and initiatives.

City Attorney Bounds gave information about non-binding elections. There may be some additional provisions that he will look at and bring back to the Commission.

In completing input from the Council Members, there was discussion about elections and the purpose for same in terms of having different items available for election by the public. This was discussed in detail by the Commission and the Council. Campaigning and voting were also discussed.

There was discussion about turn over on City Council. It was mentioned that currently there are two members on Council that have unseated someone. So turnover is occurring.

There was discussion among the Council about the pros and cons of two (2) year and four (4) year terms.

Some members of Council wanted to know if any of the Commission was contacted by residents concerning amendments to the Charter. Some Commissioners stated that they were and that they told the residents to come to the Public Hearing which will be held for public input.

There was discussion about the public voting on capital projects and if a certain dollar amount should be set that requires an election for approval by the residents. City Attorney Bounds explained that uniform election dates (May and November), stating that many items will not translate well for an election. In response, Council agreed and explained that the budget process is very transparent and provides for public input. It is at this time that residents can have input concerning capital expenditures.

There was also discussion about terms. Currently the Charter is written to retain staggered terms. However, the Commission may want to address the unique situations addressed by Council Member Warren. A solution may be that when you are appointed to an unexpired term, it does not count toward term limits.

Some Council members told the Commission to be careful to address needed changes and not preferences.

E. Consider any other possible amendments to the City's current City Charter.

This item was not called for discussion. It will be added to the October 5, 2020 agenda for further discussion on the input received from City Council and how that may translate into recommendations for amendments to the Charter.

F. Review the dates, times and/or agenda topics for future meetings and make any necessary changes.

City Secretary Coody reminded the Commission of the upcoming dates chosen at the last meeting as follows:

10-05-2020 - Conduct Public Hearing to receive input and recommendations from Jersey Village residents for amendments to the City’s current Charter; receive input from the City Manager on how well the City is operating under the existing Charter and consider any recommendations for amendments to the existing Charter, and consider proposal to council for amendments to the Charter.

10-26-2020 - Consider submission of Final Recommendations of the 2020 Charter Review Commission to Council at the City Council Meeting to be held on November 16, 2020 at 7:00 p.m.

G. Adjourn

There being no further business on the Agenda, the meeting was adjourned at 7:00 p.m.

Lorri Coody, City Secretary



MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 28, 2020 AT 7:00 P.M. AT THE CITY OF JERSEY VILLAGE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS 77040.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Mitcham at 7:08 p.m. with the following present:

Mayor, Andrew Mitcham
Council Member, Drew Wasson
Council Member, Greg Holden
Council Member, Bobby Warren
Council Member, James Singleton
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess
City Secretary, Lorri Coody
City Attorney, Scott Bounds

B. CITIZENS' COMMENTS - Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

Mark Maloy – Mr. Maloy spoke to City Council about the City Charter and how he believes it limits resident input about approving or not approving large expenditures. In the past the Council has used Certificates of Obligation to get around bringing projects to the residents for a vote. He gave background information about various projects that Council has approved that were not brought to the public for a vote. He had many comments pertaining to the City's golf course and the berm project. He believes that the City, for many years, has set the tax rate higher than needed in order to accumulate many dollars for projects not voted on by the voters. He stated that Jersey Village has one of the highest tax rates in Texas without granting the residents the maximum exemptions. He wants City Council to give the residents the maximum tax exemptions.

C. Conduct Public Hearing on proposed tax rate increase.

Mayor Mitcham opened the public hearing at 7:13 p.m. in order to give all interested persons the right to express support for or opposition to the proposed tax rate of 0.723466 per \$100; a rate that exceeds the lower of the voter-approval rate or the no-new-revenue rate.

After opening the meeting, he called upon Isabel Kato, Finance Director to summarize the subject of the public hearing. Ms. Kato gave a presentation outlining the proposal to set the tax rate at 0.723466 per \$100; a rate that exceeds the lower of the voter-approval rate or the no-new-revenue rate.

In completing the Finance Director's presentation, Mayor Mitcham called upon those signing up to speak as follows:

Michael Stenbridge – Mr. Stenbridge spoke to City Council about the tax increase. He does not support the tax increase. He cannot afford the taxes. He does not support the New City

SPECIAL SESSION MEETING OF THE CITY COUNCIL
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Hall. He worries about evacuations. Currently we use the existing City Hall for evacuations. If we have to use the New City Hall, he is worried that he will not be able to get there. He cannot afford any higher taxes.

Mark Maloy – Mr. Maloy spoke to City Council about the City not giving the full 20% State allowed property tax exemption. He does not understand why employees are getting pay raises when many people are not working. He does not understand why City Council believes that with these things going on in the US that we should be giving pay raises this year. He also stated that the City is planning on doing expensive projects. He wants the tax payers to have a say whether the project should be done. He feels that the Council has taken and accumulated large amounts of money without having voter approval for projects. The Charter should be changed to permit the residents to vote on these projects such as City Hall and the Golf Course Convention Center.

With no other persons signing up to speak to express support for or opposition to the proposed tax rate of 0.723466 per \$100; a rate that exceeds the lower of the voter-approval rate or the no-new-revenue rate, Mayor Mitcham closed the public hearing at 7:25 p.m.

D. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2020.

There was discussion about the tax rate calculation process. Because of this process, the increase is about \$262,000 in revenues. The figure is the aggregate. The taxes will go down for some homeowners. If one's valuation does not change, then the taxes will go down. It was noted that this increase barely keeps in front of inflation. Also, the tax rate is going down from \$0.74250 per \$100 to 0.723466 per \$100.

The property valuation process is under the control of Harris County. If residents are not happy, there is an appeal process.

Some members explained why we pay our employees, stating that there is a value to raises. There is a value to employees. Our experienced employees very well offset the cost. We have an experienced workforce.

There was limited discussion about increasing the exemptions during the next budget year.

With no further discussion on the matter, Council Member Singleton moved for approval of setting the Debt Service tax rate of \$.132072 per \$100 value for the year 2020. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

SPECIAL SESSION MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – September 28, 2020

E. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2020.

With limited discussion on the matter, Council Member Singleton moved to approve setting the Maintenance and Operation tax rate of \$.591394 per \$100 value for the year 2020. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

F. Consider Ordinance No. 2020-23, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2020.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2020-23 providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2020; providing for the date on which such taxes shall be due and payable; and providing for penalty and interest on all taxes not timely paid. I further move that property taxes be increased by the adoption of a tax rate of \$0.723466, which is effectively a 4.91 percent increase in the tax rate. Council Member Singleton seconded the motion. The record vote follows:

Council Member Wasson:	Aye	Council Member Singleton:	Aye
Council Member Holden:	Aye	Council Member Wubbenhorst:	Aye
Council Member Warren:	Aye		

Mayor Mitcham, although present, did not vote.

The motion carried.

ORDINANCE NO. 2020-23

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE YEAR 2020; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

G. Adjourn

There being no further business on the Agenda the meeting was adjourned at 7:34 p.m.



Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: October 19, 2020

AGENDA ITEM: E2

AGENDA SUBJECT: Consider Ordinance No. 2020-24, amending the General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 by increasing the Fire Department’s Salaries and Benefits budget by \$395,266.92 for four (4) new firefighters.

Department/Prepared By: Fire / Mark Bitz

Date Submitted: October 6, 2020

EXHIBITS: [Ordinance No. 2020-24](#)
[Exhibit A – Budget Amendment Form](#)

BUDGETARY IMPACT: \$395,266.92

BACKGROUND INFORMATION:

In this year’s budget discussions, we spoke about adding four fulltime firefighters and we discussed attempting to get funding from the FEMA Safer Grant. The Safer Grant appears to be complete and Jersey Village was not awarded a grant.

In September, we removed the funding for four firefighters as we still were hopeful we would get the Safer Grant award. The amount removed (In Red) was \$395,266.92 with the breakdown in line items listed below.

01-25-3001	\$830,101.66	\$613,680.70	(\$216,420.96)
01-25-3007	\$133,000.00	\$87,666.68	(\$45,333.32)
01-25-3051	\$79,777.15	\$64,498.67	(\$15,278.48)
01-25-3053	\$2,160.00	\$1,584.00	(\$576.00)
01-25-3054	\$119,899.05	\$89,513.53	(\$30,385.52)
01-25-3055	\$204,845.42	\$123,404.06	(\$81,441.36)
01-25-3056	\$845.52	\$563.68	(\$281.84)
01-25-3057	\$12,504.44	\$7,863.96	(\$4,640.48)
01-25-3058	\$3,486.41	\$2,577.45	(\$908.96)
			(\$395,266.92)

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2020-24, amending the General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 by increasing line items 01-25-3001 (salaries) in the amount not to exceed \$216,420.96, 01-25-3007 (overtime) in the amount not to exceed \$45,333.32, 01-25-3051 (FICA/Medicare) in the amount not to exceed \$15,278.48, 01-25-3053 (employment taxes) in the amount not to exceed \$576.00, 01-25-3054 (retirement) in the amount not to exceed \$30,385.52, 01-25-3055 (health insurance) in the amount not to exceed \$81,441.36, 01-25-3056 (life insurance) in the amount not to exceed \$281.84, 01-25-3057 (dental insurance) in the amount not to exceed \$4,640.48 and 01-25-3058 (long term disability) in the amount not to exceed \$908.96.

ORDINANCE NO. 2020-24

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 BY INCREASING LINE ITEMS 01-25-3001 (SALARIES) IN THE AMOUNT NOT TO EXCEED \$216,420.96, 01-25-3007 (OVERTIME) IN THE AMOUNT NOT TO EXCEED \$45,333.32, 01-25-3051 (FICA/MEDICARE) IN THE AMOUNT NOT TO EXCEED \$15,278.48, 01-25-3053 (EMPLOYMENT TAXES) IN THE AMOUNT NOT TO EXCEED \$576.00, 01-25-3054 (RETIREMENT) IN THE AMOUNT NOT TO EXCEED \$30,385.52, 01-25-3055 (HEALTH INSURANCE) IN THE AMOUNT NOT TO EXCEED \$81,441.36, 01-25-3056 (LIFE INSURANCE) IN THE AMOUNT NOT TO EXCEED \$281.84, 01-25-3057 (DENTAL INSURANCE) IN THE AMOUNT NOT TO EXCEED \$4,640.48 AND 01-25-3058 (LONG TERM DISABILITY) IN THE AMOUNT NOT TO EXCEED \$908.96

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2020, and ending September 30, 2021, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment from General Fund by increasing line items 01-25-3001 (Salaries) in the amount not to exceed \$216,420.96, 01-25-3007 (Overtime) in the amount not to exceed \$45,333.32, 01-25-3051 (FICA/Medicare) in the amount not to exceed \$15,278.48, 01-25-3053 (Employment Taxes) in the amount not to exceed \$576.00, 01-25-3054 (Retirement) in the amount not to exceed \$30,385.52, 01-25-3055 (Health Insurance) in the amount not to exceed \$81,441.36, 01-25-3056 (Life Insurance) in the amount not to exceed \$281.84, 01-25-3057 (Dental Insurance) in the amount no to exceed \$4,640.48 and 01-25-3058 (Long Term Disability) in the amount not to exceed \$908.96.

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

PASSED AND APPROVED this 19th day of October, 2020

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	To Line Item	Amount
<input checked="" type="checkbox"/> General Fund	<u>See below</u>	<u>\$395,266.92</u>
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other _____	_____	_____

Justification

Adding four firefighters. Line items listed. 01-25-3001 Salaries \$216,420.96, 01-25-3007 Overtime \$45,333.32, 01-25-3051 FICA/Medicare \$15,278.48, 01-25-3053 Employment Taxes \$576.00, 01-25-3054 Retirement \$30,385.52, 01-25-3055 Health Insurance \$81,441.36, 01-25-3056 Life Insurance \$281.84, 01-25-3057 Dental Insurance \$4,640.48, 01-25-3058 Long Term Dis. \$908.96

Requested by: Mark Bitz, Fire Chief

Signed: Mark A. Bitz Digitally signed by Mark A. Bitz Date: 2020.10.06 12:26:39 -05'00' Date _____

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist Signed: <u>Isabel Kato</u> <small>Digitally signed by Isabel Kato Date: 2020.10.06 13:26:37 -05'00'</small> Date: _____	City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved Signed: <u>Austin Bless</u> <small>Digitally signed by Austin Bless Date: 2020.10.06 13:29:46 -05'00'</small> Date: _____
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**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: October 19, 2020

AGENDA ITEM: E3

AGENDA SUBJECT: Consider Ordinance No. 2020-25, amending the Capital Replacement Fund for Fiscal Year 2020-2021 by increasing line item 07-73-6573 (Computer Equipment) in the amount of \$175,000 for the purchase of new Motorola Portable Handheld Radios and programming.

Department/Prepared By: Mark Bitz, Fire Chief

Date Submitted: October 12, 2020

EXHIBITS: [Ordinance 2020-25](#)
[EX A](#) – Budget Amendment Form
[Motorola Radio Quote](#)

BUDGETARY IMPACT:	Required Expenditure:	\$ 175,000
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 175,000

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The portable radios we have on our fire trucks are standard radios that lack some main features for firefighting. It was brought to my attention that there are newer option radios for firefighting purposes. These radios have larger knobs and larger microphones to allow for a gloved firefighter's hand in a fire to control better. These radios also have three bands in them where are current radios have one band. We currently are on the 700 band. These radios have 700, 800 and UHF bands which would allow fire fighters responding to other agencies to get on their actual frequency. Many departments in Harris County are on the 800 and UHF bands. These radios also will have Bluetooth technology in them which would allow for wireless radio transmission and clearer voice in a fire.

In discussion with Motorola representatives, they informed me that they will renegotiate a contract with Harris County in the coming year, which most likely will have an increase in the cost of radios. They also indicated that if we were to buy now, they would throw in two more years of warranty on the radio so instead of three years warranty we would have five years of warranty.

We have been saving for all radio replacements over the last eight years and have more than \$500,000 in the Capital Replacement Fund to replace radios. The current mobile radios and portable radios we have now still function, are still software/firmware upgradeable to current standards. I do not see the need to replace everything we have yet.

The cost to replace 26 portable handheld radios for firefighting is \$173,813.02. The additional funds requested will be for programming of the radios with Cyfair Fire Department.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2020-xx, amending the Capital Replacement Fund for Fiscal Year 2020-2021 by increasing line item 07-73-6573 (Computer Equipment) in the amount of \$175,000 for the purchase of new Motorola Portable Handheld Radios and programming.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

ORDINANCE NO. 2020-25

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL REPLACEMENT FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 BY INCREASING LINE ITEMS 07-73-6573 (COMPUTER EQUIPMENT) IN THE AMOUNT NOT TO EXCEED \$175,000.

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2020, and ending September 30, 2021, is hereby amended by increasing the appropriations to the account contained therein as provided in the attached:

- Exhibit A – Budget Amendment from Capital Replacement Fund by increasing line item 07-73-6573 (Computer Equipment) in the amount not to exceed \$175,000.

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 19th day of October, 2020

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary





CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>Capital Replacement</u>	<u>07-73-6573</u>	<u>\$175,000.</u>

Justification

Replacing firefighter radios to better accommodate a firefighters gloved hand during fire emergencies. Purchasing before price increase when Harris County renegotiates contract. Getting extra 3 year warranty if we purchase before end of 4th quarter this year. Total of 5 years warranty. These radios have three bands in them instead of one allowing with better interoperability.

Requested by: Mark Bitz, Fire Chief

Signed: Mark A. Bitz Digitally signed by Mark A. Bitz
Date: 2020.10.11 19:23:28 -05'00' Date: _____

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist Signed: <u>Isabel Kato</u> <small>Digitally signed by Isabel Kato Date: 2020.10.12 09:23:37 -05'00'</small> Date: <u>10-12-2020</u>	City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved Signed: <u>Austin Bless</u> <small>Digitally signed by Austin Bless Date: 2020.10.12 09:27:15 -05'00'</small> Date: _____
---	--



Customer #: 1000750902
 Quote Number #: 1339148A
 Quote Expiration Date: 11/30/2020

Prepared By John Finn
 Email john.finn1@motorolasolutions.com

Mobile 708-553-9973

Date: 10/6/2020

Prepared For: Fire Chief Mark Bitz
 Company: Jersey Village Fire Department
 Phone: 713-466-2143
 Email: mbitz@jerseyvillagetx.com

Bill to TBD
 Address:

Ship to TBD
 Address:

Line	Qty	Model	Description	List Price	Contract Price	Ext Price
1	26	H91TGD9PW5 N	APX8000 DIGITAL PORTABLE RADIO	\$ 5,777.00	\$ 5,795.00	\$ 150,670.00
1a	26	QA02006	ENH: APX8000XE RUGGED RADIO	\$ 800.00		
1b	26	Q806	ADD: ASTRO DIGITAL CAI OPERATION	\$ 515.00		
1c	26	H38	ADD: SMARTZONE OPERATION	\$ 1,500.00		
1d	26	Q361	ADD: P25 9600 BAUD TRUNKING	\$ 300.00		
1e	26	QA00580	ADD: TDMA OPERATION	\$ 450.00		
1f	26	G996	ADD: PROGRAMMING OVER P25 (OTAP)	\$ 100.00		
1g	26	QA01648	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY 0675	\$ 5.00		
1h	26	QA01767	ADD: APX 7000 RADIO AUTHENTICATION	\$ 100.00		
1i	26	HA00025AH	ADD: 5Y ESSENTIAL ACCIDENTAL DAMAGE	\$ 110.00		
1j	26	QA05508AA	DEL: VHF BAND	\$ (800.00)		
1k	26	Q629	ENH: AES ENCRYPTION	\$ 475.00	\$ 350.00	\$ 9,100.00
1l	26	Q498	ENH: MDC & ASTRO P25 OTAR W/ MULTIKEY	\$ 740.00		
2	26	NNTN8575A	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IMPRES XE RSM XT CABLE GREEN	\$ 538.00	\$ 430.00	\$ 11,180.00
3	6	NNTN7624C	CHARGER CHR IMP VEH EXT NA/EU KIT	\$ 472.00	\$ 354.00	\$ 2,124.00
4	6	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRESS 2, 3A 115A	\$ 165.00	\$ 123.17	\$ 739.02
Total						\$ 173,813.02

THIS QUOTE IS BASED ON THE FOLLOWING:

- This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal. If you wish to purchase the quoted products, Motorola will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged. Thank you for your consideration of Motorola products.
- Quotes are exclusive of all installation and programming charges (unless stated) and all applicable taxes.
- Prices quoted are valid for thirty(30) days from the date of this quote.



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: October 19, 2020

AGENDA ITEM: E4

AGENDA SUBJECT: Receive a progress report for the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

Dept/Prepared By: Christian Somers, Building Official **Date Submitted:** September 23, 2020

EXHIBITS: [Ordinance 2019-11](#)
 Owner’s Status Update – [2020-10-13](#)

BACKGROUND INFORMATION:

On May 13, 2019, City Council approved Ordinance No. 2019-11, which found the structures on the Property located at 16884 NW FWY to be substandard and a public nuisance and ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days. Since May 13, 2019, Council has received progress reports on compliance with Ordinance No. 2019-11 on June 17, 2019, July 15, 2019, August 19, 2019, September 16, 2019, October 14, 2019, November 18, 2019, December 16, 2020, January 20, 2020, February 17, 2020, March 16, 2020, April 20, 2020, May 11, 2020, June 15, 2020, July 20, 2020, August 17, 2020 and September 21, 2020.

Since the report made to City Council on September 21, 2020, the following progress has been made on the project:

TCO’s issued for each building. CO’s pending complete furniture delivery for Buildings 2 – 4. Temporary fencing to remain in place until projected December delivery date. It will be removed prior to CO’s being issued.

This item is to receive the 17th progress report and take any action deemed appropriate.

RECOMMENDED ACTION:

This item is to receive a progress report for the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

ORDINANCE NO. 2019-11

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, FINDING THE STRUCTURES AT 16884 NW FWY, JERSEY VILLAGE, TEXAS 77040, (RES B1, NORTHWEST VILLAGE BUSINESS PARK, R/P), THE “PROPERTY”, TO BE SUBSTANDARD AND A PUBLIC NUISANCE; ORDERING JERSEY VILLAGE LODGING, LLC OR THE TRUE OWNERS OF THE PROPERTY TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO DEMOLISH THE STRUCTURES ON THE PROPERTY IF OWNER FAILS TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO ASSESS A LIEN AGAINST THE PROPERTY FOR THE COSTS OF THE DEMOLITION; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED THERETO.

WHEREAS, the Building Official of the City of Jersey Village reported that the buildings and structures at 16884 NW FWY, also known as RES B1, Northwest Village Business Park. R/P, Jersey Village, (the “Property”), which are located within the City, are substandard and a public nuisance; and

WHEREAS, the City provided notice to Jersey Village Lodging, LLC, Chan Patel, Northwest Village Business Park R/P, and Super 7 Inn Jersey Village Lodging LLC that the Property was substandard and public nuisance, and that a public hearing would be held on May 13, 2019; and

WHEREAS, in accordance with Chapter 34 of the Code of Ordinances of the City of Jersey Village (the “Code”), the City Council conducted a public hearing on May 13, 2019, so that the owner or the owner’s representatives of the Property may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures on the Property; and

WHEREAS, City Council finds all proper notices of the hearing were sent consistent with the Code to the persons asserting or likely to have an ownership in the Property; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property and the structures on the Property are substandard; and

WHEREAS, City Council finds that the conditions of the structures on the Property constitute a nuisance and are a hazard to the health, safety, and welfare of the citizens of Jersey Village and likely to endanger persons and property; and

WHEREAS, City Council finds that the Property is in violation of the City’s Code and ordinances;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

Section 2. Jersey Village Lodging, LLC appeared before City Council and represented that it owns the Property. Owner requested more than thirty (30) days to repair the Property and to abate the nuisances associated with the Property. Having heard the comments of Owner and others, City Council finds, permits and orders the following:

A. The Property is dilapidated, substandard and unfit for human habitation, and a hazard to the public health, safety and welfare.

B. Within ten (10) days [by MAY 23, 2019], the Owner shall vacate the Property and secure the Property by fencing approved by the Building Official; and the building shall remain vacated and secured until a certificate of occupancy is issued by the Building Official.

C. The buildings on the Property shall be repaired by the Owner within one-hundred eighty (180) days [by NOVEMBER 9, 2019].

D. The Owner, lienholders, and mortgagees of the Property shall secure the Property in a reasonable manner from unauthorized entry while the work is being performed, as determined by the Building Official.

E. No work shall be performed by Owner on the Property until a permit is issued consistent with the Code by the Building Official, and all work shall be consistent with the Code.

F. The Owner shall provide to the Building Official the following plans, reports and specifications:

1) a written mold assessment by a licensed professional engineer or mold assessor of the interior spaces of the buildings intended for occupancy on the Property by JUNE 13, 2019;

2) a written asbestos survey/ screening by a licensed professional engineer by JUNE 13, 2019;

3) a written roof inspection report by a licensed professional engineer or experienced roof inspector by JUNE 13, 2019; and

4) complete construction documents and a plan of action for the construction / required repairs for the Property, including details for each motel room intended for human occupancy; the manager's apartment, the office/business/lobby guest area, the laundry areas, storage rooms, mechanical rooms, linen/washing rooms, breakrooms and similar work areas, and the pool area by JULY 15, 2019.

G. The Owner shall submit all applications for the permits necessary to repair the Property by JULY 15, 2019.

H. The Owner shall start work on any permit issued for the repair of Property within ten (10) days of the issuance of the permit(s).

I. The Owner shall report to the City Council the progress on the performance of the permitted work on the first regular meeting of the City Council for each month until the permitted work is complete.

J. No person may occupy the structures on the Property until a final inspection and certificate of occupancy are issued; provided, however, the Building Official may permit temporary certificates of occupancy for separate buildings.

Section 3.

A. If the Owner, lien holders, or mortgagees of the Property fail to repair, remove or demolish the substandard structures on the Property as provided above, then the City may demolish the structures on the Property, including cleaning and grading the Property, and place a lien on the Property for the expenses incurred by the City in such work in accordance with the Code and state law.

B. If the Owner violates the terms of this Ordinance, the City may seek administrative penalties not to exceed \$1,000 per day.

Section 4. The City Secretary shall file a copy of this order with the City and shall publish the caption of this Ordinance in the City’s official newspaper within 10 days of the date of this Ordinance.

Section 5. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 6. All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 7. This ordinance shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 13th day of May, 2019.

s/Andrew Mitcham, Mayor

ATTEST:

s/Lorri Coody, City Secretary



Lorri Coody

From: Christian Somers
Sent: Tuesday, October 13, 2020 10:21 PM
To: Lance H. Luke Beshara
Cc: Lorri Coody; Kathlyn Hufstetler; Stephanie Sharp; Harry Ward
Subject: Re: Next Progress Report Meeting - October 19, 2020 at 7 PM

Agreed. It's not a problem (45 vs. 60 days or thereabouts)

...Christian
Sent from my iPhone 13 -- any
/ all punctuation and grammatical mistakes I attribute to auto-correct and Siri.

On Oct 13, 2020, at 4:45 PM, Lance H. Luke Beshara <lbesara@patelgaines.com> wrote:

They may be overly optimistic with me, but we can use mid-December for purpose of the council update. I'd rather be conservative than optimistic for this.

<NewPGLogo_e7211352-52cc-48cd-a2a7-05bbe2ab635f.png>

**Lance H. "Luke"
Beshara**

Partner
(817) 394 - 4844 | office
lbesara@patelgaines.com

San Antonio
2030 N Loop 1604 W, Suite 200
San Antonio, Texas 78248
(210) 460 - 7787 | office
(210) 460 - 7797 | fax

Dallas / Fort Worth
221 West Exchange Ave., Suite 206A
Fort Worth, Texas 76164
(817) 394 - 4844 | office
(817) 394 - 4344 | fax

Houston
5433 Westheimer Rd., Suite 604
Houston, Texas 77056
(346) 358 - 9068 | office
(210) 460 - 7797 | fax

<PGtaxBanner_73e82541-b6b6-4651-8afb-95a59fcf8fa1.jpg>

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www.patelgaines.com

<Instagram_c0b35c4e-c68b-402c-ae15-1f6f333e5059.png>

<Twitter_427e4c38-7eba-448b-802c-0b1e956514e7.png>

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From: Christian Somers <csomers@jerseyvillagetx.com>
Date: Tuesday, October 13, 2020 at 4:10 PM
To: "Lance H. "Luke" Beshara" <lbesgara@patelgaines.com>, Lorri Coody <lcoody@jerseyvillagetx.com>, Kathlyn Hufstetler <khufstetler@patelgaines.com>, Stephanie Sharp <ssharp@patelgaines.com>
Cc: Harry Ward <Hward@jerseyvillagetx.com>
Subject: RE: Next Progress Report Meeting - October 19, 2020 at 7 PM

And I do not disagree, though was told mid-December (but that was a guesstimate via the G.C. and Luke would have the latest info).

From: Lance H. "Luke" Beshara <lbesgara@patelgaines.com>
Sent: Tuesday, October 13, 2020 4:02 PM
To: Lorri Coody <lcoody@jerseyvillagetx.com>; Kathlyn Hufstetler <khufstetler@patelgaines.com>; Stephanie Sharp <ssharp@patelgaines.com>
Cc: Harry Ward <Hward@jerseyvillagetx.com>; Christian Somers <csomers@jerseyvillagetx.com>
Subject: Re: Next Progress Report Meeting - October 19, 2020 at 7 PM

Ms. Coody:

Please accept this as my client's update on progress.

The project is complete except for the installation of furniture in 35 rooms. After this furniture has been installed (with an expected completion date of less than 45 days), it is anticipated that the certificate of occupancy will be issued for the property.

<image001.png>

**Lance H. "Luke"
Beshara**

Partner
(817) 394 - 4844 | office
lbesgara@patelgaines.com

San Antonio

2030 N Loop 1604 W, Suite 200
San Antonio, Texas 78248
(210) 460 - 7787 | office
(210) 460 - 7797 | fax

Dallas / Fort Worth

221 West Exchange Ave., Suite 206A
Fort Worth, Texas 76164
(817) 394 - 4844 | office
(817) 394 - 4344 | fax

Houston

5433 Westheimer Rd., Suite 604
Houston, Texas 77056
(346) 358 - 9068 | office
(210) 460 - 7797 | fax

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From: Lorri Coody <lcoody@jerseyvillagetx.com>
Date: Wednesday, September 23, 2020 at 1:33 PM
To: "Lance H. "Luke" Beshara" <lbeshara@patelgaines.com>, Kathlyn Hufstetler <khufstetler@patelgaines.com>, Stephanie Sharp <ssharp@patelgaines.com>
Cc: Harry Ward <Hward@jerseyvillagetx.com>, Christian Somers <csomers@jerseyvillagetx.com>
Subject: RE: Next Progress Report Meeting - October 19, 2020 at 7 PM

This email is to confirm the next meeting date as October 19, 2020 at 7 PM. Sorry for the earlier error. I have corrected same. Thanks Lorri

Lorri Coody, TRMC

*City Secretary, City of Jersey Village
Office (713) 466-2102 / Fax (713) 466-2177*

From: Lorri Coody
Sent: Wednesday, September 23, 2020 10:39 AM
To: Lance H. "Luke" Beshara <lbeshara@patelgaines.com>; Kathlyn Hufstetler <khufstetler@patelgaines.com>
Cc: Harry Ward <Hward@jerseyvillagetx.com>; Christian Somers <csomers@jerseyvillagetx.com>
Subject: Next Progress Report Meeting - October 19, 2020 at 7 PM

Lance/Kathlyn:

This email is to let you know that the next progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property

within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto will be had on **October 19, 2020 at 7:00 p.m.**

The item will again be placed upon the Consent Agenda. If you want to include your update of activities from September 15, 2020 to October 13, please send me your write-up no later than Tuesday, October 13, 2020.

If you have any questions, please let me know. Thanks Lorri

Lorri Coody, TRMC

City Secretary, City of Jersey Village
16327 Lakeview Drive, Jersey Village, TX 77040
Office (713) 466-2102 / Fax (713) 466-2177
lcoody@jerseyvillagetx.com

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**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: October 19, 2020

AGENDA ITEM: F1

AGENDA SUBJECT: Consider Resolution No. 2020-48, accepting the Report and Recommendation of the 2020 Charter Review Commission.

Department/Prepared By: Lorri Coody, City Secretary

Date Submitted: October 7, 2020

EXHIBITS: [Resolution No. 2020-48](#)
[Exhibit A](#) – Recommendation of the 2020 Charter Review Commission

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

In accordance with Section 9.14 of the City’s Charter, Council during its Regular Session on July 20, 2020, appointed the 2020 Charter Review Commission to inquire into the operation of our city government and propose, if desirable, amendments to our Charter that would improve its effective application to our current conditions.

After conducting several meetings with staff, this Council, and the public, the Commission, makes its report and recommendations in accordance with Section 9.14(a)(4).

Section 9.14(b) requires that Council receive and publish any report presented by the Commission.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2020-48, accepting the Report and Recommendation of the 2020 Charter Review Commission.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

RESOLUTION NO. 2020-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING THE REPORT AND RECOMMENDATION OF THE 2020 CHARTER REVIEW COMMISSION FOR THE CITY OF JERSEY VILLAGE.

WHEREAS, on July 20, 2020 the 2020 Charter Review Commission was appointed by the City Council of the City of Jersey Village to inquire into the operation of city government and propose, if desirable, amendments to the City’s Charter that would improve the effective application of the Charter to current conditions; and,

WHEREAS, after conducting several meetings with staff, this Council, and the public, the Commission, makes its report and recommendation as more specifically outlined in the attached “Exhibit A,” **NOW THEREFORE;**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the report and recommendation from the 2020 Charter Review Commission which is attached hereto as “Exhibit A” is hereby accepted and ordered published in accordance with Section 9.14(b) of the City’s Charter.

PASSED AND APPROVED this 19th day of October 2020.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary





CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040
713-466-2102 (office) 713-466-2177 (fax)

October 5, 2020

The Mayor and City Council
City of Jersey Village
16501 Jersey Drive
Jersey Village, Texas 77040

Re: Recommendation of the City of Jersey Village 2020 Charter Review Commission

Honorable Mayor and City Council:

As required by Section 9.14 of the Charter of the City of Jersey Village, the 2020 Charter Review Commission has taken the following measures in considering amendments to the City's current Charter:

- Reviewed the Charter section by section, considering areas for amendment.
- Received input from City Staff on how departments operate under the existing Charter. There were no recommendations from Staff for amendments.
- Received input from City Council on how well the city is operating under the Charter. There were several suggestions from councilmembers considered by the Commission.
- Conducted a public hearing to receive citizen recommendations for amendments to the City's Charter. Only one citizen, Mark Maloy, offered comments, which were considered by the Commission.

CONCLUSION

Having met with Council Members and City Staff to review the operations of the city government under the provisions of the Charter of the City of Jersey Village and having conducted a public hearing to receive citizen input, the 2020 Charter Review Commission recommends that the following amendments be made to the City Charter:

1. The Commission recommends deleting Sections 1.08 and 1.09 as follows:

~~Sec. 1.08.— Reserved.~~

~~Sec. 1.09.— Limitations on power of council.~~

~~The limitations on the powers of the City Council in Section 1.08 related to photographic traffic signal systems shall not apply to any contract or contractual obligation incurred by or on behalf of the City on or before January 1, 2016.~~

2. The Commission recommends amendments to Section 2.12 as follows:

Sec. 2.12. – Publication of ordinances and other required public notices.

Except as otherwise **provided required** by law or this Charter, the city secretary shall give notice of the enactment of every ordinance imposing any penalty, fine or forfeiture for any violation of any of its provisions, and of every other ordinance required by law or this Charter to be published, by causing said ordinance, or its caption and penalty, to be published **(i)** at least one time within ten (10) days after passage thereof in the official newspaper of the city, **or (ii) by posting on the municipal bulletin board for City Council agendas at City Hall and on the city’s internet website continuously for twenty (20) days after passage. Except as otherwise provided by law or this Charter, any requirement of the city council, or any board, department or official of the city, to provide notice with respect to any real or personal property, act, event, hearing, or other occurrence, by advertisement or notice, publication of such advertisement or notice on the municipal bulletin board and on the city’s internet website, continuously for at least seventy two (72) hours or for such other longer time frame for advertisement or prescribed by law, if any, shall be sufficient public notice.**

3. With respect to gender neutral language, the Commission recommends that the entire text of the Charter be amended to reflect gender neutral language.
4. With respect to Term Limits the Commission recommends the following changes:

The council shall be composed of a mayor and five (5) other councilmembers, each of whom, unless sooner removed under the provisions of this Charter or the laws of the State of Texas, shall serve for a term of two (2) years or until **his a** successor has been elected and installed. The members of the council, other than the mayor, shall be elected to and occupy a place on the council, such places being numbered One, Two, Three, Four and Five, respectively. Places One, Four and Five on the council shall be filled by **popular majority** vote each even-numbered year, and places Two and Three on the council shall be filled by **popular majority** vote each odd-numbered year. The office of mayor shall be filled by **popular majority** vote each odd-numbered year.

No person shall serve more than three (3) consecutive two-year terms as mayor, nor more than four (4) consecutive two-year terms as councilmember or a combination of mayor/councilmember. Any portion of a term served shall **not** count in calculating the total number of consecutive terms served. No person who has served four (4) consecutive terms as councilmember or mayor/councilmember shall hold office as mayor within the one-year period following the said four (4) terms of service.

No mayor or councilmember may qualify as a candidate for another municipal office if the term or any part thereof runs concurrently with each unless the person 1) files in writing the intent to run for the office with the City Secretary at least 60 days prior to the filing deadline for the office and 2) resigns from the municipal office the person presently holds.

The Mayor and City Council
October 5, 2020
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Respectfully submitted,

s/Sheri Sheppard

Charter Review Commission 2020

Sheri Sheppard, Chairperson
Ashley Brown, Vice Chairperson
Karie Lawrence
V. Kay Vaccaro
Erik Robertson

Annabelle Silva
Denise Reaneau
Rick Faircloth – Alternate 1
John Kenna – Alternate 2
Sonja Tijerina – Alternate 3

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: October 19, 2020

AGENDA ITEM F2

AGENDA SUBJECT: Selection of Houston Galveston Area Council Representative

Department/Prepared By: Lorri Coody, City Secretary

Date Submitted: October 1, 2020

EXHIBITS: [Resolution No. 2020-49](#)
[Letter from Chuck Wemple](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: NMC

BACKGROUND INFORMATION:

Houston Galveston Area Council (HGAC) has requested the City's participation in selecting a City representative for the Houston Galveston Area Council 2021 General Assembly.

Mayor Andrew Mitcham was the designated representative and Councilmember Drew Wasson was the designated alternate representative for the Houston Galveston Area Council 2020 General Assembly.

This item is to designate a city representative and alternate representative to the Houston Galveston Area Council 2021 General Assembly. A virtual meeting of Home Rule city representatives will be called on November 12, 2020 via Zoom.

RECOMMENDED ACTION

MOTION: To approve Resolution No. 2020-49, designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2021 General Assembly.

RESOLUTION NO. 2020-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING A CITY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE HOUSTON-GALVESTON AREA COUNCIL'S 2021 GENERAL ASSEMBLY.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS

THAT, Mayor _____, be and is hereby designated as its Representative to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2020.

FURTHER, that the Official Alternate authorized to serve as the voting representative should the hereinabove named representative become ineligible, or should he/she resign, is Councilmember _____.

THAT, the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named representative and alternate.

PASSED AND APPROVED this the 19th day of **October 2020**.

Andrew Mitcham, Mayor

ATTEST:

Lorri Coody, City Secretary





To: Mayors – Home Rule Cities
Subject: 2021 General Assembly Designations
From: Chuck Wemple
Date: October 1, 2020

It’s hard to believe 2021 is right around the corner. The Houston-Galveston Area Council will be entering our 55th year of public service and we continue to explore opportunities to better serve our members. The General Assembly and Board of Directors are more active than ever and play an important and revitalized role in setting the course for our agency. You have an opportunity to play a unique role in our future by designating the City Councilmembers that will represent your city at the annual gathering of our General Assembly.

I’ve attached a form for your city’s use in officially designating a representative and an alternate. The two designees must be elected official members of your city’s governing body. Please return the completed form by email to cynthia.jones@h-gac.com.

A virtual meeting of Home Rule city representatives will be called on November 12, 2020 via Zoom. At that meeting, your 2020 Home Rule Cities’ H-GAC Board of Directors representatives will report on this year’s activities and look ahead to issues and progress in 2021.

We are sending a copy of these designation materials to your city secretary as well. We would appreciate receiving your city’s designation form **no later than October 30**.

If more information concerning General Assembly membership would be useful, please contact me at 713-993-4514 or Rick Guerrero at 713-993-4598. Thank you again for your city’s continuing participation and support for the Houston-Galveston Area Council

Sincerely,

Chuck Wemple

CW/cj

Attachment
cc: City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: October 19, 2020

AGENDA ITEM: F3

AGENDA SUBJECT: Consider Resolution No, 2020-50, establishing new requirements related to Committee Membership, Terms of Office, Removal from Office and Vacancies, Duties and Responsibilities, Quorum and Voting, and Meeting Procedures for the Golf Course Advisory Committee.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** September 17, 2020

EXHIBITS: [Resolution No. 2020-50](#)
[History Document](#) – Golf Course Advisory Committee
Golf Course Advisory Committee [Bylaws Approved 2001-09-24](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

On September 25, 2000, the City Council established a Golf Course Advisory Committee (GCAC) for the purpose of providing oversight of the Golf Course Management Committee’s ongoing operations of a recently purchased municipal golf course. The oversight included the areas of fiscal management; long-term facilities and grounds maintenance programs; capital improvement programs; and management effectiveness. This committee consisted of three (3) members and one (1) alternate member.

On September 24, 2001, City Council voted to increase the membership size of the Golf Course Advisory Committee to seven (7) members.

Over the course of years since 2001, the needs and the direction of the Golf Course have changed, requiring different involvement from the Golf Course Advisory Committee.

This item is to establish new requirements for involvement by the Golf Course Advisory Committee as it relates to membership, duties and responsibilities, and meeting procedures.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2020-50, establishing new requirements related to Committee Membership, Terms of Office, Removal from Office and Vacancies, Duties and Responsibilities, Quorum and Voting, and Meeting Procedures for the Golf Course Advisory Committee.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

RESOLUTION NO. 2020-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ESTABLISHING NEW REQUIREMENTS RELATED TO COMMITTEE MEMBERSHIP, TERMS OF OFFICE, REMOVAL FROM OFFICE AND VACANCIES, DUTIES AND RESPONSIBILITIES, QUORUM AND VOTING, AND MEETING PROCEDURES FOR THE GOLF COURSE ADVISORY COMMITTEE.

WHEREAS, on September 25, 2000, the City Council established a Golf Course Advisory Committee (GCAC) for the purpose of providing oversight of the Golf Course Management Committee's ongoing operations of a recently purchased municipal golf course. The oversight included the areas of fiscal management; long-term facilities and grounds maintenance programs; capital improvement programs; and management effectiveness. This committee consisted of three (3) members and one (1) alternate member; and

WHEREAS, on September 24, 2001, City Council voted to increase the membership size of the Golf Course Advisory Committee to seven (7) members; and

WHEREAS, over the course of years since 2001, the needs and the direction of the Golf Course have changed, requiring different involvement from the Golf Course Advisory Committee; and

WHEREAS, it is the desire of City Council to establish new requirements for involvement by the Golf Course Advisory Committee as it relates to membership, duties and responsibilities, and meeting procedures; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct.

Section 2. Committee Membership

The Golf Course Advisory Committee shall be composed of seven (7) regular voting members appointed by City Council during the month of October. Each member shall be a resident of the city; however, at least three (3) members must also be actively involved with the Jersey Meadow Ladies Golf Association, Senior Golf Association, or Men's Golf Association, unless otherwise stipulated below.

Three (3) members of the Committee shall reside inside the city limits and be an active member in one of the Jersey Meadow Golf Associations (LGA, SGA, or MGA) with an emphasis on selecting one from each group, if possible, if such an association or organization is active. If the Jersey Meadow Golf Association or organization is not active, such member's only qualification will be that he/she be a resident of the city.

In the event that one of the association committee member positions cannot be filled due to the lack of participation or interest, the only requirement will be for that individual/position to reside within the city limits.

An exception can be made allowing one (1) non-resident to serve on the Golf Course Advisory Committee if the individual has extensive golf experience and is an active stakeholder/participant in the City's golf club.

In addition to the regular voting members of the Committee, the City Parks and Recreation Director shall serve as an ex-officio member of the Committee with no voting privileges.

All committee members of the Golf Course Advisory Committee shall receive no salary or compensation for serving on the Committee with the exception of the Director of Parks and Recreation, who shall receive no extra compensation other than as employed by the City of Jersey Village.

Section 3. Terms of Office

The Golf Course Advisory Committee members shall hold office and serve from and after the date of their respective appointments, subject to the conditions provided herein.

The members of the Golf Course Advisory Committee shall be identified by place numbers (1) through (7) effective October 1, 2020. Places (1), (2), (3) and (4) shall initially serve for a term of one year beginning October 1, 2020. Places (5) and (6) and (7) shall initially serve for a term of two years beginning October 1, 2020. Thereafter, all members shall be appointed for a term of two years.

The following individuals are appointed to serve as Committee Members on the Golf Course Advisory Committee for the initial one (1) year term to begin October 1, 2020 and end on September 30, 2021: Vance Burnham, Place 1; Greg Fair, Place 2; Jane Arnett, Place 3; and David L. Lock, Place 4.

The following individuals are appointed to serve as Committee Members on the Golf Course Advisory Committee for the initial two (2) year term to begin on October 1, 2020 and end on September 30, 2022: Ronald Schielke, Place 5 and Ceri Davies, Place 6. Place 7 is currently vacant. Once a member is appointed, the term for Place 7 will begin October 1, 2020 and end on September 30, 2022.

Section 4. Removal from Office and Vacancies

Any committee member may be removed at any time by a majority vote of the City Council for inefficiency, neglect of duty, malfeasance in office, or failure to maintain eligibility.

A vacancy arises if any committee member is absent from three (3) consecutive regular meetings or resigns.

If for any reason the position of any committee member shall have been vacated by removal or otherwise, the appointment and confirmation to fill such vacancy shall be made by the City Council for the unexpired term of the vacated office.

Section 5. Duties and Responsibilities

The Golf Course Advisory Committee shall have the following duties and responsibilities:

The Committee shall not exercise any executive authority or power, but it shall act in an advisory capacity to the Parks and Recreation Department, the City Council, and the City Manager in matters pertaining to the golf course, including fees and fee structures.

The Committee shall cooperate with other agencies and civic groups in the advancement of sound golf course operations, activities, planning and programming.

The Committee shall present City Council with a written report no less than twice per year, or when requested by the City Council.

Section 6. Quorum and Voting

A minimum of four (4) Committee members are needed to form a quorum.

An official recommendation requires a majority vote of the quorum of Committee members present (e.g., 4 of 7 members present, 3 of 4 members present).

Section 7. Meeting Procedures

All meetings of the Golf Course Advisory Committee shall be open to the public and shall be governed by the Open Meetings Act.

The voting membership of the Golf Course Advisory Committee shall elect, in October of each year, a Chairperson and Vice-Chairperson to serve a term of one year to conduct the meetings and the voting members shall fill any vacancy in either of the offices of Chairperson or Vice-Chairperson.

The Golf Course Advisory Committee shall have the authority and duty to adopt rules governing its official meetings.

The Committee will meet on an as needed basis with a regular meeting being held on the second Monday of every other month.

The Director of Parks and Recreation or his/her designee will serve as the Committee’s Secretary and shall be responsible for preparing and posting the Committee’s agendas and keeping and recording minutes for all meetings. It shall be the duty of the Committee to approve the minutes for each meeting.

Any member of the committee may submit an agenda item request to the Chairperson to be considered for the meeting agenda.

PASSED AND APPROVED this the 19th day of October, A.D., 2020.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



A brief discussion was held on the completion of the fixed asset inventory.

CONSENT AGENDA

1. Approval of the Minutes of the June 15, 1998 Council Meeting.

A motion as made by Councilmember Wilson to accept item 1 on the Consent Agenda; seconded by Councilmember Jackson. The motion carried unanimously.

REGULAR AGENDA

1. DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE STAFF TO SOLICIT REQUESTS FOR PROPOSALS FROM QUALIFIED GROUP MEDICAL, DENTAL, AND LIFE INSURANCE CARRIERS TO PROVIDE A FULLY INSURED COMPREHENSIVE MAJOR MEDICAL HEALTH/DENTAL PLAN OR A SELF-FUNDED HEALTH/DENTAL PLAN WITH SPECIFIC AND AGGREGATE STOP LOSS INSURANCE, A DENTAL PLAN, AND A LIFE INSURANCE PLAN FOR ALL ELIGIBLE EMPLOYEES AND RETIREES.

Councilmember Jackson made a motion authorizing staff to solicit for requests for proposals for a fully insured comprehensive major medical health/dental plan or a self-funded health/dental plan with specific and aggregate stop loss insurance, a dental plan, and a life insurance plan for all eligible employees and retirees. The motion was seconded by Councilmember Berube. The motion carried unanimously.

2. DISCUSSION WITH POSSIBLE ACTION TO ADOPT AN ORDINANCE ENACTING A NEW CODE OF ORDINANCES.

Councilmember Wilson made a motion to adopt Ordinance No. 98-16 enacting a new code of ordinances to be effective August 1, 1998. The motion was seconded by Councilmember Jackson. The motion carried unanimously.

3. DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE STAFF TO SOLICIT FOR BIDS FOR THE COLLECTION AND DISPOSAL OF RESIDENTIAL SOLID WASTE AND RESIDENTIAL RECYCLING PROGRAM.

Councilmember Berube made a motion to authorize staff to solicit for bids for the collection and disposal of residential solid waste and residential recycling program. The motion was seconded by Councilmember Preece. The motion carried unanimously.

4. DISCUSSION WITH POSSIBLE ACTION TO APPOINT MEMBERS OF A GOLF COURSE COMMITTEE AND SET A CHARGE TO THE COMMITTEE.

Councilmember Jackson made a motion to appoint Peter Blute, Rob Bond, Bruce Bowden, Vance E. Burnham, Charles O. Daniels, Eugene C. Fowler, Russell Hamley, Joseph S. Hinton, Brenda Jackson, James T. Jones, Julius T. Levay, David L. Lock, J. B. Pennington, Bill Schuster, A.J. Widacki, Clyde B. Wilson, Jr., and Frances Wubbenhorst as members to the Golf Course Advisory Committee; designate Councilmember Preece as Council Liaison; establish the charge to review and evaluate the feasibility of the acquisition of a municipal golf complex to include a twenty (20) year detailed financial understanding and projection of such complex; include but not limited to revenues, operation and maintenance costs, cost of financing, and cash flow impact; address any proposed changes and additions regarding the quality of contribution for the benefit of the citizens of the City, assessment and potential contribution of motel taxes to the project; and to present a formal representation to Council of its findings and recommendation no later than January 1, 1999. The motion was seconded by Councilmember Wilson. The motion carried unanimously.

on what format the propositions would be brought before the voters with possible call for the election at the November meeting.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF VARIOUS MEMBERS TO BOARDS, COMMISSIONS, AND COMMITTEES (PLANNING AND ZONING COMMISSION, BUILDING BOARD OF ADJUSTMENT, BOARD OF ADJUSTMENT, GOLF COURSE ADVISORY COMMITTEE).

A motion was made by Councilmember Preece to reappoint the following board members for a term expiring October 2003:

Planning and Zoning Commission: Robert Rohde, Position No. 1
Tom Eustace, Position No. 2
Dan Berube, Position No. 3
George Ohler, Position No. 4

Board of Adjustment: Henry Hermis, Position No. 1
Philip McMahon, Position No. 2
Joe Pennington, Position No. 3

Building Board of Adjustment: Bob Howe, Position No. 5
Michael O'Kelley, Position No. 6
Gary Vossler, Position No. 7

Councilmember Holden seconded the motion. The motion carried unanimously.

Council delayed action on the reappointment of the Golf Course Advisory Committee to September 24th in order to review the charge and by-laws of the committee and consider further appointments.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A RESOLUTION NOMINATING A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT.

A motion was made by Councilmember Hamley to approve Resolution No. 01-8 nominating Bill Harry as a candidate for a position on the Board of Directors of the Harris County Appraisal District. Councilmember Holden seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A RESOLUTION DESIGNATING A REPRESENTATIVE AND ONE ALTERNATE TO THE HGAC 2002 GENERAL ASSEMBLY.

A motion was made by Councilmember Hamley to appoint Mayor Ed Heathcott as the City's representative to the HGAC 2002 General Assembly and Councilmember Joyce Berube as an

TRUSTEE ELECTION FOR REGION 14.

A motion was made by Councilmember Preece to cast one vote for Tom Reid for the TML-IEBP Board of Trustees for Region 14. Councilmember Heathcott seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION CONCERNING THE TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES ELECTION.

A motion was made by Councilmember Preece to cast one vote for the following candidates for the TML-IRP Board of Trustees Election: Place 11 – Greg Ingham; Place 12 – Mike McGregor; Place 13 – Eliseo Valdez, Jr.; Place 14 – Pat Noriss. Councilmember Heathcott seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO REVIEW AND APPROVE THE FINAL PLAT OF KIMKEL ACRES, BEING LOTS 13, 14, AND 15, FAIRVIEW GARDENS ANNEX #2.

A motion was made by Councilmember Wilson to approve the final plat of Kimkel Acres subject to the following conditions: (1) developer constructs the required improvements (sanitary sewer) and the City approves such improvements; or (2) developer files assurances approved by the City that guarantees construction of the required improvements and authorize the City Manager to execute the necessary agreements for the construction of the sanitary sewer system with the City's participation. Councilmember Preece seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE CHANGE ORDERS FOR WATER LINE TRANSMISSION PROJECT.

A motion was made by Councilmember Preece to approve Change Order No. 1 for \$20,298.63 and Charge Order No. 2 for \$21,043.79 with DEI Construction for the water line transmission project for a total increase of \$41,342.42 and authorize the City Manager to execute the change orders. Councilmember Heathcott seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE ESTABLISHMENT OF A GOLF COURSE MANAGEMENT ADVISORY COMMITTEE AND ISSUING A CHARGE TO THE COMMITTEE.

There was discussion instructing staff to solicit the members appointed to the existing golf course committee to see if there was any committed interest in serving to make a recommendation to Council on a long term management agreement or the alternative to be operated solely by the City. Council stated that a consultant should be considered to work with the committee in making a responsible recommendation. The City Secretary will contact the former members and report back at the next Council meeting.

submitting to the planning commission such a plan for approval. City Council requested that the property owners submit such a plan for approval to coincide with the renovations of the shopping center. Further discussions would be addressed at the November Council meeting. There was no formal action taken.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE REVISIONS TO THE CONTRACT WITH BROOKS & SPARKS FOR THE SANITARY SEWER LINE SERVING JONES ROAD AREA.

A motion was made by Councilmember Heathcott to approve revising the contract with Brooks & Sparks, Inc. for an amount of \$64,700.00 for the design of the Jones Road sanitary sewer line for lift station and force main. Councilmember Berube seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE PURCHASE OF TWO ADDITIONAL IN-CAR VIDEO SYSTEMS BASED ON THE BID PRICE OF PROSECUTOR OF TEXAS.

A motion was made by Councilmember Wilson to approve authorization for the purchase of two additional in-car video systems based on the bid price quoted by Prosecutor of Texas for a total cost of \$7,600.00. Councilmember Heathcott seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE 1999-2000 ANNUAL BUDGET.

A motion was made by Councilmember Heathcott to adopt Ordinance No. 00-36 amending the 1999-2000 Annual Budget making appropriations for golf course budget expenditures, expenditures relating to Municipal Court, and transfer funds to cover Police Department salaries. Councilmember Berube seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE ESTABLISHMENT OF A GOLF COURSE ADVISORY COMMITTEE AND ISSUING A CHARGE TO THE COMMITTEE.

A motion was made by Councilmember Heathcott to appoint a Golf Course Management Advisory Committee with the following members: A. J. Widacki (to serve as Chairman), Peter Blute, Rob Bond, Vance Burnham, Eugene Fowler, Clyde B. Wilson, Jr., Charles Daniels, and Bill Carey to review and evaluate alternatives for the long-term management of Jersey Meadow Golf Course. Councilmember Preece seconded the motion. The motion carried unanimously.

The first meeting will be held on October 2, 2000 and Councilmember Preece will be the Council Liaison.

A motion was made by Councilmember Preece to formally establish a Jersey Village Golf Course Advisory Committee to consist of 3 members and 1 alternate member to provide oversight to the ongoing operation of the municipal golf, including fiscal management, long term facilities and grounds maintenance programs, capital improvement programs and management effectiveness and authorize the City Secretary to solicit candidates for the committee. Councilmember Heathcott seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER CONTRACTING WITH A CONSULTANT FOR THE REVIEW AND RECOMMENDATION FOR THE LONG TERM MANAGEMENT AND OPERATIONS OF JERSEY MEADOW GOLF COURSE.

Two proposals were considered from the National Golf Foundation and Forester & Associates.

A motion was made by Councilmember Preece to approve the proposal submitted by the National Golf Foundation and to authorize the City Manager to bring back a contract for approval and funding. Councilmember Heathcott seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER A PLAN FOR SALES TAX ABATEMENT BY SOUTHWESTERN INVESTMENT GROUP FOR THE NORTHWEST VILLAGE SHOPPING CENTER, JONES ROAD AND U.S. 290.

Council discussions included consideration of such a plan should the renovations include fire sprinkler system, comprehensive sign plan, draining, and compliance with building codes. Councilmember Heathcott stated he would be in favor of shortening the time period from 10 years to 7 years to begin upon completion of the project renovations and acceptance by the city.

A motion was made by Councilmember Preece to authorize the City Manager and City Attorney to enter into formal discussions with Southwestern Investment Group regarding sales tax abatement plan and bring back to Council a plan outlining the provisions. Councilmember Wilson seconded the motion. The motion carried unanimously.

ADJOURN OPEN MEETING

A motion was made by Councilmember Wilson to adjourn the open meeting. Councilmember Preece seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:52 p.m.

CLOSED MEETING

A Closed Meeting was convened at 9:00 p.m. and adjourned at 10:12

DISCUSSION WITH POSSIBLE ACTION TO REVIEW AND REVISE THE CHARGE TO THE GOLF COURSE ADVISORY COMMITTEE AND THE APPOINTMENT OF MEMBERS TO THE COMMITTEE.

A motion was made by Councilmember Wubbenhorst to amend the by-laws of the Golf Course Advisory Committee to (1) increase the membership to 7 and (2) add that all meetings will be conducted and agendas posted in accordance with the Texas Open Meetings Act. Councilmember Hamley seconded the motion. The motion carried unanimously.

Council instructed the City Secretary to seek interest from current membership and to advertise for more applicants. Consideration for the appointments will be made at the October 15th meeting.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2000-2001.

A motion was made by Councilmember Wubbenhorst to approve Ordinance No. 01-29 amending the budget for fiscal year 2000-2001 providing for consolidation of water and wastewater projects reported under the Utility Fund, transfers to the Golf Course Fund to pay the debt payment and other expenditures, and to provide funding for vehicles and equipment damaged in the June 9, 2001 flood and reimbursed by insurance. Councilmember Hamley seconded the motion. The motion carried unanimously.

ADJOURNMENT

A motion was made by Councilmember Wubbenhorst to adjourn the open meeting. Councilmember Holden seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:40 p.m.

CLOSED MEETING

No Closed Meeting was held.

Respectfully submitted,

Deborah L. Loesch

Deborah L. Loesch
City Secretary

APPROVED AS MINUTES: OCTOBER 15, 2001

Ordinance Nos. 01-28 and 01-29 are on file in the City Secretary's office and are made a part of these minutes by reference.

- B. Approval of the reappointment of Dr. Mark Westbrook as City Health Officer.
- C. Approval of Ordinance No. 01-30 making clerical corrections and non-substantive changes to the Code of Ordinances.
- D. Approval of Harris County Appraisal District's 1999 Supplemental Roll #13 as an amendment to the Tax Roll with an increase in appraised value of \$12,600.00 resulting in a tax increase of \$86.19 based on a tax rate of \$.68408/100.
- E. Approval of Harris County Appraisal District's 2000 Supplemental Roll #10 as an amendment to the Tax Roll with an increase in appraised value of \$40,040.00 resulting in a tax increase of \$272.70 based on a tax rate of \$.675/100.
- F. Approval of Harris County Appraisal District's 2000 Supplemental Roll #11 as an amendment to the Tax Roll with an increase in appraised value of \$439,820.00 resulting in a tax increase of \$2,968.79 based on a tax rate of \$.675/100.
- G. Approval of Harris County Appraisal District's 2000 Correction Roll #25 as an amendment to the Tax Roll with a decrease in appraised value of \$47,860.00 resulting in a tax decrease of \$323.06 based on a tax rate of \$.675/100.
- H. Approval of Harris County Appraisal District's 1999 Supplemental Roll #14 as an amendment to the Tax Roll with an increase in appraised value of \$8,830.00 resulting in a tax increase of \$60.40 based on a tax rate of \$.68408/100.

A motion was made by Councilmember Hamley to accept items A through H of the Consent Agenda. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

REGULAR AGENDA

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER RESOLUTION NO. 01-9 STATING THE INTENTION OF CITY COUNCIL TO MAINTAIN THE JERSEY VILLAGE FIRE DEPARTMENT AND JERSEY VILLAGE POLICE DEPARTMENT AND PLEDGING CONTINUED SUPPORT OF THEIR EFFORTS ON BEHALF OF THE COMMUNITY.

A motion was made by Councilmember Preece to approve Resolution No. 01-9; seconded by Councilmember Berube. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER THE APPOINTMENT OF MEMBERS TO THE GOLF COURSE ADVISORY COMMITTEE.

A motion was made by Councilmember Hamley to appoint Bill Smith, Charles Daniels, Eugene Fowler, Bob Biggs, A. J. Widacki, Bill Carey, and William McCrea to the Golf

Course Advisory Committee for a term of one year, which will expire September 30, 2002. Councilmember Berube seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO REJECT THE BIDS FOR THE CITY HALL AND FIRE STATION PROJECT.

A motion was made by Councilmember Preece to reject the highest bid submitted by DalMac Construction for the city hall and fire station project. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO AUTHORIZE THE CITY MANAGER TO ENGAGE A MANAGEMENT CONSULTANT TO PERFORM SERVICES RELATING TO JERSEY MEADOW GOLF COURSE.

A motion was made by Councilmember Hamley to authorize the City Manager to engage a management consultant to provide golf facility management and consulting services for Jersey Meadow Golf Course. Councilmember Holden seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, EQUIPMENT SCHEDULE NO. 1, AN ESCROW AGREEMENT, AND RELATED INSTRUMENTS FOR A FIRE RESCUE TRUCK.

A motion was made by Councilmember Berube approving Ordinance No. 01-21 authorizing the execution of a Master Lease Agreement and related instruments for the lease purchase of the fire rescue truck. Councilmember Wubbenhorst seconded the motion. The motion carried unanimously.

DISCUSSION WITH POSSIBLE ACTION TO CONSIDER AN ORDINANCE PROVIDING FOR TEMPORARY DIRECTIONAL SIGNS IN RESIDENTIAL ZONING DISTRICTS.

There was discussion with no formal action taken. The item was tabled until the November meeting and which time the City Attorney will prepare a revised ordinance to include the definition of an event and to provide for the removal of signs immediately at the end of the event.

DISCUSSION TO CONSIDER A PROPOSED BOND ELECTION FOR THE CONSTRUCTION OF CAPITAL IMPROVEMENT PROJECTS.

There was discussion with no formal action taken. It was the consensus of Council to hold a work session to define the scope of the building program and determine what propositions should be included on the ballot for a bond election. The work session will be held on Tuesday, October 30, 2001 at 6:00 p.m.

**CITY OF JERSEY VILLAGE
GOLF COURSE ADVISORY COMMITTEE
BY-LAWS
(Amendment No. 1)**

I. NAME

The name of this committee is the Golf Course Advisory Committee (“Committee”).

II. PURPOSE, AUTHORITY, DUTIES AND TERMINATION

- A. To provide oversight to the ongoing operation of the municipal golf course, including fiscal management, long-term facilities and grounds maintenance programs, capital improvement programs and management effectiveness.
- B. The Committee shall make a written report to the City Council quarterly on the results of its oversight activities together with recommendations for enhancement/improvement.
- C. The Committee shall have no power or responsibility to perform day-to-day management of the golf course nor shall the Committee make any suggestions for change directly to the golf course management. The Committee’s role is advisory only and shall make recommendations and reports only to the City Council.

III. MEMBERSHIP

- A. Committee shall consist of 7 members appointed by City Council.
- B. Terms of membership shall be 1 year commencing on October 1st and ending on the succeeding September 30th. Members may be reappointed for successive terms at the pleasure of City Council upon application by a member.
- C. Vacancies are filled in the same manner as the original appointments.
- D. Upon failure of any member to attend three consecutive meetings, the committee may recommend the City Council terminate that appointment and declare the position vacant, to be filled in the manner of a regular appointment.

IV. OFFICERS AND STAFFING

- A. Officers. The officers consist of a chair and vice chair who shall be selected by the membership.
- B. Chair. The chair shall have general supervisory and directional powers over the committee. The chair shall preside at all committee meetings and set committee agendas. The chair shall also be an ex-officio member of all subcommittees and shall be the sole spokesperson for the committee unless this responsibility is delegated in writing. Media relations will be handled either through the Mayor or City Manager.

Revised 9-24-01

- C. Vice Chair. The vice chair shall execute all powers of the chair in the absence of the chair.
- D. The Secretary will be a designated staff member as determined by the City Manager. The Secretary shall be responsible for the recording of the committee's minutes and posting of agendas.
- E. Staff. The City of Jersey Village will provide staff support to the committee for meeting notification, typing, copying, and information gathering to the extent that the budget permits. The Staff Liaison will be the City Manager or his designated representative.
- F. Council Liaison. The Council Liaison will be designated by the City Council.
- G. Consultants. The City Council may hire any consultants as deemed necessary and to the extent that the budget permits. The consultant(s) shall be hired by City Council and shall report to City Council under the direction of the City Manager or his designated representative.

V. ORGANIZATIONAL PROCEDURES

- A. The committee shall hold its regular meetings at City Hall or at the Golf Course at a time to be determined by a quorum of the members. Meetings will be conducted and agendas posted in accordance with the Texas Open Meetings Act.
- B. Fifty-one percent of the voting membership of the committee shall constitute a quorum.
- C. These bylaws may be repealed or amended, or new bylaws may be adopted by the majority vote of the City Council on its own initiative, or upon a recommendation from the committee.
- D. The parliamentary authority for this committee is Robert's Rules of Order Revised, except where superseded by these bylaws or local, state, or federal law.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: October 19, 2020

AGENDA ITEM: F4

AGENDA SUBJECT: Consider Resolution No, 2020-51, renaming the Recreation and Events Committee as the Parks and Recreation Advisory Committee; establishing new requirements related to Committee Membership, Terms of Office, Removal from Office and Vacancies, Duties and Responsibilities, Quorum and Voting, and Meeting Procedures for the newly established Parks and Recreation Advisory Committee; and making committee appointments.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** September 17, 2020

EXHIBITS: [Resolution No. 2020-51](#)
[History Document](#) - Recreation and Events Committee

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

On October 18, 2004 the City Council created a Recreation and Events Committee for the purpose of making recommendations on recreational programs and events, promoting public interest in parks and recreational programs, and organizing volunteer groups to conduct recreational events for the City.

On October 19, 2009, City Council established place numbers and two (2) year staggered terms for the seven (7) members of the Recreation and Events Committee.

Over the course of years since 2009, the needs and direction of Recreation and Events Committee have changed, requiring different involvement from the Committee.

A change in name from the Recreation and Events Committee to the Parks and Recreation Advisory Committee is needed since this change will better represent the new direction of Committee.

This item is to rename the Recreation and Events Committee as the Parks and Recreation Advisory Committee; to establish new requirements related to Committee Membership, Terms of Office, Removal from Office and Vacancies, Duties and Responsibilities, Quorum and Voting, and Meeting Procedures for the Parks and Recreation Advisory Committee; and to make Committee appointments.

RECOMMENDED ACTION:

MOTION: To approve Resolution No, 2020-51, renaming the Recreation and Events Committee as the Parks and Recreation Advisory Committee; establishing new requirements related to Committee Membership, Terms of Office, Removal from Office and Vacancies, Duties and Responsibilities, Quorum and Voting, and Meeting Procedures for the newly established Parks and Recreation Advisory Committee; and making committee appointments.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON OCTOBER 19, 2020

RESOLUTION NO. 2020-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RENAMING THE RECREATION AND EVENTS COMMITTEE AS THE PARKS AND RECREATION ADVISORY COMMITTEE; ESTABLISHING NEW REQUIREMENTS RELATED TO COMMITTEE MEMBERSHIP, TERMS OF OFFICE, REMOVAL FROM OFFICE AND VACANCIES, DUTIES AND RESPONSIBILITIES, QUORUM AND VOTING, AND MEETING PROCEDURES FOR THE NEWLY ESTABLISHED PARKS AND RECREATION ADVISORY COMMITTEE; AND MAKING COMMITTEE APPOINTMENTS.

WHEREAS, on October 18, 2004 the City Council created a Recreation and Events Committee for the purpose of making recommendations on recreational programs and events, promoting public interest in parks and recreational programs, and organizing volunteer groups to conduct recreational events for the City; and

WHEREAS, on October 19, 2009, City Council established place numbers and two (2) year staggered terms for the seven (7) members of the Recreation and Events Committee; and

WHEREAS, over the course of years since 2009, the needs and direction of Recreation and Events Committee have changed, requiring different involvement from the Committee; and

WHEREAS, a change in name from the Recreation and Events Committee to the Parks and Recreation Advisory Committee is needed since this change will better represent the new direction of Committee; and

WHEREAS, it is the desire of City Council to rename the Recreation and Events Committee as the Parks and Recreation Advisory Committee; to establish new requirements related to Committee Membership, Terms of Office, Removal from Office and Vacancies, Duties and Responsibilities, Quorum and Voting, and Meeting Procedures for the Parks and Recreation Advisory Committee; and to make Committee appointments; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct.

Section 2. **New Name**

Effective October 1, 2020, the Recreation and Events Committee is hereby renamed the Parks and Recreation Advisory Committee.

Section 3. **Committee Membership**

The Parks and Recreation Advisory Committee shall be composed of seven (7) regular voting members appointed by City Council during the month of October. Each member shall be a resident of the city and should be interested in public parks and public recreation, and the general use of leisure time of the people of the city.

In addition to the regular voting members of the committee, the committee has the discretion to identify and name one youth member, who resides within Jersey Village city limits, to serve on

the committee as an ex-officio, non-voting youth member of the committee. The youth member shall be enrolled in grades 9—12 and serve a 6th month term.

In addition to the regular voting members of the Committee, the City Parks and Recreation Director shall serve as an ex-officio member of the Committee with no voting privileges.

All committee members of the Parks and Recreation Advisory Committee shall receive no salary or compensation for serving on the Committee with the exception of the Director of Parks and Recreation, who shall receive no extra compensation other than as employed by the City of Jersey Village.

Section 4. Terms of Office

The Parks and Recreation Advisory Committee members shall hold office and serve from and after the date of their respective appointments, subject to the conditions provided herein.

The members of the Parks and Recreation Advisory Committee shall be identified by place numbers (1) through (7) effective October 1, 2020. Places (1), (2), (3) and (4) shall initially serve for a term of one year beginning October 1, 2020. Places (5) and (6) and (7) shall initially serve for a term of two years beginning October 1, 2020. Thereafter, all members shall be appointed for a term of two years.

The following individuals are appointed to serve as Committee Members on the Parks and Recreation Advisory Committee for the initial one (1) year term to begin on October 1, 2020 and end on September 30, 2021: Bridget Martinez, Place 1; Nora R. Hahn, Place 2; David L. Lock, Place 3; and Charles Mattair, Place 4.

The following individuals are appointed to serve as Committee Members on the Parks and Recreation Advisory Committee for the initial two (2) year term to begin on October 1, 2020 and end on September 30, 2022: Ashley Brown, Place 5; Doris Michalak, Place 6; and Travis Coggin, Place 7.

Section 5. Removal from Office and Vacancies

Any committee member may be removed at any time by a majority vote of the City Council for inefficiency, neglect of duty, malfeasance in office, or failure to maintain eligibility.

A vacancy arises if any committee member is absent from three (3) consecutive regular meetings or resigns.

If for any reason the position of any committee member shall have been vacated by removal or otherwise, the appointment and confirmation to fill such vacancy shall be made by the City Council for the unexpired term of the vacated office.

Section 6. Duties and Responsibilities

The Parks and Recreation Advisory Committee shall have the following duties and responsibilities:

- (A) Review and make recommendations on parks and recreation programs and events for the city to the Parks and Recreation Director;
- (B) Make recommendations on implementation of the Parks Master Plan to the Parks and

- Recreation Director;
- (C) Review and make recommendations when requested by the Parks and Recreation Director, City Manager, and/or City Council;
- (D) Serve as advocates and promote public interest for the Jersey Village Parks and Recreation System, by understanding and interpreting the Jersey Village’s Parks and Recreation System’s work to the community;
- (E) Assist with soliciting funds, volunteers, and bequests for parks and recreation programs and events; as well as the preparation, participation and operation of said events on an as desired basis and
- (F) The Parks and Recreation Advisory Committee shall have no right, power, or authority to obligate or bind the city in any manner.

Section 7. Quorum and Voting

A minimum of four (4) Committee members are needed to form a quorum.

An official recommendation requires a majority vote of the quorum of Committee members present (e.g., 4 of 7 members present, 3 of 4 members present).

Section 8. Meeting Procedures

All meetings of the Parks and Recreation Advisory Committee shall be open to the public and shall be governed by the Open Meetings Act.

The voting membership of the Parks and Recreation Advisory Committee shall elect, in October of each year, a Chairperson and Vice-Chairperson to serve a term of one year to conduct the meetings and the voting members shall fill any vacancy in either of the offices of Chairperson or Vice-Chairperson.

The Parks and Recreation Advisory Committee shall have the authority and duty to adopt rules governing its official meetings.

The Committee will meet on an as needed basis with a regular meeting being held on the first Wednesday of every other month.

The Director of Parks and Recreation or his/her designee will serve as the Committee’s Secretary and shall be responsible for preparing and posting the Committee’s agendas and keeping and recording minutes for all meetings. It shall be the duty of the Committee to approve the minutes for each meeting.

Any member of the committee may submit an agenda item request to the Chairperson to be considered for the meeting agenda.

PASSED AND APPROVED this the 19th day of October, A.D., 2020.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



- e. Discussion with possible action to adopt an order declaring the structure at 15801 Tahoe to be a public nuisance and ordering its repair or demolition.

A motion was made by Councilmember Widacki and seconded by Councilmember Hamley to approve the Order declaring that the structure at 15801 Tahoe, after notice was given in accordance with Section 34-253(2) of the Code of Ordinances and Section 214.001(e) of the Texas Local Government Code to the property owner, and all mortgagees and lien holders were given the opportunity to appear and show cause why the property should not be ordered to be repaired or demolished; that the structure is substandard and dangerous structure and a hazard to the health, safety and welfare as provided in Section 34-250 of the Code of Ordinances; and that the structure is a public nuisance, thereby ordering that the structure be repaired, demolished or removed on or before November 18, 2004.

The motion carried unanimously.

- f. Discussion with possible action to consider an ordinance repealing Article II and Article III of Chapter 46 of the Code of Ordinances eliminating the Parks and Landscaping Committee and the Recreation and Events Advisory Committee.

A motion was made by Councilmember Berube and seconded by Councilmember Holden to approve Ordinance No. 04-24. The motion carried unanimously.

- g. Discussion with possible action to consider approval of a motion to create a Parks and Landscaping/Keep Jersey Village Beautiful Committee and a Recreation and Events Committee and adopting a mission statement for each committee.

A motion was made by Councilmember Wubbenhorst and seconded by Councilmember Berube to approve the creation of a Recreation and Events Committee to be composed of the current standing membership of 7 members: Dorothy Starkey, Jill Klein, Charyce Nicholson, Karen Listi, Becky Camp, Melissa Walker, and Russ Kavanaugh with the purpose of the committee will be to make recommendations to the director of parks and recreation, the city manager and city council regarding policy matters pertaining to recreation and events. The recreation and events committee shall have the following specific purposes: (1) solicit funds, gifts, and bequests for events; (2) review and make recommendations on recreational programs and events for the city; (3) review and make recommendations on matters when requested by the director of parks and recreation, city manager and city council; (4) promote and stimulate public interest in events and programs and to assist the director of parks and recreation in solicitation of cooperation of public and private agencies; (5) review and make recommendations on changes, modifications and amendments to recreation event policies of the city; and (6) organize volunteer groups for conduct of events under the direction of the director of parks and recreation. The Recreation and Events Committee shall have no right, power or authority to obligate or bind the city in any manner whatsoever. The consensus of the committee shall determine the time for conducting of meetings.

The motion carried unanimously.

A motion was made by Councilmember Berube and seconded by Councilmember Widacki to approve the creation of a Keep Jersey Village Beautiful Committee to be

RESOLUTION NO. 2009-64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A TWO YEAR STAGGERED TERM OF OFFICE FOR THE RECREATION AND EVENTS COMMITTEE.

WHEREAS, the City Council of the City of Jersey Village at its October 18, 2004 Regular Session Meeting, created a Recreation and Events Committee through the form of a motion made by Councilmember Wubbenhorst and seconded by Councilmember Berube; and

WHEREAS, the motion carried unanimously; and

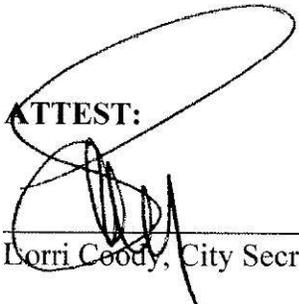
WHEREAS, the motion for the Recreation and Events Committee established on October 18, 2004 did not provide for a term of office; **NOW THEREFORE**,

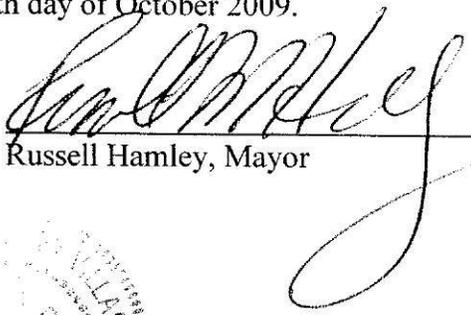
BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS;

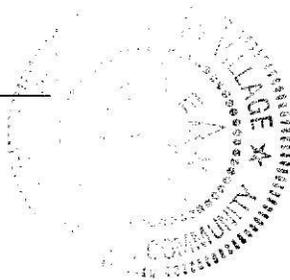
Section 1. That the members of the Recreation and Events Committee shall be identified by place numbers (1) through (7) effective October 1, 2010. Places (1), (2), (3) and (4) shall be appointed initially for a term of one year, places (5) and (6) and (7) shall be initially appointed for a term of two years. Thereafter, all members shall be appointed for a term of two years.

PASSED, APPROVED, AND ADOPTED this 19th day of October 2009.

ATTEST:


Lorri Coody, City Secretary


Russell Hamley, Mayor



CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: October 19, 2020

AGENDA ITEM: F5

AGENDA SUBJECT: Consider Resolution No. 2020-52, appointing members to the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), and the Golf Course Advisory Committee (GCAC).

Department/Prepared By: Lorri Coody **Date Submitted:** October 1, 2020

EXHIBITS: [Resolution No. 2020-52](#)

BACKGROUND INFORMATION:

On September 21, 2020, the Council considered appointments to various Boards and Commissions. At that time, due to a lack of applications, the Council was unable to fill the vacant positions on the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), and the Golf Course Advisory Committee (GCAC). This item is to consider applications to fill the following positions:

Board of Adjustment - Henry Hermis, who served on the Board in Position 1 since 1995, recently passed away, leaving Position 1 vacant. The current term of office for Position 1 began on October 1, 2019 and will expire on September 30, 2021.

Alternate Member [Nestor Mena](#), who currently serves in Position A1, has expressed his desire to be considered for appointment to the vacant Position 1 in order to become a full voting member of the Board.

Should Council decide to appoint Nestor Mena to Position 1, you will need to make an appointment for the unexpired term for Position A1, which began on October 1, 2019 will end September 30, 2021.

Alternate Member [Judy Tidwell](#), who currently serves in Position A2, has expressed her desire to be considered for appointment to Position A1 in order to be first in line to sit on the Board in the event one of the regular members misses a meeting.

Should you decide to appoint Judy Tidwell to Position A1, then you will need to make an appointment for the unexpired term for Position A2, which began on October 1, 2020 and will terminate on September 30, 2020.

Currently, there are no pending applications for this Board.

Building Board of Adjustment and Appeals – Position 1 is vacant. The term of office for Position 1 began on October 1, 2020 and ends September 30, 2022.

Applications – [Nestor Mena](#)

Golf Course Advisory Committee – Position 7 is vacant. The term of office for Position 7 began on October 1, 2020 and ends September 30, 2022.

Applications – [Kevin Ross](#) [Diane Stock](#)

RECOMMENDED ACTION:

Appoint members to vacant positions.

RESOLUTION NO. 2020-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE BOARD OF ADJUSTMENT, THE BUILDING BOARD OF ADJUSTMENT AND APPEALS, AND THE GOLF COURSE ADVISORY COMMITTEE.

WHEREAS, on September 21, 2020, the Council considered annual appointments to various Boards and Commissions. At that time, due to a lack of applications, the Council was unable to fill vacant positions on the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), and the Golf Course Advisory Committee (GCAC); and

WHEREAS, the City Council desires to make appoint at this time; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The following persons are appointed to the various Boards and Committees for the terms outlined below:

_____ is appointed to serve on the Board of Adjustment, Position 1 for the unexpired term beginning October 1, 2019 and ending September 2021.

_____ is appointed to serve on the Board of Adjustment, Position A1 for the unexpired term beginning October 1, 2019 and ending September 30, 2021.

_____ is appointed to serve on the Board of Adjustment, Position A2 for the term beginning October 1, 2020 and ending September 30, 2022.

_____ is appointed to serve on the Building Board of Adjustment and Appeals, Position 1 for the term beginning October 1, 2020 and ending September 30, 2022.

_____ is appointed to serve on the Golf Course Advisory Committee, Position 7 for the term beginning October 1, 2020 and ending September 30, 2022.

PASSED AND APPROVED this the **19th** day of **October, 2020**.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: October 19, 2020

AGENDA ITEM: F6

AGENDA SUBJECT: Consider Resolution No. 2020-53, authorizing the City Manager to enter into an Emergency Debris Removal Pre-Event Contract with AshBritt, Inc.

Prepared By: Austin Bleess, City Manager

Date Submitted: October 9, 2020

EXHIBITS: [Resolution No. 2020-53](#)
[Exhibit A](#) –AshBritt, Inc. – Emergency Debris Removal Pre-Event Contract

BUDGETARY IMPACT:	Required Expenditure:	\$	0
	Amount Budgeted:	\$	0
	Appropriation Required:	\$	0

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

Our current contract for storm debris removal services has expired.

The City has utilized the HGAC Buyboard to obtain quotes for debris removal after storms. To utilize HGAC Buyboard and still be eligible for FEMA reimbursement we solicited pricing sheets from 7 vendors pre-qualified by HGAC, and one other company that did not respond to the HGAC RFQ.

After reviewing the pricing sheets and company information, City Staff is recommending that we utilize AshBritt for our post-storm debris removal services. The City has worked with Ashbritt since 2008. They have provided good service to the city and have been very responsive to our needs. Furthermore they were very easy to work with and they provided us with all of the necessary information we needed after the Tax Day Flood to receive the full amount of FEMA reimbursement we were eligible for. Their experience and expertise in complete the work to FEMA specifications is greatly appreciated.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2020-53, authorizing the City Manager to enter into an Emergency Debris Removal Pre-Event Contract with AshBritt, Inc.

RESOLUTION NO. 2020-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EMERGENCY DEBRIS REMOVAL PRE-EVENT CONTRACT WITH ASHBRIIT, INC.

WHEREAS, the City has utilized the HGAC BuyBoard to do solicitations for Debris Removal Services; and

WHEREAS, the City also has requested and received an additional response from a contractor that did not respond to the HGAC RFQ in accordance with the FEMA requirements; and

WHEREAS, the City has evaluated the proposals and determined AshBritt, Inc. is the best suited to fulfill the needs of the City; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT the City Manager is authorized to execute on behalf of the City of Jersey Village an Emergency Debris Removal Pre-Event Contract, in substantially the form as attached "Exhibit A," with AshBritt, Inc.

PASSED AND APPROVED this 19th day of October, 2020.

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



EXHIBIT A

AshBritt, Inc.

Emergency Debris Removal Pre-Event Contract
with Contract Pricing Schedules

**Emergency Debris
Removal Pre-Event Contract
City of Jersey Village, Texas**

This Emergency Debris Removal Pre-Event Contract (the “Contract”), made and entered into on this _____ 2020 by and between AshBritt Inc, a Florida company, hereinafter called the “Contractor” and the City of Jersey Village, a municipal corporation located in Harris County, Texas, hereafter referred to as the “City”.

WHEREAS, it will be in the public interest to provide for the expedient removal of event debris within the exterior boundaries of the City resulting from a future storm or manmade event; and

WHEREAS, the City has in the past suffered the full force and effects of major storms and the resulting destruction brought upon the City by such storms or manmade disasters; and

WHEREAS, the public health and safety of all the City personnel and others will be at serious risk; and

WHEREAS, the immediate economic recovery of the affected community is a major concern and the primary priority for recovery; and

WHEREAS, the availability of experienced prime storm debris removal companies may be severely limited; and

WHEREAS, the Contractor has the experience, equipment, and manpower to perform all storm related debris services; and

WHEREAS, the City and the Contractor have agreed to the scope of services, prices, terms and conditions as set out in this contract; and

NOW THEREFORE, in consideration of the premises contained herein and acknowledged by both parties, the parties do agree as follows:

1. SERVICES

The Contractor shall provide all expertise, personnel, tools, materials, equipment, transportation, supervision and all other services and facilities of any nature necessary to execute, complete and deliver the timely removal and lawful disposal of all disaster- generated debris, including, but not limited to, debris stemming from vegetation, demolition, construction, household goods (which are also referred to herein as "white goods" and include household and industrial appliances), hazardous, and industrial waste

materials (hereinafter referred to as "debris"), and within the time specified within this Contract.

These services shall provide for the cost effective and efficient removal and lawful disposal of debris accumulated on all public, residential and commercial properties, streets, roads, other rights-of-way and public school properties, including any other locally owned facility or site as may be directed by the City. Services will only be performed when requested in writing by the City in accordance with all federal requirements and all applicable disaster management plans.

Once it has been determined that any of the various locations of property owned by or under control of the City could (or has) received damage from a natural or manmade disaster, the City may issue a Notice to Proceed ("NTP") to the Contractor to submit the required bonds and begin work. Contractor shall load and haul the debris from within the legal boundaries of the City to a site(s) specified by the City. Contractor may, at the sole discretion of the City, haul debris directly to a final disposal site outside of the legal boundaries of the City.

1.1. Emergency Protective Measures/Emergency Road Clearance:

Upon the City's issuance of an NTP, the Contractor will accomplish the cutting, tossing, pushing, and/or clearance of debris from the primary transportation routes, selected by the City, to allow emergency vehicles to traverse the roadways. The City's officials shall determine route priorities for this clearance. The time and materials operational aspect of the scope of the contract services provided in this paragraph should not exceed the first 70 hours of actual clearance work following a disaster event. Work will be performed by using equipment specified in the attached pricing schedule.

1.2. Right-of-Way ("ROW") Removal:

The Contractor shall remove all debris from the ROW of the City. This debris removal work shall include, but not be limited to:

- a. Examining debris to determine whether or not the debris is eligible vegetative, construction and demolition or other debris;
- b. Loading the debris;
- c. Hauling the debris to an approved dumpsite, temporary debris storage and reduction site ("TDSRS") or other disposal destination; and
- d. Dumping the debris at the dumpsite or authorized landfill.

Debris not eligible for Federal Emergency Management Agency ("FEMA") reimbursement ("ineligible debris") will not be loaded, hauled, or dumped under this contract. Mixed loading of debris shall be kept to a minimum. Debris removal shall include all eligible disaster related debris found on the ROW within the area designated by the City. The City officials may specify any

eligible debris within the ROW which should not be removed, or which should be removed at a later time. Any eligible debris, such as fallen trees, which extends onto the ROW from private property shall be cut by the Contractor at the point where it enters the ROW, and that part of the debris which lies within the ROW shall be removed. The Contractor shall not enter onto private property during the performance of this Contract without the approval of the City. The Contractor may be requested by the City to remove debris from public areas which may include operational facilities, utility facilities and other land owned or controlled by the City. The Contractor shall use reasonable care not to damage any public or private property not already damaged by the event. Should any property be damaged due to negligence on the part of the Contractor, the City may either bill the Contractor for the damages or withhold funds due to the Contractor. Debris removal and delivery to a debris disposal site shall be paid based on a weight, cubic yard, or unit price rate according to the prices found within this contract. Debris removed and delivered to an authorized landfill shall be paid based on per weight, cubic yard, or unit price hauled. All collection and hauling will be consistent with Federal requirements applicable to the disaster event. The Contractor will ensure compliance with instructions from the City regarding the collection, hauling and disposal of hazardous wastes and/or other categories of debris. The term "hazardous waste" as used in this Contract shall mean and include any waste or combination of wastes of a solid, liquid, contained gaseous, or semisolid form which because its quantity, concentration or physical, chemical or infectious characteristics may pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, or disposed of, or otherwise managed such as:

Household Hazardous Waste (HHW)
 Hazardous or Toxic Waste (HTW)
 Industrial Waste (IW)
 Biowaste (BIOW) - dead animals, flesh, body fluids, medical waste

1.2.1 Geographic Assignment:

The geographic boundary for work by the Contractor's crews shall be directed by the City and limited to properties located within the City's city limits or properties controlled by the City.

1.2.2 Multiple, Scheduled Passes:

The Contractor shall make scheduled passes at the direction of the City and/or unscheduled passes of each area impacted by the event. The City officials shall direct the interval timing of all passes. Sufficient time shall be permitted- between subsequent passes to accommodate reasonable recovery and additional debris placement at the ROW. The Contractor will document the completion of all passes based on the direction from the City

and will provide this documentation to the City on the frequency requested by the City.

1.2.3 Operation of Equipment:

The Contractor shall operate all trucks, trailers and all other equipment in compliance with any/all applicable federal, state, and local rules and regulations. Equipment shall be in good working condition. The Contractor shall use mechanical equipment to load and reasonably compact debris into trucks and trailers. All loading equipment shall be operated from the road, street or ROW using buckets and/or boom and grapple devices to collect and load debris. No equipment shall be allowed behind the curb or outside of the public ROW unless otherwise directed by the City. Should operation of equipment be required outside of the public ROW, the Contractor will ensure that a ROE Agreement has been obtained prior to any private property entry.

1.2.4 Certification of Load Carrying Capacity:

The Contractor shall submit to the City, a certified report indicating the type of vehicle, make and model, license plate number and/or trailer VIN number, assigned debris hauling number and measured maximum volume, in cubic yards, of the load bed of each piece of equipment to be utilized to haul debris. The measured volume of each piece of equipment shall be calculated from the actual physical measurement performed by the City and the Contractor Representative(s). A standard measurement form certifying actual physical measurements of each piece of equipment shall be an attachment to the certified report(s) submitted to the City officials.

1.2.5 Vehicle Information:

The maximum load capacity of each hauling vehicle shall be based on exact measurements. The measured maximum load capacity of any vehicle load bed shall be the same as shown on the trailer measurement form and displayed on each numbered vehicle or piece of equipment used to haul debris. All vehicles or equipment used for hauling shall use an approved tailgate. Sideboards shall be limited to those that protect the load area of the trailer.

1.2.6 Security of Debris during Hauling:

The Contractor shall be responsible for the security of debris on/in each vehicle or piece of equipment utilized to haul debris. Prior to leaving the loading site(s), the Contractor shall ensure that each load is secure and trimmed so that no debris extends horizontally beyond the bed of the equipment in any direction. All loose debris shall be reasonably compacted and secured during transport in accordance with TXDOT guidelines. All trucks and trailers hauling debris shall have sturdy covers secured in place to prevent debris from being lost in transit. As required,

the Contractor shall survey the routes used by the Contractor and recover fallen or blown debris.

1.2.7 Traffic Control:

The Contractor shall mitigate impact on local traffic conditions to all extents possible in cooperation with the City's police department. The Contractor is responsible for establishing and maintaining appropriate traffic control in accordance with the latest Manual on Uniform Traffic Control Devices. The Contractor shall provide sufficient signing and flagging to ensure the safety of vehicular and pedestrian traffic at all debris removal, reduction and/or disposal site(s).

1.2.8 Work Days/Hours:

The Contractor shall conduct debris removal operations from sunup to sundown, seven days per week if directed by the City's officials. Adjustments to work days and/or work hours shall be as directed by the City following consultation and notification to the Contractor to begin work.

1.2.9 Hazardous Waste:

The Contractor shall set aside and protect all hazardous materials and industrial materials encountered during debris removal operations for collection and disposal. Prior to such actions, the Contractor will prepare a Hazardous and Industrial Materials Cleanup and Disposal Plan. This Plan will be in accordance with all local, state and Federal requirements and will be approved by the City. In accordance with this Plan, the Contractor may use the subcontracting services of a firm specializing in the management and disposal of such materials and waste.

1.2.10 Stumps:

All hazardous/eligible stumps identified will be pulled, loaded, transported, stored, reduced and disposed of in accordance with FEMA standards. Pricing for stump removal is located in the pricing schedule.

1.2.11 Work Safety:

The Contractor shall provide and enforce a safe work environment as prescribed in the Occupational Safety and Health Act of 1970, as amended. The Contractor will provide such safety equipment, training and supervision as may be required by the City and/or other governmental regulations. The Contractor shall ensure that its subcontracts contain a similar safety provision.

1.2.12 Inspection and Testing:

All trucks, trailers, and debris shall be subject to inspection by the City's officials and other public authorities to ensure compliance with this

Contract, applicable federal, state and local laws, and in accordance with generally accepted standards of emergency management professionals. The City's officials shall, at all times, have access to all work sites and disposal areas. In addition, authorized representatives and agents of the City shall be permitted to inspect all work, materials, invoices and other relevant records and documentation at any time upon request.

1.2.13 Monitoring:

The City will assign monitors at the load sites to oversee the Contractor's debris operations. Monitors will verify all information on the load ticket and the Loading Site Monitor's signature will be needed to have a valid load ticket.

1.2.14 Accountable Debris Load Tickets:

The City shall accept the serialized copy of the Contractor's debris load ticket(s) as the certified, original source documents to account for the measurement and accumulation of the volume of debris delivered and processed at the reduction and/or disposal site(s). The ticketing system shall also be used in the event of additional debris handling for volume reduction and/or the possible requirement for a debris transfer station(s). These tickets shall be used as the basis of any electronic generated billing and/or report(s). They should include the following:

- a. Date
- b. Preprinted number
- c. Hauler's name
- d. Subcontractor's name
- e. Truck number
- f. Truck capacity
- g. Load percentage full or as assigned by the City
- h. Load amount in billable weight, cubic yards, or unit price
1. Debris classification as burnable, non-burnable, mixed other
- J. Point of origin for debris collected and time loaded
- k. Dumpsite location and time dumped
- I. Primary Street/Latitude
- m. Cross Street/Longitude

1.2.15 Reports:

The Contractor shall submit periodic, written reports in a format required by the City to the City officials as requested or required, detailing the progress of debris removal and disposal. These reports may include, but not be limited to:

a. Daily Reports:

The daily reports shall detail the locations where passes for debris removal were conducted, the quantity of debris (by type)

removed and disposed of, the total number of personnel crews engaged in debris management operations, and the number of grinders, chippers and mulching machines in operation. The Contractor shall also report damages to private property caused by the debris operation or damage claims made by the City and/or its citizens and/or such other information as may be required to completely describe the daily conduct of the Contractor's operations within 24 hours of such damages.

b. Weekly Summaries:

Weekly reports shall be provided to the City within two days of the close of each week and shall contain a summary of all information contained in the daily reports in a format required by the City. At the request of the City, the data making up the weekly summaries shall also be submitted in electronic format. The submitted electronic weekly data will also include: Collection Contractor, load ticket number, load date, load location, truck yardage, percent full, calculated yardage (or weight if applicable) field monitor name / number, TDSRS location, tower monitor/name, debris materials categorization, and location of collection, e.g., ROW, FHWA, Canal, etc.

c. Report(s) Delivery:

The Contractor shall submit a report to the City's designee by 11:00 a.m. each business day of the term of the Task Order. Each report will contain at a minimum the following information:

- a. Contract Number,
- b. Daily and cumulative hours for each piece of equipment, if appropriate,
- c. Daily and cumulative hours for personnel, by position, if appropriate, and
- d. Volumes of debris handled.

d. Data Reconciliation:

Reconciliation of data will be accomplished weekly between the Contractor and the City's representative. All discrepancies will be resolved within 5 days.

e. Final Project Closeout:

Upon final inspection and/or closeout of the project by the City, the Contractor shall prepare and submit a detailed description of all debris management activities in an

electronic spreadsheet, to include, but not be limited to, the total volume, by type of debris hauled, reduced and/or disposed of, final disposal location and amounts of debris managed by the

Contractor, plus the total cost of the project invoiced to the City. The Contractor shall provide, upon request of the City and/or no later than project closeout, (i) a release of liens demonstrating that all subcontractors to the Contractor have been fully paid and (ii) any other additional information as may be necessary to adequately document the conduct of the debris management operations for the City.

1.2.16 Certifications

The Contractor will adhere to the process for certification of personnel and vehicles established by the Jersey Village Disaster Debris Management Plan, to include the following:

a. Certification of Vehicles and Load Capacity:

Contractor shall ensure that all equipment is certified in accordance with most current City procedures. After a disaster, the City, or their designated representative, will begin the equipment certification at a pre-designated site, or at staging areas established by the Contractor and approved by the City.

All Contractor and subcontractor trucks shall have valid registrations, insurance and meet basic operational criteria: tailgates or equivalent containment devices, tarps, etc., as well as all-applicable motor vehicle safety requirements at all times. Drivers shall possess valid licenses. Truck and trailer body dimensions shall be measured, and information recorded on certification forms with calculated capacity noted. Each truck and trailer will receive two placards, one each of which shall be affixed on opposite sides of the truck or trailer body and shall be visible and legible at all times. The placards will be consistent with the standardized placard specified in the Jersey Village Disaster Debris Management Plan. The truck or trailer driver will be provided up to two (2) copies of the certification sheet for the Contractor and subcontractor's records.

b. Certification of Personnel:

Truck and trailer body dimensions shall be measured, and information recorded on certification forms with calculated capacity noted. Each truck and trailer will receive two placards, one each of which shall be affixed on opposite sides of the truck body. The placards will be consistent with the standardized placard specified in the Jersey Village Disaster Debris Management Plan. The truck or trailer driver will be provided up to two (2) copies of the certification sheet for the Contractor and subcontractor's records.

- Senior management personnel of the Contractor assigned to implement work authorizations pursuant to this agreement

will participate, upon request, in training and briefing sessions held by representatives of the City.

- Senior, supervisory personnel of the Contractor and all subcontractors thereto will have received training in debris management, the operational concepts established by the Jersey Village Disaster Debris Management Plan, and the implementation of the National Incident Management System.
- Personnel assigned by the Contractor as responsible for data management, invoicing and other documentation duties will be trained in the data management concepts and approaches to be used by the City in accordance with the provisions of the Jersey Village Disaster Debris Management Plan.
- Vehicle and equipment operators will be fully licensed and certified, as required by applicable local, State and Federal statutes and regulations.
- Upon their deployment for field operations, all Contractor and subcontractor personnel will be briefed or trained appropriately in their duties, responsibilities, and the procedures to be utilized throughout the debris management process, including safety procedures, load ticket management procedures and accident reporting procedures.

1.2.17 Utilization of a Standardized "load ticket":

The Contractor and all subcontractors will utilize a standardized "load ticket" (format as provided by the City) for documenting each load of debris from its origin to the TDSRS and/or final disposal location, as indicated. This may take the form of an electronic or "paperless" version at the sole determination of the City.

1.2.18 Additional Supporting Documentation:

The Contractor shall submit sufficient reports and/or documentation for debris loading, hauling, disposal, load capacity measurements, and any other services provide by Contractor, as may be required by the City to support requests for debris project reimbursement from external funding sources.

1.2.19 Maintenance:

Contractor will be subject to audit by federal, state and local agencies pursuant to this Agreement. Contractor will maintain all reports, records, debris reporting tickets and Agreement correspondence for a period of not less than ten (10) years.

1.3. Right-of-Entry ("ROE") Removal:

The Contractor may be requested to remove ROE debris from private property with due diligence, as directed by the City. The Contractor also agrees to make reasonable efforts to save from destruction items that the property owners wish to save, (i.e., trees, small buildings, etc.). The Contractor shall exercise caution when working around public utilities (i.e., gas, water, electric, etc.). Every effort shall be made to mark these utilities, but the City does not warrant that all will be located before debris removal begins, nor does the Contractor warrant that utility damages will not occur as a result of properly conducting the proposed services.

1.4 Debris Clearance/Removal from Public Property:

As directed by the City, the Contractor shall clear eligible debris from public property, load and haul all debris to a designated TDSRS or other disposal destination designated by the City. If necessary, the City will confirm the eligibility of the debris to be removed.

1.5. Demolition of Structures and Removal of Construction Debris:

As directed by the City, Contractor shall demolish unsafe structures and remove debris that has been determined by the City to be a threat to the health and safety of the public. No entry upon or onto private property shall occur unless specifically authorized by the City, prior to that entry. Contractor will exercise due diligence in demolishing and/or removing debris from private property. The City will direct actions to secure the rights-of-entry onto private property to allow demolition and removal. All applicable local, state and federal regulatory requirements regarding asbestos containing materials shall be adhered to unless waived by applicable regulatory authorities

1.5.1 Private Property Waivers:

The City shall secure all necessary permissions, waivers and Right-of-Entry Agreements from property owners for the removal of debris and/or demolition of structures from residential and/or commercial properties, as set out in Sections 1.4 and 1.5 above. All such actions will be consistent with Federal requirements applicable to the disaster event.

1.6. Disposal/Temporary Debris Storage Sites:

The first part of the disposal/temporary debris storage site services includes site setup/preparation and site closeout/restoration and shall be compensated on an actual cost plus ten percent basis. Site set up/preparation/closeout/restoration includes: clearing, stripping, hauling, fill placement, constructing/deconstructing processing pads, lime rock or crushed concrete access roads and any other similar activity necessary to make the site usable for its intended purposes and to return the site to its original condition as directed by the City.

The second part of the disposal/temporary debris storage site services shall consist of managing the operations of a debris storage site(s) and performing debris reduction by air curtain incineration and or grinding of storm generated debris as directed by the City. The Contractor shall provide equipment, operators, and

laborers for debris storage site operations as specified by the City. Unit prices provided within this Contract shall include all labor and materials necessary to fully operate and maintain (including fuel, oil, grease, repairs, operator, mobilization, demobilization, overhead, profit, and insurance and security bonds) all equipment under this contract. In addition, materials needed for the Contractor's site setup/preparation/closeout/restoration (including rental or construction of the Inspection Towers) is to be included in these unit rates. All rates shall include the cost of protective clothing, fringe benefits, hand tools, supervision, transportation and any other associated costs.

1.6.1 Types:

The City will use temporary debris storage sites as needed. Vegetative debris storage sites shall be primarily devoted to the reduction of clean woody debris by either burning or grinding. Mixed debris and Construction & Demolition ("C&D") debris storage sites shall be operated as transfer points. Mixed and C&D debris shall be deposited at these sites and then reloaded for final transport to an authorized landfill. Material coming into the Vegetative or C&D debris storage site(s) shall be measured and paid for by a unit price measurement according to the pricing schedule. Materials removed and transported from a C&D debris storage site(s) shall be measured and paid by a unit price measurement according to rates found within this contract.

1.6.2 Locations of debris management sites:

Locations of all debris storage sites shall be provided by the City and/or the Contractor and approved by the City. The City must approve in writing site improvements before work begins and any costs, other than those found within this Contract.

1.6.3 The Contractor's Debris Site Management Plan:

Once the debris storage site(s) is/are identified by the City in writing, the Contractor shall prepare and provide a Site Management Plan for review and approval by the City officials prior to beginning work.

This plan shall address the following functions:

- Access to site
- Site management, to include point-of-contact, organizational chart, etc.
- Site preparation - clearing, erosion control, and grading
- Traffic control procedures
- Site Safety
- Site Security
- Site Layout/Segregation of debris
- Hazardous waste material plan
- Location of ash disposal area, hazardous material containment area, the Contractor work area, and inspection tower (if required)

- Location of incineration operations and grinding operations (if required). Note: All incineration and grinding operations shall be in accordance with Appendix H, Public Assistance Debris Management guide, FEMA 325 dated April 1999 or latest edition, and with Division of Solid Waste and Air Quality Control.
- Location of existing structures or sensitive areas requiring protection
- Environmental mitigation plan, including consideration for smoke, dust, noise, traffic, buffer zones and storm water runoff
- All necessary licenses, permits, and fees for the same are the responsibility of the Contractor.

The Contractor shall provide all utilities and sanitation facilities, as required. The Contractor shall protect existing structures and natural resources at the site(s) and repair any damage caused by the Contractor's operations at no additional cost to the City.

1.6.4 Inspection Tower:

The Contractor shall construct an inspection tower at each debris storage site as requested by the City. The tower shall be constructed using pressure treated wood or metal scaffolding. The floor elevation of the tower shall be 10-feet above the existing ground elevation. The floor area shall be a minimum 8' x 8', constructed of 2"x 8" joists, 16" O.C. with 3/4" plywood supported by a minimum of four 6"x 6" posts. A 4-foot high wall constructed of 2"x 4" studs and 1/2" plywood shall protect the perimeter of the floor area. The floor area shall be covered with a roof. The roof shall provide a minimum of 6'-6" of headroom below the support beams. Steps with a handrail shall provide access to the tower. Tower shall be built in accordance with applicable building standards and shall be inspected by a City's building inspector's office. This tower may be replaced by the Contractor, providing a motorized hydraulic lift.

1.6.5 Household Hazardous Waste Issues:

The Contractor shall be required to construct a containment area at each debris storage site. This containment area shall be a dumpster(s) that is properly lined to hold the hazardous materials or in 55 gallon drums.

Any material found that is classified as household hazard waste ("HHW") shall be reported immediately to the City official. This material shall be segregated from the remaining debris using a method that will allow the remaining non-HHW debris to be processed. All HHW debris shall be moved and placed in the designated HHW containment area.

1.6.6 The Contractor HHW Spills:

The Contractor shall be responsible for reporting to the City and cleaning up all HHW spills caused by the Contractor's operation at no additional

cost to the City or any other governmental entity. Immediate containment action shall be taken as necessary to minimize effect of any spill or leak. Cleanup shall be in accordance with applicable federal, state, and local laws and regulations.

Spills other than the site shall be reported to the City Emergency Management Coordinator immediately following discovery. A written follow-up shall be submitted to the City coordinator not later than seven (7) calendar days after the initial report. The written report shall be in narrative form and at a minimum, shall include the following:

- Description of the material spilled (including identity, quantity, manifest number, etc.)
- Determination as to whether or not the amount spilled is EPA/state reportable, and when and to whom it was reported
- Exact time and location and spill, including description of the area involved
- Receiving stream or waters
- Cause of incident and equipment and personnel involved
- Injuries or property damage
- Duration of discharge
- Containment procedures initiated
- Summary of all communication the Contractor has had with press, agencies, or government officials other than the City official
- Description of cleanup procedures employed or to be employed at the site, including disposal location of spill residue.

1.6.7 Operations Requirements:

The Contractor shall supervise and direct the work, using skilled labor and proper equipment for all tasks. Safety of the Contractor's personnel and equipment is the responsibility of the Contractor to include maintaining all OSHA safety records and inspections as may be required for this type of service. Additionally, the Contractor shall pay for all materials, personnel, applicable taxes and fees necessary to perform under the terms of this contract.

The Contractor shall be responsible for control of pedestrian and vehicular traffic in the work area.

The Contractor shall be responsible for installing site security measures and maintaining security for the operation at the site.

The Contractor shall be responsible for fire protection and shall manage the site to minimize the risk of fire.

1.6.8 The Contractor Temporary Debris Storage Site Foreman:

The debris storage site foreman and/or night foreman is responsible for

management of all operations of the site to include, traffic control, dumping operations, segregation of debris, burning, grinding and safety.

1.6.9 Designation and Management of Staging Areas:

Contractor shall identify staging areas in collaboration with the City for the purposes of truck/equipment certification; provision of temporary fueling or vehicle maintenance (as required), and other operational service functions related to debris removal efforts. Contractor shall provide temporary tent, sanitary and other appropriate conveniences necessary for the care and wellbeing of all Contractor and subcontractor personnel. The City will approve of the location, size, layout and services to be provided at any staging area established by the Contractor, who will insure that each area is managed in accordance with all applicable regulatory requirements and in a manner to minimize disruption to the surrounding neighborhoods.

1.6.10 Debris Storage Site Monitoring:

The Contractor and the City's Monitor shall inspect each load to verify the contents are in accordance with the accepted definition of eligible debris as stated in the Contract. If any load is determined to contain material that does not conform to the definition of eligible debris, the load shall be ordered to be deposited at another landfill or receiving facility and no payment will be allowed for that load and the Contractor will not invoice the City for such loads. The Contractor and the City's Monitor shall inspect each load to verify the volume of eligible debris that has been hauled to the staging site. The City's Monitor will note on the load ticket the verified debris capacity hauled to the staging site. The City's Monitor signature is required on all valid load tickets. If the Contractor is continually not in agreement with the City's Monitor regarding inspections, the Contractor should contact the City's project manager and/or its designated agent. All unloading of debris will stop until an agreement can be reached.

1.6.11 Inspection and Testing of Debris Site Operations:

All Debris Storage Site operations shall be subject to inspections by the City officials or any public authority with jurisdiction in accordance with generally accepted standards to ensure compliance with applicable federal, state, and local laws. The City officials shall, at all times, have access to all work areas. In addition, authorized representatives and agents of the City shall be permitted to inspect all work, materials, invoices and other relevant records and documentation.

1.6.12 Reporting:

The Contractor shall submit daily, weekly, and monthly reports to the City. Each report shall contain, at a minimum, the following information:

- Contractor
- Contract#

- Daily and cumulative hours for each piece of equipment (when operations are by the hour)
- Daily and cumulative hours for personnel, by position, (when operations are by the hour)
- Daily and cumulative totals of debris processed, to include method(s) of processing and disposal location(s)
- Any problems encountered or anticipated.

1.7 Debris Separation/Reduction and Temporary Debris Staging and Reduction Site (TDSRS) Management:

The Contractor shall operate and manage the TDSRS to accept and process all event debris. All actions will be implemented by the Contractor only with the prior approval of the City. Actions by the Contractor will include, but are not limited to the following:

- Ensure that only debris authorized by the Emergency Management Coordinator or designee will be allowed in the TDSRS sites.
- Provide to the City a date and time stamped video record of the pre- and post-use site conditions.
- Prepare a plan of proposed site layout and review with the City prior to its implementation.
- Prepare a plan for site security and traffic control for both on the site and adjacent roadways and review with the City for approval prior to its implementation.
- Provide adequate fire prevention/fighting equipment, including water truck and hoses, on site throughout the operational period of the TDSRS. Build and/or maintain roads as necessary for TDSRS operation.
- Provide and /or construct and maintain safe, stabilized, roofed inspection towers sufficient for a minimum of three inspectors; Towers will be positioned at any entrance and any exit of the TDSRS.
- Comply with any applicable environmental requirements, to include litter control fencing, silt fencing, dust control, hazardous materials containment area, and/or water retention berms.
- Confine hours of operation of the TDSRS to those determined by the City. Process debris, in compliance with local, state, and federal requirements, by methods that may include, but not be limited to, reduction by grinding, air curtain incineration, or other alternate methods of reduction, such as compaction, as approved by the City.
- Prior to reduction, segregate all debris between vegetative debris, construction and demolition debris, white goods, and hazardous waste and store in compliance with all local, state, and federal requirements and as approved by the City.
- Develop and implement, with the approval of the City, a procedure for management of the receipt of unauthorized and/or ineligible debris at the TDSRS.
- Provide the City with proper and acceptable documentation (including destination, tickets, volume/weight, etc.) for final disposal of debris accepted at the TDSRS.
- Upon closure of the TDSRS, restore the site to its pre-use condition, meeting all regulatory requirements for the site closure; Survey the site to verify that it has been restored to pre-use elevation and condition.
- As directed by the City, sod, hydro-seed or sprig the property once all other site closure issues have been addressed.
- Secure necessary licenses and permits to operate the TDSRS site.

- Disaster Recovery Technical Assistance:
- Contractor will provide Disaster Recovery Technical Assistance to the City to assist with guidance and consultation on all aspects of the recovery process. This assistance shall include documentation and management for the public assistance program, planning, Debris Management Plan, training and exercise development, as well as attendance at the City's Emergency Operations Center ("EOC") during activations of the EOC for exercise and actual emergency events as requested by the Emergency Management Coordinator or designee.

2 PERFORMANCE OF SERVICES

2.1 Description of Service:

The Contractor agrees to perform the proposed services in a professional and workmanlike manner and in compliance with all applicable laws, ordinances, rules, regulations and permits. Only the highest quality workmanship will be acceptable. Services, equipment and workmanship not conforming to the contract may be rejected. Replacements and/or rework, as required, shall be accomplished at no additional cost to the City.

2.2 Cost of Services:

The Contractor shall bear the costs of performing all proposed services hereunder, as directed by the City, including, but not limited to, that which is set out in Section 1, plus applicable fees and all maintenance costs required to maintain its vehicles and other equipment in a condition and manner adequate to accomplish and sustain all services as set out in this contract and to comply with state and federal requirements. Upon receipt and acceptance of full documentation of the performance of services and an accurate invoice as determined by the City, the Contractor shall be reimbursed as specified in "Exhibit A."

2.3 Matters Related to Performance:

2.3.1 Subcontractors:

The Contractor may utilize the service of subcontractors and shall be responsible for the acts or omissions of its subcontractors to the same extent the Contractor is responsible for the acts and omissions of its employees. The Contractor shall ensure that all its subcontracts have and carry the same major provisions of this contract and that the work of their subcontractors is subject to said provisions. Nothing contained in this contract shall create any contractual relationship between any subcontractor and the City. Before using the services of a subcontractor, the Contractor must supply the names and addresses of subcontractors for approval by the City. Notwithstanding, the Contractor will be expected to use fully qualified and properly equipped local subcontractors. If the City judges any subcontractor to be failing to perform work in strict accordance with this Contract and all applicable laws, rules and regulations, the Contractor shall discharge

such subcontractor. However, such discharge does not in any way relieve Contractor from its obligations and responsibilities under this Contract.

2.3.2 Indemnification:

THE CONTRACTOR AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS AND DEFEND, THE CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (HEREINAFTER IN THIS SECTION AND ALL SECTIONS HEREUNDER COLLECTIVELY REFERRED TO AS "CITY"), FROM AND AGAINST ANY AND ALL CLAIMS, LOSSES, DAMAGES, CAUSES OF ACTION, SUITS AND LIABILITY OF EVERY KIND, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEYS' FEES FOR INJURY TO OR DEATH OF ANY PERSON, OR FOR DAMAGE TO ANY PROPERTY, ARISING OUT OF OR IN CONNECTION WITH THIS CONTRACT AND/OR THE SERVICES PERFORMED HEREUNDER, WHERE SUCH INJURIES, DEATH OR DAMAGES ARE CAUSED BY THE SOLE OR JOINT NEGLIGENCE OF THE CONTRACTOR OR THE JOINT NEGLIGENCE OF THE CITY AND ANY OTHER PERSON OR ENTITY. IT IS THE EXPRESSED INTENTION OF THE PARTIES HERETO, BOTH THE CONTRACTOR AND THE CITY, THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH IS AN INDEMNITY BY THE CONTRACTOR TO INDEMNIFY, PROTECT AND DEFEND THE CITY FROM THE CONSEQUENCES OF THE CITY'S OWN NEGLIGENCE, WHERE THAT NEGLIGENCE IS A CONCURRING CAUSE OF THE INJURY, DEATH OR DAMAGE AND FROM THE CONSEQUENCES OF THE CONTRACTOR'S OWN NEGLIGENCE, WHERE THAT NEGLIGENCE IS THE SOLE OR CONCURRING CAUSE OF THE INJURY, DEATH, OR DAMAGE. FURTHERMORE, THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL HAVE NO APPLICATION TO THE CITY FOR ANY CLAIM, LOSS, DAMAGE, CAUSE OF ACTION SUIT AND LIABILITY WHERE THE INJURY, DEATH OR DAMAGE RESULTS FROM THE SOLE NEGLIGENCE OF THE CITY, UNMIXED WITH THE FAULT OF ANY OTHER PERSON OR ENTITY. IN THE EVENT THAT ANY ACTION OR PROCEEDING IS BROUGHT AGAINST THE CITY BY REASON OF ANY OF THE INDEMNITIES PROVIDED FOR HEREIN, INCLUDING, BUT NOT LIMITED TO, THOSE INCLUDED ELSEWHERE IN THIS CONTRACT, THE CONTRACTOR FURTHER AGREES AND COVENANTS TO DEFEND THE ACTION OR PROCEEDING BY LEGAL COUNSEL ACCEPTABLE TO THE CITY.

The indemnities provided for herein, including, but not limited to, those elsewhere in this Contract, will survive the expiration or termination of this Contract.

2.3.3 Insurance:

Throughout the term of this Contract, the Contractor at its own expense shall purchase, maintain and keep in force and effect insurance against claims for injuries to or death of persons or damages to property which may arise out of or result from the Contractor's operations and/or performance of the work under this Contract, whether such operations and/or performance be by the Contractor, its agents, representatives, volunteers, employees or subcontractors or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

The Contractor's insurance coverage shall be primary insurance with respect to the City and his officers and agents. Any insurance or self-insurance maintained by the City, its officials, employees or volunteers shall be considered in excess of the Contractor's insurance and shall not contribute to it. Further, the Contractor shall include all subcontractors as additional insureds under its commercial general liability policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

The following is a list of standard insurance policies along with their respective minimum coverage amounts required in this Contract:

- (1) Workers' Compensation Policy
 - Statutory amounts required by Texas law.
 - Employer's Liability of \$1,000,000.
 - Waiver of subrogation required.

- (2) Commercial General Liability Policy;
 - General aggregate of \$5,000,000.
 - Contractors Protective Liability of \$2,000,000.
 - Products and Completed Operations Aggregate of \$2,000,000.
 - Personal and Advertising Injury of \$1,000,000.
 - Minimum of \$3,000,000 per occurrence.
 - Fire Damage of \$50,000.
 - Property Damage of \$1,000,000; each accident \$2,000,000 aggregate
 - Coverage shall be broad form
 - Waiver of subrogation required.
 - No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.

- (3) Business Automobile Liability Policy, which shall include

the following:

- Combined Single Limits of \$2,000,000.
 - Coverage for "Any Auto."
 - Waiver of subrogation required.
- (4) Excess Liability
- Limit: \$5,000,000
 - Waiver of subrogation required.

Certificates of Insurance provided to the City shall contain a provision that coverages afforded under the policies will not be canceled, suspended, voided, or reduced until at least thirty (30) days' prior written notice has been given to the City via certified mail, return receipt requested.

The following are general requirements which are applicable to all policies:

- General Liability and Automobile Liability insurance shall be written by a carrier with an A.M. Best Rating of A:VII or higher in accordance with the current Best Key Rating Guide.
- Only Insurance Carriers licensed to do business in the State of Texas will be accepted.
- Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis.
- Claims-made policies will not be accepted.
- With respect to the Project, the City and its officers and employees are to be added as "Additional Insureds" to all commercial general liability, business automobile liability, and excess liability policies. The coverage shall contain no special limitation on the scope of protection afforded to the City.
- A waiver of subrogation in favor of the City must be included.
- Upon request, certified copies of all insurance policies, declaration pages and/or certificates of insurance shall be furnished to the City at no expense to the City.

2.3.4 Release:

The Contractor shall assume full responsibility for its services and hereby releases, relinquishes, and discharges the City, its officers, agents and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person (whether they be either of the parties hereto, their employees, or other third parties) and any loss of or damage to property (whether the property be that of either of the parties hereto, their employees, or other third parties) that is caused by or alleged to be caused by, arising out of, or in connection with the services provided. This release includes the cost of defense of any claim and any loss of or damage

to property (whether property of the parties or of third parties) that is caused by or alleged to be caused by, arising out of, or in connection with the services provided whether or not said claims, demands, and causes of action are covered in whole or in part by insurance.

2.3.5 Bonds:

Upon receipt of an NTP, Contractor shall provide payment bond and performance bond for the entire estimated award amount of this contract. Both the Contractor and the City agree, that the Contractor will execute separate performance and payment bonds, each in the sum of one hundred percent (100%) of the total contract price, in standard forms for this purpose, guaranteeing faithful payment to all persons supplying labor and materials or furnishing the Contractor any equipment in the execution of the Contract, and it is agreed that the Contractor must provide the such performance and payment bonds to the City prior to performing under the NTP.

Bonds shall be executed by the Contractor and by a corporate surety, the qualifications of which shall be as required below. Such payment and performance bonds shall expressly provide that the principal and surety shall be liable to the City for the full amount of such performance bond, thereby agreed upon and admitted as the amount of the damages to be suffered by the City on account of the failure of the Contractor to so comply with the terms of his proposal. If the Contractor furnishes a deposit instead of a performance bond, such deposit shall secure the City to the same purpose and effect, as the nature of the security which would have been provided had a performance bond been furnished. The performance bond must be issued by a reliable surety company authorized to do business in the State of Texas.

The surety on Contractor's bonds must designate an agent resident in Harris County to whom notice may be delivered and service of process may be had. The surety company must be authorized and admitted to write surety bonds in the State of Texas. If the amount of the bond exceeds \$100,000 the surety must:

- hold a certificate of authority from the United States Secretary of the Treasury to qualify as a surety on obligations permitted or required under federal law; or
- have obtained reinsurance of any liability in excess of \$100,000 from a re-insurer that is authorized and admitted as a re-insurer in the State of Texas and is the holder of a certificate of authority from the United States Secretary of Treasury to qualify as a surety as re-insurer on obligations permitted under federal laws.

3. STANDARDS OF PERFORMANCE

3.1 **The Contractor Representative:**

The Contractor shall have a knowledgeable and responsible representative report to the City's Emergency Management Coordinator or designee and provide a copy of the Contractor's General Operations Plan within seven (7) days following the execution of this Contract. The City will approve the General Operations Plan prior to its implementation within the City. The Contractor Representative shall have the authority to implement all actions required to begin the performance of proposed services as set out in this contract.

3.2 **Mobilization:**

When the written NTP has been received by the Contractor and/or the on-site Contractor Representative, the Contractor shall make all necessary arrangements to mobilize forces within 24 hours to commence and conduct these services.

3.3 **Time to Complete:**

The Contractor shall complete all directed work as set out in Section I of this contract. A completion date shall be determined once the extent of damage has been determined and a time frame will be put in place to be followed.

3.4 **Completion of Work:**

The Contractor shall be responsible for removal of all debris. The Contractor will adhere to a "clean as you go" policy. The Contractor shall supervise and enforce such policy during debris management operations. The contractor shall ensure that the clean-up and/or remediation site(s) are restored to its pre-release condition or as approved by the City.

3.5 **Extensions:**

Time is of the essence in this Contract and the commencement of services shall be as set out in Section 3.2. Additionally, this contract may be extended by mutual consent of both the City and the Contractor for reasons of additional time, additional services and/or additional areas of work.

3.6 **Term of Contract:**

The term of the contract shall commence on the date this Contract is executed by the City Manager and expire on January 31, 2024, but may be renewed for additional three-year periods subject to Section 6. Each such renewal must be evidenced in writing and approved by the appropriate authorities of each party. Such renewal shall be for the same compensation set forth in the proposal and prices may be adjusted to reflect the Consumer Price Index (Urban) sixty-four (64) days prior to the effective date of the renewed contract. Each year of the

contract shall commence on February 1st.

3.7 Contract Termination:

This Contract may be terminated by either party upon thirty (30) calendar days' prior written notice to the other party in the event of substantial failure by a party to perform in accordance with the terms of the Contract through no fault of the other party. Should the substantial failure identified in the notice of termination be cured within the thirty (30) calendar day period, the Contract shall not terminate. Should the Contractor be terminated, the Contractor shall be paid for services rendered to the City through the date of termination. After receipt of a Termination Notice and except as otherwise directed by the City, the Contractor shall:

- a) Stop work on the date and to the extent specified;
- b) Terminate and settle all orders and subcontracts relating to the performance of the terminated work;
- c) Transfer all work in process, completed work, and other material related to the terminated work to the City; and
- d) Continue and complete all parts of the work that have not been terminated.

After any such termination, Contractor shall be further subject to any claim City may have against the Contractor under the provisions of this Contract or as a matter of law, including the refund of any overpayment of reimbursable costs and/or other payment.

In addition, the City may terminate this Contract, without cause, upon thirty (30) days' written notice to the Contractor.

4. GENERAL RESPONSIBILITIES

4.1 Other Agreements:

The City may enter into other agreements for disaster relief. Additionally, the City may be required to enter into agreements with federal and/or state agencies for disaster relief. Contractor shall be bound by the terms and conditions of such agreements with federal or state agencies, regardless of the additional burdens of compliance.

4.2

City's Obligations:

The City shall furnish all information and documents necessary for the commencement of services, to include a valid, written NTP. A representative shall be designated by the City to be the primary point of contact for inspecting the work and answering any on site questions prior to and after activation of this contract via a written NTP. City is responsible for issuing all Public Service Announcements (PSA) to advise property owners and others and agencies of the available debris services. The Contractor shall assist the City with the development of debris-based PSA(s), if requested.

4.3

Conduct of Work:

The Contractor shall be responsible for planning and conducting all operations in a professional manner. The Contractor and its subcontractors shall exhibit respect for the Owner, its officers, agents and employees as well as others and their individual private properties. All operations shall be subject to the review of the City. The Contractor shall ensure that its workforce, including subcontractors, are self-sufficient with regards to fuel, vehicle repair/maintenance, housing, sanitation, food and related accommodations, in a manner that is consistent with local requirements and minimizing adverse effects on the community.

4.4

Supervision:

The Contractor will supervise and/or direct all services required hereunder whether performed by performed by its employees, agents and subcontractors. The Contractor is solely responsible for the means, methods, techniques, safety program and procedures. The Contractor will employ and maintain on each work site a qualified supervisor who shall have full authority to act on behalf of the Contractor and all communications given to the supervisor by the City's Authorized Representative shall be as binding as if given to the Contractor. Employees of the Contractor and any subcontractor must wear readily identifiable phot identification at all times when working in Jersey Village

4.5

Damages:

The Contractor shall be responsible for conducting operations in such a manner as to cause the minimum damage possible to existing public, private and commercial property and/or infrastructure. The Contractor shall also be responsible for any damages due to the negligence of its employees and subcontractors. Contractor must report all damages to the City's Emergency Management Coordinator or

designee in writing within 24 hours. Should any property be damaged due to negligence on the part of the Contractor, the City may either bill Contractor for the damages, withhold funds due to Contractor, or the Contractor may also repair the damage to the satisfaction of the City.

4.6 Other Contractors:

The Contractor shall acknowledge the presence of other contractors involved in disaster response and recovery activities by the city, federal, state and local governments and of any private utility, and shall not interfere with their work.

4.7 Ownership of Debris:

All debris, including regulated hazardous waste, shall become the property of the Contractor for removal and lawful disposal. The debris shall consist of, but not be limited to, vegetative, construction and demolition, white goods and household solid waste. Disposal plans of this debris must still be given to the City and all debris must be disposed of in accordance with all applicable City, Federal and State laws.

4.8 Disposal of Debris:

Unless otherwise directed by the City, the Contractor shall be responsible for determining and executing the method and manner for processing and/or lawful disposal of all eligible debris as approved by the City. The locations of the TDSRS and final disposal sites shall be determined by the City and utilized by the Contractor. Upon request from the Contractor, other sites may be utilized as directed and/or approved by the City.

4.9 Right of Assurance:

Whenever one (1) party to this Contract in good faith has reason to question the other party's intent to perform, he may demand that the other party give a written assurance of this intent to perform. In the event that demand is made and no assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of this contract.

4.10 Corrective Actions Required of Contractor:

When instructed by the Emergency Management Coordinator or designee, the Contractor will immediately implement corrective actions to address health and safety issues and/or any other actions inconsistent with any of the terms of this agreement, as determined by the City in its sole discretion and notify the City within 24 hours.

5. GENERAL TERMS AND CONDITIONS

The Contractor shall, to every extent possible, give priority to utilizing resources within the City's territory. Local preferences will include, but not be limited to,

procurement of services, supplies and equipment, plus awarding subcontracts and employment to the local work force.

5.1 Other Agencies:

The term "Government" as used in this contract refers to those governmental agencies, which may have a regulatory or funding interest in this contract.

5.2 Price for Emergency Push/Road Clearance:

The Contractor shall invoice the City and be paid for this service in accordance with the rates as set out within this contract.

5.3 Unit Price for Debris:

The units price for all structures or debris will include all costs for mobilization, loading, transportation, storage, reduction, disposal, overall project management and de-mobilization (plus ROE site work, if applicable) as directed by the City in accordance with the rates within this contract.

5.3.1 Fixed Rate:

The fixed rate price will include all costs for mobilization, loading, transportation, storage, reduction, disposal, overall project management and de-mobilization (plus ROE site work, if applicable) as directed by the City.

5.4 Billing Cycle:

The Contractor shall invoice the City on a weekly, bi-weekly or monthly basis, based on the City's preference.

5.5 Payment Responsibility:

Payment will be made to the Contractor within thirty (30) days after receipt of an invoice approved by the City and its debris monitor.

5.6 Tipping Fees:

All Tipping Fees paid by the Contractor shall be reimbursed at cost to the Contractor by the City upon submittal of appropriate receipts.

5.7 Ineligible Work:

The Contractor shall not be paid for the removal, transportation, storage, reduction and/or disposal of any material or stumps not authorized by the City or that is determined by the City as ineligible debris unless the Contractor was directed to perform the work by the City or City's Representative.

o **Eligibility Inspections:**

City's monitors shall inspect each load, or shall inspect at some other frequency of the City's direction, to verify that the contents are in accordance with the accepted definition of eligible debris.

o **Eligibility Determinations:**

If any load is determined to contain material that does not conform to the

definition of eligible debris, the load will be ordered to be deposited at another approved and certified receiving facility. No payment will be allowed for that load and Contractor will not invoice the City for such loads. The City, through its authorized representative, will be the sole judge as to whether the material conforms to the definition of eligible debris.

5.8 Price/Service Negotiations:

Unknown and/or unforeseen events or conditions may require an adjustment to the stated prices of this contract. Any amendments, extensions or changes to the scope of contracted services or prices are subject to full negotiation(s) between the City and the Contractor. Any amendments, extensions or changes to the scope of this contract agreed upon shall be put in writing, signed by both parties and dated before it becomes effective.

5.9 Specialized Services:

The Contractor may invoice the City for costs incurred to mobilize and demobilize **specialized equipment** required to perform services in addition to those specified within this contract. Additional specialized services will only be performed if/when directed by the City. The rate for specialized mobilization and demobilization shall be fair and reasonable as determined by the City.

5.10 Confidentiality:

No reports, information, computer programs, documentation, and/or data given to, or prepared or assembled by the Contractor under this Contract shall be made available to any individual or organization by the Contractor without prior written approval of the City.

5.11 Assignment:

The Contractor shall not sell, assign, or transfer any of its rights or obligations under this Contract, in whole or in part, without prior written consent of the City.

5.12 Multiple Originals:

It is understood and agreed that this Contract may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

5.13 Captions:

Captions contained in this Contract are for reference only and therefore have no effect in construing this Contract. The captions are not restrictive of the subject matter of any section in this Contract.

5.14 Independent Contractor:

Contractor shall perform its obligations under this Contract as an independent contractor and not as an employee of the City.

6. CONTRACT PERIOD:

This Contract may be renewed under the same terms and conditions for successive one- year periods, upon the agreement of both parties. Each such renewal must be evidenced in writing and approved by the appropriate authorities of each party.

6.1 Pricing:

Each renewal shall be for the same compensation set forth in the Invitation to Bid and prices may be adjusted to reflect the Consumer Price Index (Urban) sixty-four (64) days prior to the effective date of the renewed contract.

6.2 Notice:

Whenever in this contract it is necessary to give notice or demand by either party to the other, such notice or demand shall be given in writing and forwarded by certified or registered mail to the following address, as applicable:

AshBritt Inc
565 East Hillsboro Blvd
Deerfield Beach, FL 33441

City of Jersey Village, Texas
Attn: City Manager
16327 Lakeview Dr,
Jersey Village, TX 77040

6.3 Applicable Law:

The Contractor shall comply with all federal, state and local laws, rules and regulations applicable to Contractor's operations under this Contract. This contract shall be governed by the laws of the State of Texas. Venue for all purposes shall be in Harris County, Texas.

6.4 Entire Contract:

This Contract (including any schedules or exhibits attached hereto) constitutes the entire Contract and understanding between the parties with respect to the matters contained herein. This contract supersedes any prior contracts and/or understandings relating to the subject matter hereof. This Contract may be modified, amended or extended by a written instrument executed by both parties.

6.5 Waiver:

In the event one of the parties waives a default by the other, such a waiver shall not be construed or deemed to be a continuing waiver of any subsequent breach or default of the other provisions of this contract, by either party.

6.6 Severability:

If any provision of this contract is deemed or becomes invalid, illegal or unenforceable under the applicable laws or regulations of any jurisdiction, such provision will be deemed amended to the extent necessary to conform to applicable laws or regulations. If it cannot be so amended without materially altering the intention of the parties, it shall be stricken and the remainder of this contract will remain in full force and effect.

7. OPTIONAL SERVICES:

The City may select in writing optional services as it deems necessary. Contractor shall perform all optional services selected by the City in accordance with the requirements of this this Contract.

7.1. Motor Vehicles

The Contractor will remove motor vehicles damaged by the disaster event and/or abandoned due to the circumstances of the event. The City will identify the area(s) from which motor vehicles are to be removed. Motor vehicles will be processed by or for the Contractor in a manner that complies with all requirements for removal and processing of hazardous materials, e.g., gasoline, oils and other fluids. The Contractor will also ensure the proper final disposal of the removed vehicle. The Contractor will be reimbursed in accordance with Exhibit A.

7.2. Hazardous Waste and Contaminated Debris Management

The Contractor will identify, separate, collect, transport and dispose of disaster-generated debris determined to be hazardous and/or contaminated, thereby requiring that it be separately managed from other debris. The Contractor will provide trained, experienced and equipped personnel to identify hazardous waste and contaminated debris at its point of origin, as well as to direct the Contractor personnel in the safe and proper handling and disposal of the material. All hazardous waste and contaminated debris will be collected, transported and disposed of by the Contractor as required by local, state and Federal regulations. The Contractor will be reimbursed in accordance with Exhibit A.

7.3. Fire Suppression Support

In the event of water system failure in the jurisdiction, the Contractor will provide filled water trucks of a minimum capacity 1500 gallons, and equipped with outlet valves compatible with fire hose connections meeting national standards of the National Fire Protection Association, or as otherwise specified by the City. The City will direct the Contractor regarding the location(s) for the truck(s) to be positioned, and the City will provide a fully qualified and licensed driver. If the initial water supply is used, the City will be responsible for refilling the truck. The Contractor will be reimbursed in accordance with Exhibit A.

7.4. Temporary bathrooms, showers, kitchens and feeding locations and base camps

The Contractor will provide the City with "comfort stations," e.g., modular units to provide for the comfort and support of disaster victims within or near impacted neighborhoods or disaster response forces. The modular units will

include tents, portable toilets, hand basins, shower units, a mobile kitchen, chairs and tables for food service, and all necessary personnel, food, equipment and supplies to operate the units for extended periods. Each comfort station must include equipment compliant with the Americans with Disabilities Act. The unit must be capable of serving three meals per day for the City's personnel. The City will provide law enforcement and emergency medical services staff to compliment the workforce provided by the Contractor. The Contractor will be reimbursed in accordance with Exhibit A.

7.5. Temporary Satellite Communications

The Contractor will provide satellite communications units capable of voice, text messaging, data transfer and Internet access for use by City personnel in the event of failure of other communications systems. The units will be rented/leased to the City and will be fully equipped, including AC/DC adapters (including automotive battery chargers), instructions and carrying cases. The units will be fully operational upon delivery to the City, without further action by the City. The Contractor will be reimbursed in accordance with Exhibit A.

7.6. Emergency Power Generation

The Contractor will provide mobile electric power generation units for facilities and locations located within the City. The City will define the size and fuel type of the mobile units, which will be leased to the City. The City will require units capable of generating 120, 240 or 480 volts, ranging in capacity from 10 kw up to 1,000 kw, and the Contractor will deliver the units to the facilities or locations designated by the City, and ensure connection of the units to the existing electrical wiring by a licensed electrician. The Contractor will also ensure the unit is fueled, tested, and demonstrated to be operational prior to departure from the location. The Contractor will also provide fuel for the duration of the units use by the City, and will have readily available technical support and repair or replacement services. The Contractor will be reimbursed in accordance with Exhibit A.

7.7. Pumping and Water Relocation/Removal for Flood Control

The Contractor will provide all personnel, trucks, pumps, hoses, fuel, and other necessary equipment for removal of standing water from low collection areas where localized flooding threatens public safety or continuing property damage, as directed by the City. The minimum required capacity of the services to be provided to any such location, upon instruction of the City, will be 250 gallons/minute. Water removal may be both by pumping to adjacent storm sewers, if functional, to nearby stream or drainage canals, or into tanker trucks. The Contractor must comply with any applicable environmental requirements concerning discharge of the water once pumped. The Contractor will be reimbursed in accordance with Exhibit A.

7.8. Sewer, Culvert and Catch Basin Cleaning

The Contractor will provide all personnel, vehicles, equipment and supplies to clean disaster-related debris, including sand and mud, from storm sewers, culverts,

catch basins and draining canals. The City will designate the storm water systems to be cleaned. The Contractor will be reimbursed in accordance with Exhibit A.

7.9. Decontamination of Buildings and Facilities

The Contractor will provide for chemical and/or biological decontamination of buildings, facilities or other structures as directed by the City. The Contractor is responsible for providing experienced, trained and equipped personnel, for all equipment and supplies, and for final disposal of all contaminated materials removed from the structure. All operations by the Contractor must be in full compliance with all health and safety standards, as well as environmental protection requirements applicable to the decontamination and disposal process. The Contractor will be reimbursed in accordance with Exhibit A.

7.10. Mold Remediation

The Contractor will provide all personnel, equipment, supplies and services necessary for the planning of mold remediation services, removal and disposal of mold contaminated materials, and other mold remediation measures necessary for affected public buildings belonging to the City. The Contractor will comply with all Federal guidelines on mold remediation, and ensure compliance with all applicable health, safety and environmental protection standards. The City will designate which buildings or other structures are to be remediated, will approve the Contractor's mold remediation plan, and will designate the disposal facility to be utilized for mold-contaminated materials removed by the Contractor. The Contractor will be reimbursed in accordance with Exhibit A.

8. PRICING SCHEDULES:

Pricing Schedules are attached hereto as Exhibit "A" and incorporated herein for all intents and purposes.

Signature Page Follows

This contract must be executed by persons with the power to bind said corporation/company.

IN WITNESS WHEREOF, the parties have executed this Contract on the dates listed below in the City of Jersey Village, Texas.

City of Jersey Village, Texas

Austin Bless, City Manager

Date

Contractor: Ashbritt Inc

Signature

Printed Name

Date

AshBritt, Inc.			
City of Jersey Village Pricing (Schedule 1- Unit & Hourly)			
Item #	Description	U/M	Unit Price
1	ROW Vegetative Debris Removal (Collect & Haul)	CY	\$ 9.50
	Work consist of collection and transportation of eligible vegetative debris on the ROW to an approved TDMS or other designated disposal facility		
2	ROW C&D Debris Removal (Collect & Haul)	CY	\$ 9.95
	Work consists of collection and transportation of eligible C&D debris on the ROW to an approved TDMS or other designated disposal facility		
3	Demolition, Removal and Transport of Eligible Structures	CY	\$ 17.00
	Work consists of all labor, equipment, fuel and associated costs necessary to demolish structures on private property		
4	TDMS Management and Operation	CY	\$ 2.25
	Work consists of the management and operation of TDMS for acceptance, management, segregation and staging of disaster related debris		
5	Reduction of Storm Generated Debris through Grinding	CY	\$ 2.00
	Work consist of all labor, equipment, fuel, and miscellaneous costs necessary to reduce disaster generated debris through grinding		
6	Reduction of Storm Generated Debris through Air Curtain Incineration	CY	\$ 2.00
	Work consists of all labor, equipment, fuel and miscellaneous costs necessary to reduce disaster generated debris through air curtain incineration		
7	Reduction of Storm Generated C&D/Mixed Debris through Compaction	CY	\$ 2.00
	Work consist of all labor, equipment, fuel and miscellaneous costs necessary to reduce cost generated debris through compaction methods		
8	Haul out of Reduced Debris to Final Disposal Site	CY	\$ 5.50
	Work consist of loading and transporting reduced debris at an approved TDMS to a final disposal facility		
9	Removal of Eligible Hazardous Leaning Trees and Hanging Limbs		
	Work consists of removing eligible hazardous leaning or hanging limbs and placing them on the ROW for haul off		
	6" to 12" diameter	EA	\$ 75.00
	13" to 24" diameter	EA	\$ 150.00
	25" to 36" diameter	EA	\$ 200.00
	37" to 48" Diameter	EA	\$ 395.00
	49" and larger in diameter	EA	\$ 500.00
	Hanger Removal per Tree	EA	\$ 95.00
10	Removal of Eligible Hazardous Stumps		
	Work consists of removing eligible hazardous stumps and transporting them to an approved TDMS or other designated disposal facility		
	24" to 36" in diameter	EA	\$ 250.00

	37" to 48" in Diameter	EA	\$ 350.00
	40" and larger in diameter	EA	\$ 450.00
11	Abandoned Eligible Vehicle Removal	EA	\$ 225.00
	Work consists of the removal of eligible abandoned vehicles in areas identified and approved by the applicant and subsequently transported to an approved staging area		
12	Eligible Animal Carcass Removal and disposal	LB	\$ 3.50
	Work consists of the removal of eligible animal carcasses in areas identified and approved by the applicant and subsequently transported to an approved staging area		
13	ROW White Goods Debris Removal (Collect & Haul)	CY	\$ 65.00
	Work consists of all labor, equipment, fuel and associated costs necessary for removal, transportation, and disposal of eligible White Goods		
14	Freon Removal (Collect & Haul)	CY	\$ 65.00
	Work consists of all labor, equipment, fuel, and associated costs necessary for recovery and disposal of Freon from eligible items containing refrigerant		
15	Other Unit Services		
	Household Hazardous Waste (HHW) removal and disposal	LB	\$ 14.00
	Hazardous Toxic, Radiological Waste (HTRW) removal and disposal	LB	\$ 125.00
	White Goods removal, Collection and Hauling to TDMS	EA	\$ 65.00
	Freon Management & Recycling at TDMS	EA	\$ 65.00
	E-Waste removal (Load, Haul and Dump at TDMS, recycler) with permission	EA	\$ 65.00
	Broken Concrete removal (Load, Haul and dump at TDMS) with permission	CY	\$ 22.00
	Storm Sewer and Culvert Cleaning (to include all necessary equipment and materials	Linear FT	\$ 9.00
	Hazardous Waste Containment Area Construction (TDMS)	EA	\$ 350.00
16	Hauling Vehicles (Example)		
	Dump Truck 5 to 15 CY	HR	\$ 75.00
	Dump Truck 16 to 24 CY	HR	\$ 90.00
	Dump Truck 25 to 35 CY	HR	\$ 105.00
	Dump Truck (Trailer Dump w/Tractor) 35 to 44 CY	HR	\$ 110.00
	Dump Truck (Trailer Dump w/Tractor) 45 to 54 CY	HR	\$ 120.00
	Dump Truck (Trailer Dump w/Tractor) 55 to 64 CY	HR	\$ 125.00
	Dump Truck (Trailer Dump w/Tractor) >75 CY	HR	\$ 160.00
	Self Loading Grapple Truck (>50 Cy Capacity)	HR	\$ 225.00

	Walker Floor Trailer W/Tractor 100 CY	HR	\$	175.00
17	Service Description			
	Truck Mounted Winch Tow Truck	HR	\$	95.00
	Log Skidder Cat 525B/JD 648E/G III	HR	\$	175.00
	Waste Collection Rear Loader Truck	HR	\$	165.00
	Vacuum Truck W/Impace Attenuator	HR	\$	275.00
	Crash Truck W/Impace Attenuator	HR	\$	140.00
	Power Screen	HR	\$	165.00
	Stacking Conveyor	HR	\$	27.00
18	Heavy Equipment (Potential Lease)			
	Skid Steer Loader (Mini Loader)	HR	\$	107.00
	Extenda boom Fork Lift w/debris grapple	HR	\$	145.00
	Backhoe, Wheel Loader 1.0-1.5 CY	HR	\$	121.00
	Backhoe, Wheel Loader 2.0-3.0 CY	HR	\$	139.00
	Backhoe, Extend-a-hoe (1.) CY, 4wd, extendable)	HR	\$	139.00
	Tracked Loader (Trackhoe w/misc. attachments)	HR	\$	175.00
	Dozer, Tracked	HR	\$	130.00
	Excavator 3 CY Bucket or Larger	HR	\$	190.00
	Tractor w/Box Blade	HR	\$	80.00

Emergency Drinking Water, Ice Supply & Supplemental Foods Price Schedules

Service Fee Schedule: Jersey Village, TX

Drinking Water

No.	Description	Unit	Prices		
EW01	8.45 OZ. (250 mL) Units - 27 Units/Case (9 x 3 Packs/case) 135 Cases/Pallet				
	<u>Cases</u>	<u>Pallets</u>	<u>Price/Case</u>	<u>Per Unit</u>	<u>Per Pallet</u>
EW01a	135-675	1-5	\$ 8.15	\$ 0.30	\$ 1,100.25
EW01b	810-1350	6-10	\$ 7.85	\$ 0.29	\$ 1,059.75
EW01c	1485-1500	11-20	\$ 7.65	\$ 0.28	\$ 1,032.75
EW02	1 Liter (1000mL) Units - 12 Units/Case 75 Cases/Pallet				
	<u>Cases</u>	<u>Pallets</u>	<u>Price/Case</u>	<u>Per Unit</u>	<u>Per Pallet</u>
EW02a	75-375	1-5	\$ 9.63	\$ 0.80	\$ 72.25
EW02b	450-750	6-10	\$ 9.20	\$ 0.77	\$ 690.00
EW02c	825-1500	11-20	\$ 8.95	\$ 0.75	\$ 671.40

Note:

Prices are F.O.B. Miami, FL or West Palm Beach, FL.

Ice & Reefer/Refrigeration Container Supply

No.	Description	Unit	Price
EI01	Packaged Ice Delivered (3, 5, 7 lbs)	Per pound	\$ 0.51
EI02	Packaged Ice (10 lbs)	Per bag	\$ 4.69
EI03	Packaged Ice (20 lbs)	Per bag	\$ 6.99
EI04	Additional Ground Mileage	Per mile	\$ 3.32
EI05	Standby Time in Excess of 2 Hours (Demurrage)	Per hour	\$ 87.75
EI06	Reefer/Refrigeration Containers*	Per mo (min)	\$ 2,502.50
EI07	Reefer/Morgue Equipemnt Rental	Per mo (min)	\$ 3,250.00

Note: Mobilzation is \$5.25/mile.

Ice Supply

Description	Unit	Price
Packaged Ice Delivered	Per pound	\$0.51
Additional Ground Mileage	Per mile	\$3.46
Standby Time in Excess of 2 Hours (Demurrage)	Per hour	\$81.25

Note:

- As ice and water represent scarce commodities following a storm event, specific terms and conditions shall be included as part of an executed contract. These terms and conditions are available for review at your request.
- Prices are valid for an annual term, at which time prices require renegotiation.
- Ice supply subject to availability. Every effort will be made to deliver packaged ice in the quantities specified and to the delivery sites specified as timely as possible. Minimum quantities required.

Product Standards: Ice provided under this contract shall be:

- (1) manufactured within no more than 120 calendar days of the date of delivery;
- (2) tube or crushed ice (block or shaved ice is not used);
- (3) manufactured in compliance with the Food and Drug Administration (FDA) Good Manufacturing Practices (GMP) of 21 C.F.R. 110, the International Packaged Ice Association (IPIA) standards;
- (4) manufactured by ice plants that use source water from a public water supply which is currently in compliance with the National Primary Drinking Water Regulations (NPDWR) of the Safe Drinking Water Act (SDWA) and which achieved that compliance without an exemption under the SDWA. and
- (5) produced, packaged, transported, stored and handled in accordance with all applicable Federal, state and local laws and regulations.

Packaging: Ice shall be sealed in 5 to 20 pound plastic bags and stacked on pallets. Each pallet shall contain 2,000 pounds, net weight, of ice. A protective layer (slip sheet) of thick paper, plastic (6 mil) or waterproof corrugated cardboard shall be placed between the stacked ice and the pallets. Pallets of packaged ice will be fully covered on all four (4) sides with a minimum of four (4) layers of shrink wrap. All pallets shall be 4' x 4' nominal, constructed of hardwood, designed for pickup on all four sides and repeated use with a 2,000 lb. load. Each pallet is packaged to withstand severe climatic conditions.

Supplemental Food Sources (MRE)

No.	Description	Unit	Price
EM01	1. Meals Ready to Eat (MRE Regular): (8oz Entrée +Heater Element-72/Case)	Per meal	\$ 7.28
EM02	2. Meals Ready to Eat (MRE De Luxe): (8oz Entrée, 1 Drink, 1 Fruit Cup +Heater Element-12/Case)	Per meal	\$ 13.25
EM03	1. Sun Meadow Hot Meal (Entrée w/ heater):	One meal	\$ 6.60
EM04	2. Sun Meadow Hot Meal Pack (Meal kits):	One meal	\$ 10.95
EM05	3. Sun Meadow 3-meal Pack:	Per pack	\$ 8.75

Portable Toilets/Handwashing Stations

No.	Description	Unit	Price
EPH01	Mobile Toilet Unit (7 Stool)	Per week	\$ 8,875.00

Note: Mobilization/Installation at actual cost plus 23%. Handwash stations included.

Disaster Response Man Camps/Comfort Services Price Schedule

Service Fee Schedule: Jersey Village, TX

Emergency Sleeping Quarters

Option 1

<i>1 – 168-Man Dormitory Structure</i>	Unit Rental Price
Wood Floor w/ New Carpeting	\$ 158,276.40
Air Conditioning/Combination Heating Units	
Power Generation	
Metal Halide Lighting Package	
168 Mil-Spec Cots	
2 – Personnel Doors	
Up to 4 Weeks Rental	

Option 2

<i>1 – 200-Man Tension Tent</i>	Unit Rental Price
Wood Floor w/ New Carpeting	\$ 183,208.50
Air Conditioning/Combination Heating Units	
Power Generation	
Metal Halide Lighting Package	
200 Mil-Spec Cots	
2 – Personnel Doors	
Up to 4 Weeks Rental	

Dining Facilities

Option 1

<i>1 – Dining Structure for 500</i>	Unit Rental Price
Wood Floor w/ EventPro Flooring	\$ 120,736.80
Air Conditioning/Combination Heating Units	
Power Generation	
Metal Halide Lighting Package	
2 – Personnel Doors	
64 – 8’ Banquet Tables	
512 Folding Chairs	
Up to 4 Weeks Rental	

Option 2

<i>1 – Dining Structure for 350</i>	Unit Rental Price
Wood Floor w/ EventPro Flooring	\$ 90,749.40
Air Conditioning/Combination Heating Units	
Power Generation	
Metal Halide Lighting Package	
2 – Personnel Doors	
44 – 8’ Banquet Tables	
352 Folding Chairs	
Up to 4 Weeks Rental	

Restroom Facilities

<i>Camp Service Facilities</i>	<i>Units for</i>	Rental Price
Portable Toilet Facilities	150-Person Camp	\$ 18,988.74
Daily Cleaning & Service	250-Person Camp	\$ 30,673.74
4 Weeks Rental	500-Person Camp	\$ 60,116.25

Shower Facilities

<i>1 – 14 Head Shower Trailer Unit</i>	Unit Rental Price
Provides Shower Service for 350 People	\$ 90,405.00
Each Unit Contains:	
Private Changing Stalls & 36” x 36” Shower Stalls	
Propane-fired boiler system	
On-board water storage	
Air Conditioning	
Trash Receptacles	
Up to 4 Weeks Rental	

Laundry Facility

<i>1 – 7 Unit Laundry Trailer</i>	Unit Rental Price
Each Unit Contains:	\$ 90,405.00
7 – Top Load Washer Units	
8 – Front Load Dryer Units	
Hot and Cold Water	
Air Conditioning	
Folding Table	
Trash Receptacles	
Up to 4 Weeks Rental	

- a. For Restroom Facilities for 500 person per day full service: \$40,177.50 per week for first week, \$32,791.00 for each additional week.
 b. For Shower Facilities (16 Head) for 500 person per day full service: \$68,915.00 per week for first week, \$61,545.00 for each additional week.
 c. For Laundry Facilities (16 Head) for 500 person per day full service: \$70,345.00 per week for first week, \$62,947.50 for each additional week.

Air Conditioning & Heater Units
Service Fee Schedule: Jersey Village, TX

Air Conditioning Units

Rental Per Day/Week

No.	Units (Size)	Per Day (24 hrs) Per Week	
AC001	5 ton Unit	\$ 360.00	\$ 900.00
AC002	10 ton Unit	\$ 870.20	\$ 2,175.50
AC003	20 ton Unit	\$ 990.00	\$ 2,475.00
AC004	35 ton Unit	\$ 1,961.14	\$ 4,902.86
AC005	40 ton Unit	\$ 2,508.00	\$ 6,270.00
AC006	80 ton Unit	\$ 3,200.00	\$ 8,000.00
AC007	Air Conditioning Technician/Other	\$ 960.00	\$ 6,720.00

Notes:

Air Conditioning units priced to include mobilization and demobilization costs which include the unit arriving fully fueled (when applicable) upon delivery. Subsequent fueling will be the responsibility of the client.

Heater Unit - Electric

Rental Per Day/Week

No.	Units (Generator Size)	Per Day (24 hrs) Per Week	
HU001	15 KW Heater	\$ 283.33	\$ 850.00
HU002	60 KW Heater	\$ 306.67	\$ 920.00
HU003	75 KW Heater	\$ 400.00	\$ 1,200.00
HU004	150 KW Heater	\$ 633.33	\$ 1,900.00
HU005	360 KW Heater	\$ 916.67	\$ 2,750.00
HU006	Electric Heater Technician/Other	\$ 960.00	\$ 6,720.00

Heater Unit - Direct/Indirect

Rental Per Day/Week

No.	Units (Generator Size)	Per Day (24 hrs) Per Week	
HU007	450,000 BTU - Indirect fired unit (Propane/Natural Gas)	\$ 283.33	\$ 850.00
HU008	500,000 BTU - Indirect fired unit (oil/petroleum)	\$ 306.67	\$ 920.00
HU009	1,500,000 BTU - Direct fired unit (Propane/Natural Gas)	\$ 400.00	\$ 1,200.00
HU010	Heating Unit - Direct/Indirect Technician/Other	\$ 633.33	\$ 1,900.00

Notes:

Heating units priced to include mobilization and demobilization costs which include the unit arriving fully fueled (when applicable) upon delivery. Subsequent fueling will be the responsibility of the client.

Emergency Fuel Delivery/Management Price Schedule

Service Fee Schedule: Jersey Village, TX,

No.	Item/Equipment	Description	Rental/Labor Rate	Unit
F001	550 gallon dual wall tank	Portable Storage Tank (Secondary Containment)	\$93.75	Per day
F002	1,000 gallon single wall tank	Portable Storage Tank	\$106.25	Per day
F003	1,000 gallon dual wall tank	Portable Storage Tank (Secondary Containment)	\$118.75	Per day
F004	6,000 gallon or greater tank	Portable Storage Tank	\$187.50	Per day
F005	12 Volt Fill-Rite Pump	Fuel Pump 13 GPM, includes nozzle	\$25.00	Per day
F006	Portable Tank Delivery/Pickup	Delivery/Pickup Charge	\$187.50	Per hour
F007	Portable Tank Cleanout Fee	Cleanout of portable tank (if required)	\$500.00	Per service
F008	Truck with Man	Transport Truck w/trailer or Bobtail Truck	\$227.50	Per hour*
F009	Fuel Tank Trailer Only	7,500 to 8,500 gal capacity	\$750.00	Per day
F010	Mobile Fuel Station	12,000 Gal capacity on trailer	\$218.75	Per hour*
F011	Frac Tank	20,000 gallon frac tank	\$250.00	Per day
F012	Labor	Man to operate fuel station or fuel vehicles	\$93.75	Per hour

Note: Additional Storage Tanks ranging from 250 to 20,000 gallons are available upon request

* Requires 24 hour minimum

No.	Item	Description	Purchase Price /b	Unit
F100	Fuel	Gasoline/Diesel/Aviation Fuel	OPIS Rack Daily Average Price + \$0.75	Per gallon

Notes:

a. Rental/Labor Rate begins when equipment or labor leaves the facility and ends upon its return to the same facility. Reasonable lodging expense may apply.

b. Fuel rate based on daily published average gasoline and diesel rack prices from Oil Price Information Service Net (OPISNet.com) for Houston, Texas (OPIS rack city), plus applicable federal, state and local taxes, delivery, administration and overhead costs. Aviation fuel based on OPISNet Jet Fuel Report for Gulf Coast Market (5 Day Average), plus applicable fees, federal, state and local taxes.

Description of service:

A self contained generator powered system designed to meet the emergency fuel response needs of government and commercial entities. This unit combines high volume fuel dispensing capabilities along with maximum portability features.

Features:

- Total fuel storage capacity -12,000 gallons (One 10K tank and two 1K tanks)
- Tanks are dual walled (secondary containment) & are Flameshield NFPA 30 rated.
- Mounted on a 53' drop deck trailer
- Six high volume fueling points with hoses on reels
- Fueling points have meter registers
- Grounding cable for vehicle re-fueling
- 20KW diesel generator
- Lights for night fueling
- No special transportation permits required
- Equipped with spill response kits.
- Air compressor
- Lubricants storage tank with dispenser

Note: Equipment/Units subject to availability.

Emergency Satellite Telephone/Communication Services Price Schedule

Service Fee Schedule: Jersey Village, TX

Satellite Phone Service

No.	Description	Rate	Unit
SAT01	Per Satellite Phone	\$21.00	Per Day
SAT02	Per Satellite Phone	\$115.00	Per Week
SAT03	Per Satellite Phone	\$400.00	Per Month
SAT04	Usage Cost, per phone	\$2.50	Per minute

Note: 24/7 service. Vendor is GMPCS Personal Communications Outfitter Satellite, Inc. Carrier: Iridium, Iridium 950 series.

Satellite Internet Service

Self-Contained Trailer Equipment

No.	Duration	Monthly Cost
INT01	3 month	\$5,405.24
INT02	6 month	\$4,052.24
INT03	9 month	\$2,699.24
INT04	12 month	\$1,346.24

Bandwidth

No.	Service	Monthly Cost
INT20	Disaster Response	\$2,231.10

No.	Bandwidth Service	Contention	Upload (Kbps)	Download (Mbps)	VoIP lines	Users
INT21	Disaster Response	10	768	2	6	10 to 20

Description of services:

Self-contained trailer auto deploy

This unit was designed to be a self-contained mobile unit that is weatherized. This unit is ideal for businesses that need ultimate mobility with rapid deployment. The following equipment comes standard on each unit:

- 4'x 6' enclosed trailer
- 9,000 watt electric start generator
- Andrew Smart-Ad 3 watt 1.2 meter auto deploy satellite earth station
- VSAT 3100 internet modem
- Motorola HotZone Duo Mesh Wireless Router (MWR)
- Universal power controller battery backup

Self-contained trailer mounted

This unit was designed to be a self-contained mobile unit that is weatherized. The following equipment comes standard on each unit:

- 4'x 4'x 6' enclosed trailer
- 9,000 watt electric start generator
- An Andrew 4 watt 1.2 meter satellite dish
- VS VSAT 3100 internet modem
- Mo Motorola HotZone Duo Mesh Wireless Router (MWR)
- Un Universal power controller battery backup

The following services are available within the program:

- Broadband Internet
- Canopy Networks
- VoIP Telephone and Fax
- Cell Phone Repeaters

Each satellite unit will be equipped to provide wireless broadband internet. The units are scalable so that additional wireless access points can be added. Each unit will have sufficient bandwidth to easily support 15 concurrent internet users from the base system. If necessary, additional units can be brought in to support a larger camp

Voice-over-internet protocol (“VoIP”) telephone and fax service will be available as an optional service with each satellite unit. This service can handle one to eight voice lines per unit. Cell phone repeaters for Nextel and Cingular networks are also available as an optional item.

Note: Services subject to availability. Alternative configurations may be substituted.

Temporary Office Trailers, Mobile Command Center Price Schedule

Service Fee Schedule: Jersey Village, TX

Office Trailers

Single Unit

Dimensions: Width = 8', Unit Length = 20'

No.	Category	Rate (Net)	Rate	Unit
OT01a	Setup Fee:	\$1,150.00	\$1,485.23	One time
OT01b	Single Unit	\$384.00	\$ 516.10	Per month

Single Unit

Dimensions: Width = 8', Unit Length = 28'

No.	Category	Rate (Net)	Rate	Unit
OT02a	Setup Fee:	\$1,280.00	\$1,653.12	One time
OT02b	Single Unit	\$469.00	\$ 630.34	Per month

Single Unit

Dimensions: Width = 10', Unit Length = 24'

No.	Category	Rate (Net)	Rate	Unit
OT03a	Setup Fee:	\$1,705.00	\$2,202.01	One time
OT03b	Single Unit	\$594.00	\$ 798.34	Per month

Chemical Toilets Price Schedule

No.	Description	Rate (Net)	Rate	Unit
POJ01	Port-o-let (per unit)	\$1,180.00	\$1,848.00	Per month
POJ02	Port-o-let (per unit)	\$1,180.00	\$ 72.60	Per day

Note: Plus \$4.25 per mile delivery. Set up, daily service, equipment rental, and pick up/breakdown included.

Misc. Office Supplies

No.	Description	Rate	Unit
OS01	Phone	\$ 19.64	Each
OS02	Fax	\$ 88.94	Each
OS03	2 x 2 way radio	\$ 34.65	Each
OS04	Desktop Copier	\$ 225.23	Each
OS05	Folding Chair	\$ 40.43	Each
OS06	Folding Table	\$ 98.18	Each
OS07	Small Refrigerator	\$ 323.40	Each

Note: Items subject to availability. Fuel surcharges may apply (negotiable at time of NTP).

Emergency Pumping Units Price Schedule

Service Fee Schedule: Jersey Village, TX

Rental Per Hour/Day (Basic Package)

No.	Description (Pump Size)	Rate (Per Day)	Rate (Per Hour) _{/a}
EP001	4" Trash Pump Package	\$ 1,089.05	\$ 90.75
EP002	6" Trash Pump Package	\$ 1,654.85	\$ 137.90
EP003	6" Hydraulic Pump with Power Pack	\$ 1,216.70	\$ 101.39
EP004	8" Hydraulic Pump with Power Pack	\$ 1,818.15	\$ 151.51

Notes:

1. Transportation, mobilization/demobilization charges not included (to be charged cost plus).
2. Includes suction and discharge hoses.
3. Includes installation, service and routine maintenance.
4. Pump watch services, as applicable, \$910.00 per day per pump.
5. A minimum pump usage charge of 12 hours (day rate) will be effective upon official client Notice to Proceed, Task Order, Purchase/Deployment Order or work area relocation request or other reasonably unnecessary interference (once deployed) whether pumps are operational or not (with the acceptance of routine maintenance and/or pump or operator failure). Pump down time attributed to client relocation requests or cease orders to accommodate some other activity will be considered a billable hour.
6. Surplus pumps officially authorized for deployment by the client and not utilized will be subject to a minimum usage charge.
7. Items subject to availability.

- a. Rate per day is effective rate per 12 hour period.
- b. Ten (10) day minimum applies to pump services.

Note: Fuel surcharges may apply cost plus (negotiable at time of NTP/Work Order, as applicable).

Drying In, Decontamination, Mold Remediation, Restoration Price Schedule

Service Fee Schedule: Jersey Village, TX

Categories/Descriptions

No.	Labor	Unit	Rate
REM001	Project Consultant (PC)	Hour	\$ 125.00
REM002	Project Executive (PE)	Hour	\$ 100.00
REM003	Project Manager (PM)	Hour	\$ 60.00
REM004	Health & Safety Officer (HSO)	Hour	\$ 60.00
REM005	Technical Specialist (Superintendent) (TS)	Hour	\$ 55.00
REM006	Drying Technical (DT)	Hour	\$ 55.00
REM007	Equipment Operator (EO)	Hour	\$ 45.00
REM008	Remediation Worker (RW)	Hour	\$ 37.50
REM009	General Labor (GL)	Hour	\$ 29.00
REM010	Field Auditor (FA)	Hour	\$ 40.00
No.	Supplies/Consumables	Unit	Rate
REM020	Adhesive Remover	Gallon	\$ 77.00
REM021	Anti-Microbial Coating	Gallon	\$ 65.00
REM022	Anti-Microbial Disinfectant (Concrete Pre Mixed)	Gallon	\$ 3.75
REM023	Anti-Microbial Disinfectant (MicroBan RTU)	Gallon	\$ 45.00
REM024	Bags, Trash	Roll	\$ 75.00
REM025	Bags, Trash Environmental	Roll	\$ 85.00
REM026	Box, Storage Cardboard	Each	\$ 7.00
REM027	Brush, Long Handle/Scrub	Each	\$ 9.00
REM028	Camera (Disposable, 27 exp. includes development)	Each	\$ 29.95
REM029	Cleaner, General and all purpose	Gallon	\$ 24.00
REM030	Cleaner, Electronic Grade	Gallon	\$ 50.00
REM031	Decontamination Unit, Disposable	Each	\$ 334.00
REM032	Duct, Lay Flat (500')	Roll	\$ 375.00
REM033	Fuel	Gallon	See Sched D.
REM034	Negative Air Filters (Prefilters)	Each	\$ 3.00
REM035	Negative Air Filters (Pleated)	Each	\$ 6.00
REM036	Negative Air Filters (Main HEPA)	Each	\$ 180.00
REM037	Poly Sheeting, Fire Retardant	Roll	\$ 100.00
REM038	Poly Sheeting, Reinforced	Roll	\$ 150.00
REM039	Rags, Cotton Cloth	Box	\$ 50.00
REM040	Respirator Cartridges, Negative Pressure (Half-Face)	Pair	\$ 10.00
REM041	Respirator Cartridge, PAPR (Full-Face)	Each	\$ 12.50
REM042	Spray Bottle w/ Trigger	Each	\$ 3.50
REM043	Sprayue	Can	\$ 2.50
REM044	Sponges, Soot Absorbtion	Each	\$ 2.25
REM045	Suit, Disposable	Each	\$ 6.00
REM046	Suit Tyvek	Each	\$ 12.00
REM047	Tape, Duct	Roll	\$ 5.45
REM048	Terry Wipes	Pound	\$ 6.00
REM049	Towels	Case	\$ 30.00

No.	Drying Equipment	Unit	Rate
REM070	Dehumidification Unit (50cfm-100cfm)	Day	\$ 70.00
REM071	Dehumidification Unit (110cfm-200cfm)	Day	\$ 115.00
REM072	Dehumidification Unit (220cfm-300cfm)	Day	\$ 135.00
REM073	Dehumidification Unit (500cfm-600cfm)	Day	\$ 295.00
REM074	Dehumidification Unit (1000cfm)	Day	\$ 515.00
REM075	Dehumidification Unit (2000cfm-2250cfm)	Day	\$ 995.00
REM076	Dehumidification Unit (3500cfm)	Day	\$ 1,750.00
REM077	Dehumidification Unit (4500cfm-5000cfm)	Day	\$ 1,950.00
REM078	Dehumidification Unit (6000cfm)	Day	\$ 2,450.00
REM079	Dehumidification Unit (8500cfm)	Day	\$ 3,200.00
REM080	Dehumidification Unit (15,000cfm)	Day	\$ 4,400.00
No.	Miscellaneous Equipment	Unit	Rate
REM100	40 Ton AC Unit	Each	\$1,049.00
REM101	100 Ton Chiller Unit	Each	\$1,159.00
REM102	200 Ton Chiller Unit	Each	\$919.00
REM103	Air Compressor (110 psi)	Each	\$39.00
REM104	Air Compressor (125 psi)	Each	\$220.00
REM105	Air Mover	Each	\$32.00
REM106	Buffer, Floor	Each	\$39.00
REM107	Cart, Tilt/Demolition	Each	\$26.00
REM108	Dolly, 2-Whl/4-Whl/Drm/Whlbr	Each	\$6.00
REM109	Electrical Dist. Panel (Spider Box)	Each	\$71.00
REM110	Electrical Kit (Ext. Cord GFI, Surge Protector)	Each	\$6.00
REM111	Extraction Unit (Portable)	Each	\$162.00
REM112	Extraction Unit (Trailer)	Each	\$583.00
REM113	Filtration Unit	Each	\$32.00
REM114	Fire Extinguisher	Each	\$5.00
REM115	First Aid Kit	Each	\$3.00
REM116	Floor Kit (Mop, Bucket, Broom, Rake, Scraper, Wrecking Bar, Etc.)	Each	\$16.00
REM118	HEPA Filtration Unit (10,000cfm)	Each	\$389.00
REM119	HEPA Filtration Unit (2,000cfm)	Each	\$123.00
REM120	Light, Portable	Each	\$3.00
REM121	Light, Stand	Each	\$19.00
REM122	Light, String	Each	\$13.00
REM123	Mobile Command Center	Each	\$576.00
REM124	Negative Pressure Recorder	Each	\$65.00
REM125	Ozone Machine	Each	\$155.00
REM126	Power Hand Tools (Sawzall, Circular Saw, Drill etc.)	Each	\$13.00
REM127	Pump, Small	Each	\$52.00
REM128	Pump, Flood	Each	\$175.00
REM129	Respirator, Negative Pressure (Half Face)	Each	\$6.00
REM130	Respirator, PAPR (Full Face)	Each	\$32.00
REM131	Radio, Job Site	Each	\$13.00
REM132	Shower/Wash Station	Each	\$19.00
REM133	Sprayer, Airless	Each	\$84.00

REM134	Thermal Image Camera	Each	\$65.00
REM135	Trailer	Each	\$149.00
REM136	Truck, 24ft	Each	\$123.00
REM137	Truck, Pick-Up	Each	\$84.00
REM138	Truck, Water Extraction	Each	\$259.00
REM139	Vacuum, (Wet/Dry)	Each	\$32.00
REM140	Vacuum, HEPA	Each	\$97.00
REM141	Van/Bus	Each	\$123.00
REM142	Vent/Wall Cavity Drying Unit	Each	\$453.00
REM143	Wall Kit (Ladder, Fall Protection, Knives, Etc.)	Each	\$13.00
REM144	Washer, High Pressure (5,000 psi)	Each	\$227.00
REM146	Washer, HOTSYS	Each	\$259.00

Notes:

1. Work performed utilizing these rates shall be performed pursuant to the predefined Scope of Work being agreed to by both parties and any applicable Change Order contract modification being completed.
2. Price. Work performed hereunder shall be priced as indicated in the AshBritt Rates, plus any applicable taxes.
 - A. AshBritt will invoice the customer weekly for services rendered in accordance with the AshBritt rates. Customer agrees to make payment to AshBritt within 15 days of invoice.
 - B. The balance of AshBritt's fees and charges for the performance of the Scope of Work will be paid within 30 days from the Customer's receipt of the final invoice from AshBritt.
3. Invoicing and Payment. AshBritt shall submit to Customer itemized invoice(s) setting forth the total amounts due in accordance with the Rate Schedule for services utilized in performance of the Scope of Work. If payments are not received timely, Customer agrees to pay all costs of collections up to and including court costs, reasonable attorney's fees and interest charges at the lesser of 1) 1.5% per month, or 2) the maximum lawful interest rate. No retainage will be withheld from payments.
4. Overtime Rates. Customer agrees that overtime rates will be billed by AshBritt and paid by customer based upon entitlement of employee notwithstanding where initial 40 hours, or any part thereof, were worked by employees for AshBritt on other projects.
5. Responsibility for Payment. Customer agrees to make payment to AshBritt for services rendered hereunder in the amounts and on the terms specified above, regardless of whether Customer is entitled to reimbursement for such costs from Customers or from some other person's or entity's insurance carrier or any other source.
6. Best Efforts. AshBritt and Customer acknowledge that the property which is the subject of the Work may have been involved in a fire, flood, or other catastrophe. AshBritt will perform the Work on a "best efforts" basis, but cannot, and therefore does not, guarantee or warrant that any of the property will be operational or free from defect following completion of the Work.
7. Causes Beyond Control. If any circumstance or event which is beyond the reasonable control of AshBritt delays the performance of any of AshBritt's obligations under this agreement or makes any of those obligations impossible to perform, AshBritt will not have any liability for that delay or non-performance.
8. Consents and Permits. Any federal, state, or local permits or consents required for the performance of the Work are the responsibility of the Customer; provided that, if made a part of the Work, AshBritt may obtain such permits and consents at Customer's expense. Both AshBritt and Customer will comply with all applicable governmental regulations, statutes, laws and ordinances.
9. Disposal. Disposal of any Hazardous Material (including specimens or samples) or any property that contains Hazardous Material, removed by AshBritt under this Agreement will be in the name of the Customer and under any applicable generator number or other identification assigned by the Customer.
10. Indemnity. Each party agrees to indemnify and hold harmless the other party hereto and the other party's shareholders, directors, officers, employees and agents, from and against any and all claims, demands, causes of action and liabilities of any nature, whether for damages to property, and/or the conditions to which the Contract pertains, to the extent that any such claim, demand, cause of action and/of liability is attributable to the breach of Contract or other fault of the indemnifying party. Customer on its behalf and on behalf of including but not limited to Owners, Management Companies, Tenants and Occupants indemnifies AshBritt against loss or damage to personal property and/or content during the performance of services within the areas of remediation.

11. Confidential Information. AshBritt and Customer mutually agree to maintain in confidence and will not, directly or indirectly disclose or use, either during or after the term of this Agreement, any proprietary or confidential information belonging to the other party, whether it is in writing or permanent form, except to the extent necessary to perform the work until such time as said information has become public knowledge.

12. No Consequential Damages. No party shall in any action or proceeding or otherwise assert any claim for consequential damages against any other party to this reasonable attorney's fees and court costs. Contract on account of any loss, cost, damage or expense which such party may suffer or incur because of any act or omission of any other party to this Contract or its agents or employees in the performance of a party's obligations under this Contract, or any other cause of action (including negligence) arising out of or related to transactions in connection with this Contract, or otherwise, and each party expressly waives any such claims.

13. Labor Considerations.

A. The labor rates stated above are per hour for the first 40 hours worked (or 8 hours a day in California or where mandated by prevailing wage requirements) in a week beginning on Monday.

B. Labor rates for work performed over 40 hours in a week (or 8 hours a day in California or where mandated by prevailing wage requirements) will be charged at one and one-third (1-1/3) times the stated hourly rates except where collective bargaining agreements or prevailing wage requirements mandate premium time to be paid Saturday, Sunday and Holidays. In such an event, one and one-third (1 - 1/3) time the stated rates or the multiplier mandated by prevailing wage requirements shall be applicable.

C. Travel time will be charged, at stated hourly rates, when employee lodging is more than 50 miles from the project location or when emergency conditions exist that result in one way travel time of 60 minutes or greater. In either case, a minimum of one hour will be charged per individual, each way.

D. All documented costs for other applicable travel costs (airfare, rental cars, cab fare, etc.) will be reimbursed to AshBritt at cost plus 10%.

E. Per diem and lodging will be charged at a rate of \$100 per employee, per day for all employee classifications

F. A minimum surcharge of \$25 per hour will be added to the stated rates for any employee classification where their trade is covered by a collective bargaining agreement, or for any employee subject to prevailing wage rates.

G. A Remediation Worker (RW) is defined as a person who utilizes a respirator to protect himself/herself from the potential exposure to any hazardous substance, including nuisance dust.

H. Warehousemen and drivers supporting the on site work activity will be billed at the General Laborer rate.

14. Equipment Rental Considerations.

A. Unscheduled Rental Equipment and Consumables. For equipment and consumables not listed that is rented for the project by AshBritt the rate invoiced to the Customer will be the rate charged to AshBritt plus 10% + 10%. Freight is excluded.

B. Unscheduled Purchased Equipment. If special equipment not listed above is purchased for the project the daily rental will be 5% of the purchase price.

15. Items subject to availability.

Temporary Warehousing Price Schedule

Service Fee Schedule: Jersey Village, TX

Option 1

Storage Containers

No.	Description	Rate	Unit
TW001	40' Conex Box	\$3,150.00	Per month
TW002	20' Conex Box	\$2,100.00	Per month

Note: Transportation not included.

Option 2

Fabric Structures (Reinforced)

No.	Description	Rate	Unit
TW003	82' w x 98' l, 10' side, 23' peak Structure	\$14,283.99	First month
TW004		\$13,224.96	Each additional month
TW005		\$6,099.75	Per month (6 mo. min.)

No. Additional Accessories:

TW050	Gable vent fan	\$5,811.75	Per fan
TW051	Manual roll-up door	\$4,520.25	Per door
TW052	Single personnel door	\$2,324.70	Per door

Note:

1. Transportation and installation are additional. Structure ships on one tractor trailer and takes one-day for install of frame, fabric and lights.
2. Pricing is based on structure size. Workable dimensions are customizable, so pricing will vary depending on situational needs.
3. Items subject to availability.

Hazardous Materials General Labor Price Schedule

Service Fee Schedule: Jersey Village, TX

No.	Title	Level	Abbr.	Rate	Unit
HZL01	Project Manager	Upper Level	ULM	\$216.85	Per hour
HZL02	Mid Level Manager	Middle Level	MLM	\$161.30	Per hour
HZL03	Professional	Upper Level	ULP	\$151.49	Per hour
		Middle Level	MLP	\$116.15	Per hour
		Lower Level	LLP	\$92.32	Per hour
HZL04	Technical	Upper Level	ULT	\$97.61	Per hour
		Middle Level	MLT	\$73.66	Per hour
		Lower Level	LLT	\$52.80	Per hour
HZL05	Secretarial/Clerical			\$71.68	Per hour
HZL06	Equipment Operator			\$59.90	Per hour
HZL07	Laborer			\$43.90	Per hour
HZL90	Per diem			\$135.58	Per day

Hazardous Materials Equipment/Materials Price Schedule

Service Fee Schedule: Jersey Village, TX

No.	Description	Unit	Rate
HZM01	250 gallon Poly Tank	Day	\$111.00
HZM02	Absorbent Boom -bags	Each	\$132.00
HZM03	Absorbent Pads - boxes	Each	\$138.00
HZM04	Air Compressor 185 cfm	Day	\$130.00
HZM05	Air Compressor Small	Day	\$63.00
HZM06	Air sampling Vacuum Pump	Day	\$37.00
HZM07	Bladder Pump	Day	\$99.00
HZM08	Cement - Bags	Each	\$44.00
HZM09	Centrifugal Pump/Hoses	Day	\$68.00
HZM10	Chain saws	Day	\$78.00
HZM11	Coil Rope	Each	\$37.00
HZM12	Concrete Saw	Day	\$71.00
HZM13	Conductivity, ph, thermometer Set	Day	\$30.00
HZM15	Core Drill w. 6" bit	Day	\$146.00
HZM16	Data logger with Transducers	Day	\$188.00
HZM17	Disposable 1 micron Filter	Each	\$26.00
HZM18	Dissolved Oxygen Meter	Day	\$47.00
HZM19	Double Ring Infiltrometer	Day	\$86.00
HZM20	Drum Roller compactor	Hour	\$169.00
HZM21	Electric Hand Tools (drill, saw, sander etc)	Ea/day	\$16.00
HZM22	Explosimeter	Day	\$32.00
HZM23	Gas Chromatograph, portable	Day	\$498.00
HZM24	Ground Penetrating Radar	Day	\$1,039.80
HZM25	Hand Auger	Day	\$14.00
HZM26	Hand Tools per employee	Day	\$32.00
HZM27	Harbour Boom	ft/day	\$3.00
HZM28	High Pressure Steam Cleaner	Day	\$193.00
HZM29	Mini Excavator	Hour	\$58.00
HZM30	Oil Water probe	Day	\$50.00
HZM31	OVA	Day	\$203.00
HZM32	Plate Compactor	Day	\$127.00
HZM33	Ponar Dredge sampler	Day	\$68.00
HZM34	Portable Light stand	Day	\$63.00
HZM35	Portable Sampler (Peristaltic pump)	Day	\$68.00
HZM36	Safety Equipment Level C	Day	\$78.00
HZM37	Safety Equipment Level D	Day	\$156.00
HZM38	Sediment Sampler	Day	\$40.00
HZM39	Street Sweeper	Day	\$780.00
HZM40	Surveying Equipment	Day	\$58.00
HZM41	Teflon Bailer	Day	\$11.00
HZM42	Teflon Tubing	Foot	\$4.00
HZM43	Traffic control Vests cones barriers etc	Day	\$86.00
HZM44	Turbidity Meter	Day	\$42.00
HZM45	Visqueen - Rolls	Each	\$136.00
HZM46	Water level Indicator	Day	\$48.00
HZM50	workboat w/o motor	Day	\$130.00
HZM51	YSI Meter/ Multi meter	Day	\$130.00
HZM52	Personal Protective Equip., Level A (DuPont RS562T)	Per Unit	\$895.00
HZM53	Personal Protective Equip., Level B (DuPont R3123T)	Per Unit	\$395.00

HZM54	Personal Protective Equip., Level C (DuPont C2127T)	Per Unit	\$195.00
HZM55	Cascade Air Filtration Panel	Day	\$140.00
HZM56	Air Filtration Panel	Day	\$55.00
HZM57	Airline Respirator	Day	\$210.00
HZM58	High Hazard Personnel Decontamination	Per Kit	\$40.00
HZM59	Low Hazard Personnel Decontamination	Per Kit	\$15.00
HZM60	Personnel Retrieval System	Day	\$140.00
HZM61	Personnel Retrieval Harness	Day	\$24.00
HZM62	Combustible Gas Indicator	Day	\$75.00
HZM63	Toxic Gas Detector	Day	\$150.00
HZM64	Photo ionization Detector	Day	\$110.00
HZM65	Hazmat Kit	Day	\$325.00
HZM66	Hand Auger, Stainless Steel	Day	\$20.00
HZM67	Hand Operated Transfer Pump	Day	\$65.00
HZM68	1" Diaphragm Pump (1")	Day	\$125.00
HZM69	2" Diaphragm Pump (2")	Day	\$160.00
HZM70	2" Diaphragm Pump S.S. (2" S.S.)	Day	\$275.00
HZM71	3" Diaphragm Pump (3")	Day	\$250.00
HZM72	6" Diaphragm Pump (6")	Day	\$1,280.00
HZM73	1" Suction or Discharge Hose (1")	Day	\$46.00
HZM74	2" Suction or Discharge Hose (2")	Day	\$70.00
HZM75	3" Suction or Discharge Hose (3")	Day	\$90.00
HZM76	6" Suction or Discharge Hose (6")	Day	\$145.00
HZM77	2" Chemical Suction or Discharge Hose (2")	Day	\$140.00
HZM78	3" Chemical Suction or Discharge Hose (3")	Day	\$180.00
HZM79	6" Chemical Suction or Discharge Hose (6")	Day	\$650.00
HZM80	Diesel Powered Generator 60-80kw	Day	\$245.00
HZM81	Electrical Cord Station 50'	Day	\$35.00
HZM82	Spike Bar	Each	\$40.00
HZM83	Airless Spray (With operator)	Day	\$275.00
HZM84	Pressure Washer (With operator)	Day	\$255.00
HZM85	Water hose Section (Garden)	Each	\$35.00
HZM86	Cutting Torch (With operator)	Day	\$175.00
HZM87	Wire Welder (With operator)	Day	\$225.00
HZM88	Air Blower (With operator)	Day	\$175.00
HZM89	HEPA Vac (With operator)	Day	\$480.00
HZM90	Barrel Cart	Day	\$15.00
HZM91	Wheelbarrow	Day	\$15.00
HZM92	Oil Dry Spreader	Day	\$18.00
HZM93	Traffic Control Vest, Cones, Flags, Barrels, etc	Day	\$225.00
HZM94	Drill w/ Bits	Day	\$40.00
HZM95	Grounding Cable and Rod	Day	\$15.00
HZM96	Circular Saw	Day	\$30.00
HZM97	Hand Tool per employee *(shovels, brooms etc.)	Day	\$30.00
HZM98	Tool Kit (Hammers, Pliers, Screwdrivers)	Day	\$45.00
HZM99	Wrench Kit (Bung wrench, speed, etc)	Day	\$25.00
HZM100	Step Ladder	Day	\$9.50
HZM101	Extension Ladder	Day	\$11.50
HZM102	Photographic Equipment	Day	\$125.00
HZM103	Level A Suit (Kappler Responder)	Each	\$800.00
HZM104	Level B Suit (Kappler Responder)	Each	\$350.00
HZM105	Level C Suit (Kappler Responder)	Each	\$225.00
HZM106	Tyvek Coveralls (DuPont)	Each	\$8.00

HZM107	Proshield (DuPont NG127s)	Each	\$7.00
HZM108	Saranex (DuPont SL127T)	Each	\$30.00
HZM109	Acid Suit	Each	\$95.00
HZM110	Rain Suit	Each	\$35.00
HZM111	Neoprene Gloves, Pair	Pair	\$12.00
HZM112	Nitrile Gloves, Pair	Pair	\$8.00
HZM113	Silvershield Gloves	Pair	\$12.00
HZM114	PVC Gloves	Pair	\$3.25
HZM115	Cotton or Latex Gloves	Pair	\$1.00
HZM116	Leather Work Gloves	Pair	\$12.50
HZM117	PVC Boots (Haz Mat)	Pair	\$32.50
HZM118	Boot Covers	Pair	\$8.00
HZM119	Hearing Protection	Pair	\$0.40
HZM120	Detector Tubes	Each	\$18.00
HZM121	Ph Paper	Pack	\$25.00
HZM122	Spill Classifier	Each	\$15.00
HZM123	Respirator Airline 50' Section	Each	\$175.00
HZM124	Respirator Cartridges	Pair	\$35.00
HZM125	Handheld Radios	Each	\$75.00
HZM126	5"x10' Absorbent Boom-Petroleum (CEP-WB510)	Bale of 4	\$105.00
HZM127	8"x10' Absorbent Boom-Petroleum (CEP-WB810)	Bale of 4	\$155.00
HZM128	3"x 12' Absorbent Boom-Universal (CEP-HAZSOCIO)	Bale of 4	\$70.00
HZM129	Absorbent Pads Bundle-Petroleum (CEP-WP100H or equal)	Bundle	\$87.50
HZM130	Absorbent Pads Bundle-Universal (CEP-OPP15 or equal)	Bundle	\$132.50
HZM131	Oil Dry (CEP-FLAB50 or equal)	Bag (40lb)	\$15.00
HZM132	Peat Moss (CEPEXSORB or equal)	Bag	\$35.00
HZM133	Vermiculite (CEP-VERM4 or equal)	Bag	\$30.00
HZM134	Soda Ash Bag (CEP-SODASH or equal)	Bag	\$30.00
HZM135	4 mil 20x100 polyethylene (4 mil)	Roll	\$70.25
HZM136	6 mil 20x100 polyethylene (6 mil)	Roll	\$89.00
HZM137	6 mil bags (6 mil)	Case	\$92.00
HZM138	Duct Tape (N/A)	Roll	\$5.00
HZM139	55 Gallon Drum Overoak (CEP-1230YE or equal)	Each	\$110.00
HZM140	55 Gallon Drum Liners (10 mil)	Each	\$11.25
HZM141	Fiber Drums (55 gallon)	Each	\$55.00
HZM142	30 Gallon Overpak (CEP-1230YE or equal)	Each	\$115.00
HZM143	95 Gallon Overpak (CEP-1237YE or equal)	Each	\$275.00
HZM144	DOT Hazardous Waste Labels (DOT)	Box	\$35.00
HZM145	Fire Extinguisher	Each	\$75.00
HZM146	Caution/Hazard Tape	Roll	\$9.25
HZM147	Respirator Wipes	Box	\$20.00
HZM148	ChemTape , 10' roll (Kappler)	Roll	\$15.00

Note:

Any other equipment used by subcontractor will be charged at Subcontractor rate plus 23%.

1. Transport (0-100 miles one way) and disposal of petroleum contaminated soil.
2. Includes pump, 100' of header pipe w/ well point 5' o.c., jet installation not to exceed 12' deep.
Set up, take down, mob and demob is 1 charge at the weekly rate.

Note: Items subject to availability. Fuel surcharges may apply (negotiable at time of NTP).

Emergency Power Generation Rental Price Schedule

Service Fee Schedule: Jersey Village, TX

Rental Per Day/Week

No.	Units (Generator Size)	Per Day (24 hrs)	Per Week
G001	25 kW Generator	\$ 703.40	\$ 2,266.74
G002	56 kW Generator	\$ 1,137.78	\$ 4,329.52
G004	175 kW Generator	\$ 2,421.09	\$ 9,977.63
G005	250 kW Generator	\$ 3,000.05	\$ 11,808.93
G006	320 kW Generator	\$ 3,350.50	\$ 12,966.50
G007	500 kW Generator	\$ 4,134.38	\$ 15,227.73
G008	800 kW Generator	\$ 6,950.16	\$ 23,742.34
G009	1000 kW Generator	\$ 8,387.82	\$ 28,540.42
G010	1500 kW Generator	\$ 9,779.18	\$ 33,264.63

*Additional equipment rates available upon request.

Notes:

1. Transportation and fuel charges not included.
2. Usage charge is calculated from "portal to portal".
3. Hookup/disconnect, cables and distribution boxes not included.
4. Minimum usage charge of 4 days.
5. Includes service and maintenance.
6. Client agrees to start billing upon NTP regardless of signature on delivery at destination.

No.		Day	Week	Month
G050	Tails	\$ 7.07	\$ 14.15	\$ 21.22
G051	Cables (400 amp) 50ft	\$ 106.09	\$ 176.81	\$ 530.44

Note: Items subject to availability. Fuel surcharges may apply (negotiable at time of NTP).

G. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.